

MINUTES

SHREWSBURY BOROUGH MUNICIPAL AUTHORITY

REGULAR MEETING

FEBRUARY 26, 2014

MEMBERS PRESENT: John Hoover, Michael Smelgus, Herbert Baker, Ted Nadobny, and Dennis Wertz

OTHERS PRESENT: Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeier, II, Esq.; David Lipinski, P.E.; Richard Buchanan, Eric Stoley, and Fred Arbogast from the Borough's Water and Sewer Committee; Paul Solomon, Shrewsbury Township Supervisor; Dave James and John Zavorotny from the Forest Lakes Water Assn.

A regular meeting of the Municipal Authority convened at 7:00 p.m. at the Shrewsbury Borough Municipal Building, 35 West Railroad Avenue, with Chairman Smelgus presiding.

APPROVAL OF MINUTES

H. Baker moved to approve the minutes from the December 18, 2013, meeting.
J. Hoover seconded. The motion carried with all in favor.

CITIZEN'S COMMENTS

NEW BUSINESS

Forest Lakes and The York Water Company

Three members of the Forest Lakes Water Assn. were at the last Council meeting regarding The York Water Company taking over the Association's water system and then providing the residents with water. The request is to remove the Borough/Authority's water meter and just use The York Water Company's meter for readings. R. Buchanan stated there have been discussions between The York Water Company, the Borough's representative with L/B Water, who supports the Borough's AutoRead program, Supt. Sweitzer, and the office regarding inputting the York Water Company reads electronically. To date, it appears favorable that

the readings can be entered electronically into our billing system with some minor modifications. Prior to the requirement of installing a Borough/Authority meter in Presidential Heights, there were 105 homes with only a York Water Company meter and the office staff enters the meter read information by hand. If the issue of whether the Forest Lakes meter readings can be entered into the billing system in a compatible electronic format, then the 105 meter readings in Presidential Heights can also be entered in this format. The York Water Company plans to expand its service area to include Strawberry Fields and other areas in the Forest Lakes area. Eliminating a Borough/Authority meter will be less expense and maintenance for the Public Works Department in the replacement and reading of these meters. The amount of \$12,000.00 will be saved in the Forest Lakes development alone with not having to replace portions of the meters. There will be a contract between the Borough/Authority and The York Water Company outlining the expectations of all parties.

J. Hoover moved to conditionally approve the request to remove the meters in the Forest Lakes development and for those meters to be replaced with meters owned, maintained, and read by The York Water Company provided that a resolution between the Borough's billing software company and The York Water Company can be reached so that the regular and accurate data can be provided in a compatible electronic format into the Borough's billing system for sewer billing purposes.

T. Nadobny seconded. The motion carried with all in favor.

Sewer Zone Map

In order to calculate the cost of sewer line repairs and projects, at least eight zones have been designated based on how and where the sewage either flows or is pumped to as shown on a sewer map at the meeting. The Borough's share would be 57.8% and the Authority's share would be 42.2%. Each zone will have a calculation done of the sewer flows and EDUs and will be reviewed yearly or a big user changes or a development occurs.

R. Buchanan, E. Stoley and F. Arbogast left the meeting.

EXPENDITURES AND REPORT OF ACCOUNTS

D. Wertz moved to approve the January expenditures and report of accounts.

H. Baker seconded. The motion carried with all in favor.

OTHER BUSINESS

Lot 122 Russett Farm Utility Easement and Right-of-Way

When the foundation was dug on this lot, it filled up with water and the request is to run a storm drain line across the existing Authority's easement. The Storm Drainage Right-of-Way is between the Russett Farm Community Owners Association, Inc. and the owner of 17411 Reddale Drive. Eng. Lipinski's office was asked to see if the Municipal Authority can be incorporated into the easement that will be recorded. If this line is accidentally damaged in the future, the Authority is not responsible for the repair.

M. Smelgus moved to conditionally approve the installation of the storm sewer line through the existing sewer easement as shown on the drawing for lot 122 dated October 29, 2013, with the Municipal Authority being incorporated into the easement.

J. Hoover seconded. The motion carried with all in favor.

Southern Farms Sewer Project

This project took 13 months to complete and SWERP has been paid in full. Borough Council has asked Eng. Lipinski to incorporate liquidated damages language in future bid specifications and contracts.

Eagle Machining Agreement

Eagle Machining owes the amount of \$16,097.84 relating to costs for repairs, flushing and labor for the problems from the illegal discharge of garnet material into the sewer system. Eagle Machining has paid its first monthly payment of \$1,000.00. The Agreement of Release was discussed at the December meeting.

D. Wertz moved to approve the Agreement of Release with Eagle Machining.

J. Hoover seconded. The motion carried with all in favor.

Baron Matthews Sewer Planning Module

The revised sewer planning module has not been submitted to Eng. Lipinski as yet and there are outstanding engineering fees of almost \$800.00. This is for a parcel along Constitution Avenue that was subdivided and recorded prior to approval by

DEP of the sewer module. The existing building on the original parcel has a working septic system and if that fails, a holding tank is allowed since it's a commercial use. We are waiting on Mr. Matthews to follow through.

NEW BUSINESS

Sewage Facilities Planning Module for Johnson Controls

Supt. Sweitzer presented the planning module but an EDU is listed at 400 GPD instead of 350 GPD. Gary Stewart had previously transferred 62 EDUs to Johnson Controls. The form was given to Eng. Lipinski.

Sewer Pump Station Controls

Work is being bid to change the three pump station controls from an airline driven system to float control system. Most of the current controls are from 1972. The amount of \$65,000.00 was budgeted and will be split between the Borough and the Authority.

Heathcote Glen III

A small portion of lot 7 is in the Borough and the remaining lots are in the Township and will use Township EDUs. A letter will be needed from the Authority that the collection system is adequate.

2013 Cost Share Report

A copy of the 2013 cost sharing report was given to the members.

ADJOURNMENT

H. Baker moved to adjourn the meeting at 8:20 p.m.
D. Wertz seconded. The motion carried with all in favor.

Prepared by,
Cindy L. Bosley, Recording Secretary