

MINUTES

SHREWSBURY BOROUGH MUNICIPAL AUTHORITY

REGULAR MEETING

AUGUST 28, 2013

MEMBERS PRESENT: John Hoover, Michael Smelgus, Herbert Baker, Ted Nadobny,
and Dennis Wertz

OTHERS PRESENT: Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeier, II,
Esq.; David Lipinski, P.E.; Gary Coggins and Dave James

The regular meeting of the Municipal Authority convened at 7:00 p.m. at the Shrewsbury Borough Municipal Building, 35 West Railroad Avenue, with Chairman Smelgus presiding.

APPROVAL OF MINUTES

H. Baker moved to approve the June 26, 2013, minutes.

J. Hoover seconded. The motion carried with all in favor.

CITIZEN COMMENTS

Gary Coggins and Dave James were present from the Forest Lakes Water Association to ask for a letter from the Authority that the design to replace a section of pipe under the dam spillway based on a detail approved at the June 27, 2012 Authority meeting is acceptable and how any necessary future repairs would be handled. DEP does not want to see the concrete slab disturbed. Future problems could probably be corrected by flushing or lining but the Authority could not rule out the slab would never need to be dug up. Sol. Rehmeier will review the right-of-way agreements for this area to advise the Authority on who would be responsible for maintenance. DEP had suggested a second line be put in place but it was felt that this would not be feasible.

Eng. Lipinski will prepare a letter to be sent to the Association that Mr. Coggins will present to DEP that the design is acceptable and address any future repair process.

OLD BUSINESS

Russett Farms Sewer Problem

Kinsley Construction corrected the sagging line that extends under Windy Hill Road from Russett Farms but Brian has not seen the tape yet.

Southern Farms Sewer Project

The lining is complete except there are some concerns that were found when viewing the video of the work. The amount of \$47,200.00 is being withheld on the originally-bid work and the amount of \$10,000.00 is being withheld for the ten additional laterals that were done at the same bid price. Brian has heard nothing from SWERP, Inc. about correcting the problems. The Public Works Department is preparing for the next phase (Brandywine Drive, Crosswind Drive and Strassburg Circle) by installing cleanouts.

Manhole Surveying

The project is under budget and at the Council meeting, Eng. Lipinski asked if Council wanted to have four or five permanent benchmarks installed and Council gave the go ahead. Council requested the markers not be placed on residential properties if at all possible.

T. Nadobny moved to approve the placement of four or five benchmark monuments that will aid in future survey work.

J. Hoover seconded. The motion carried with all in favor.

Eagle Machining Illegal Sewer Discharge

As discussed last month, the business was using a cutting process that created a slurry that partially blocked the eight inch sewer line. Brian is still seeing some of the by-product in the filters. The owners ordered the new processing system and is to come in on September 5. They are using the old system sparingly and the discharge is not going into the public sewer system. Klines Services flushed the line again. The total costs to date are \$8,329.36 with the total anticipated costs being in excess of \$15,000.00. It was the consensus of the members to send a letter and an invoice with charges to date.

M. Smelgus moved to send a bill for the charges to date with a letter outlining future expectations and that an inspection will be made after September 5.

D. Wertz seconded. The motion carried with all in favor.

Deer Creek Pump Replacement

Motor number one is leaking between the shaft and the seal. The shaft has been machined several times due to wear and tear so at this point the only correction is to replace the pump and

impeller for \$22,554.00. Both Borough and Authority customers' flows go through this pump station. There will be a spare motor after this purchase.

Bonding and Insurance

The Municipal Authority's treasurer will have a bond and all members will be covered under the Borough's liability and errors and omissions insurances and all equipment and sewer lines are covered under the Borough's insurance as well. The Authority will pay a portion of those costs except for the treasurer's bond, that will be paid solely by the Authority.

Baron Matthews' Lot Along Constitution Avenue

Baron obtained a sewer EDU through Shrewsbury Township but the sewer planning exemption has a few errors on the form. The plan shows two lots. The Authority also needs to know how the connection will be run. Since there are a lot of unanswered questions, Eng. Lipinski was authorized to send a letter to Baron asking for answers and clarification. The sewer planning exemption was not signed.

M. Smelgus moved to authorize Eng. Lipinski send a letter to Baron Matthews asking for clarification of the number of lots, how connection will be made and correction of the sewer planning module and any other items that need to be clarified. The sewer planning module will be signed at a later date.

T. Nadobny seconded. The motion carried with all in favor.

Authorization to Sign Documents to Open Accounts

H. Baker resolved to authorize Chairman Smelgus to sign all documents necessary to open the Authority's savings accounts (Revenue and Capital) at PLGIT (Pennsylvania Local Government Investment Trust) that will be linked to the Authority's checking account at SusquehannaBank.

D. Wertz seconded. The motion carried with all in favor.

Russett Farms Sewer Right-of-Way Access

Chesapeake Properties and the Public Works Department worked together to solve this problem and Chesapeake Properties will be billed for our labor and materials.

M. Smelgus moved that an invoice for labor and materials be sent to Chesapeake Properties along with a letter that states this is less than half of the original price to correct the problem.

D. Wertz seconded. The motion carried with all in favor.

Heathcote Glen II

This is phase two and extends Ascot Drive and some of these lots are in the Township. The sewer mains have been installed and have been tested.

ADJOURNMENT

The meeting was adjourned at 8:10 p.m.

Prepared by Cindy L. Bosley, Recording Sec.