

MINUTES

SHREWSBURY BOROUGH MUNICIPAL AUTHORITY

REGULAR MEETING

October 25, 2017

MEMBERS PRESENT: Dennis Wertz, John Hoover, Ronald Rohrbaugh and Ted Nadobny

OTHERS PRESENT: Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer II, Esq.; David Lipinski, P.E.; Phil Robinson; Charles Nass; Mrs. Terry from 448 Stone Arch Rd.

A regular meeting of the Municipal Authority convened at 7:00 p.m. at the Shrewsbury Borough Municipal Building, 35 West Railroad Avenue, with Chairman Nadobny presiding.

APPROVAL OF MINUTES

D. Wertz moved to approve the minutes of the August 23, 2017, meeting.

J. Hoover seconded. The motion carried with all voting in favor.

CITIZEN'S COMMENTS**448 Stone Arch Road**

The sewer flow lateral crossing is exposed in the creek due to excessive flooding and erosion. The creek is flowing under the concrete encasement and the repair for the sewer lateral is the responsibility of the property owner, Mrs. Terry, who was present. Possible solutions were discussed such as trying to lower the lateral connection and extending the clean out at a lower excavation. The manhole is ten to 15 feet away. An emergency permit would need to be obtained to do the work before winter and then follow up with the actual permit later.

R. Rohrbaugh moved to authorize Supt. Sweitzer to establish the elevations for the lateral and to authorize Eng. Lipinski to contact DEP to set up a meeting to obtain an emergency permit to begin the repair process with Eng. Lipinski preparing the paperwork.

J. Hoover seconded. The motion carried with all voting in favor.

R. Rohrbaugh moved to allow Supt. Sweitzer to do the work the Authority is responsible for from the main to the cleanout and to allow Mrs. Terry to lower the lateral at her expense.

J. Hoover seconded. The motion carried with all voting in favor. Mrs. Terry acknowledged that she is responsible for her lateral and shall cause the work to be done from the cleanout and beyond towards her home to effect the necessary repair.

EXPENDITURES AND REPORT OF ACCOUNT

D. Wertz moved to approve the August and September report of accounts.
J. Hoover seconded. The motion carried with all voting in favor.

BUSINESS

Chairman Nadobny updated members of the Borough's Water & Sewer Committee meetings and a letter was sent to New Freedom Borough to ask the cost and timeline of any plant upgrading and the 2018 plant budget information. He stated they are also discussing reducing the number of gallons that comprise an EDU for new customers. Phil said the Township Manager called him and asked him to outline Township development over the next five years. Phil said the Township supervisors are interested in then setting up a meeting with the Water & Sewer Committee; Hopewell Township is also interested in getting involved.

Formal Agreement between Borough and Authority

The auditor recommended a more formal agreement be prepared that addresses cost sharing formulas for both routine bills and special projects. As numbers are better defined, an update to the Operational Assistance Agreement can be done.

SCADA Budget

The project to receive sewer flow data at the Borough office through the SCADA system is almost complete. Antennas were installed at both sewer flow meter sites in Railroad Borough and a higher, more stable pole was placed at the intersection of Routes 851 and 516. The amount of \$2,400.00 was spent to date.

Sewer Flow Data

Our flows are slightly less this year at 606,000 gallons per day at 54% of the plant compared with flows last year at 639,000 gallons per day at 55% of the plant. There were 44" of precipitation this year compared to 65" in 2016.

2018 Budget

Large projects are the Lutheran Home sewer relocation, detention pond, with the Authority's share being around \$172,000.00; Deer Creek wet well expansion with the Authority's share being around \$27,000.00; and miscellaneous repairs costing around \$30,000.00.

ENGINEER'S REPORT

Sharpwater Culligan

The Planning Module has been submitted and needs DEP approval.

Deer Creek Pump Station Sewer Meter Analysis

The final report and recommendations will be presented to the Authority in February.

Sussex Place Subdivision in Shrewsbury Township

The Authority did not get a chance to review the preliminary subdivision plan that was deemed approved by the Court. This is a 70 lot subdivision that includes a pump station. Phil Robinson assured the Authority that it will be able to review the plan prior to any improvements being installed. There is no sewer capacity allocated or reserved for the development at the present time. The proposed pump station will be private and maintained by the HRA.

Lutheran Home Wetland Crossing

Since the US Army Corps of Engineers has determined this site is jurisdictional wetlands, State and Federal permits will be required. Before any boring/construction estimates can be obtained, subsurface analysis is needed to be performed by a geotechnical engineer at a cost between \$6,000.00 – 8,000.00.

J. Hoover moved that Eng. Lipinski be authorized to have the subsurface analysis performed by a geotechnical engineer with the Authority paying its share of the cost.

R. Rohrbaugh seconded. The motion carried with all in favor.

EDU Gallons and Intermunicipal Agreements

The intermunicipal agreements would need to be agreed upon and changed if the number of gallons that comprise an EDU changes. Sol. Rehmeyer stated he is in the process of reviewing the agreements. There are many issues that must be considered before any changes can be accomplished.

Eitzert Farms Development

Lot 55 is being subdivided with the majority of the lot being in the Township but the water and sewer connection will be made in the Borough. The rest of the lots in the development are in the Borough using Borough EDUS. The Authority had no preference and the recording secretary said this item is on the November 8 Council meeting for a decision as to where the EDU should come from and to approve the sewer planning module.

SOLICITOR'S REPORT

Items were discussed earlier in the meeting.

ADJOURNMENT

D. Wertz moved to adjourn the meeting at 8:02 p.m.

J. Hoover seconded. The motion carried with all in favor.

Prepared by Cindy L. Bosley, Recording Secretary
(meeting not recorded)