

MINUTES

SHREWSBURY BOROUGH MUNICIPAL AUTHORITY

REGULAR MEETING

NOVEMBER 28, 2018

MEMBERS PRESENT: Dennis Wertz, John Hoover, Ronald Rohrbaugh, Ted Nadobny,
and Mark Beran

OTHERS PRESENT: Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer II, Esq.;
David Lipinski, P.E.; Richard Buchanan, Council President

A regular meeting of the Municipal Authority convened at 7:01 p.m. at the Shrewsbury Borough Municipal Building, 35 West Railroad Avenue, with Chairman Nadobny presiding.

APPROVAL OF MINUTES

J. Hoover moved to approve the minutes of the October 24, 2018, meeting.

R. Rohrbaugh seconded. The motion carried with all voting in favor.

CITIZEN'S COMMENTS**EXPENDITURES AND REPORT OF ACCOUNT**

D. Wertz moved to approve the October report of accounts.

J. Hoover seconded. The motion carried with all voting in favor.

BUSINESS**2019 Budget**

A meeting was held at the sewer treatment plant about a month ago where it was learned that there are major upgrades planned for the plant starting in 2019. Approximate numbers were given but they came with the caveat that they are not official and shouldn't be used as actuals for budgeting purposes. The Borough has started discussions regarding borrowing about a million dollars for the 2019 work with up to five million more needed in 2023 or 2024. The plan is to upgrade the plant to treat 2.25 million GPD or higher and still meet Chesapeake Bay limits. Sewer rates will need to be increased effective the first quarter 2019 billing and the Authority should adopt those rates by resolution.

Since the Borough and Authority have not been provided with official costs that can be used for budgeting purposes, the Authority members reviewed the budget that was considered to be as

complete as could be realistically possible. It was stated that any adoption thereof would be subject to further adjustment when actual numbers were offered for purposes of budgeting.

M. Beran moved to adopt the budget as presented this evening with the Authority being aware that firm dollar numbers have not been supplied by New Freedom Borough for the plant upgrades and that the sewer rate increase will be adopted early next year effective for the first quarter billing.

D. Wertz seconded. The motion carried with all voting in favor.

Sewer Metering Analysis

Engineer Lipinski was given some old files by retired engineer, James Holley, to review that may be included as part of the final report. He hopes to have it completed early next week. Chairman Nadobny also stated that there will be no invoices for October and November from James R. Holley & Assoc.

PUBLIC WORKS REPORT

Sewer Meters

The sewer meters were relocated to the South Inceptor sewer line which is the last stop before it enters the permanent sewer meter at Kirschner Road and the New Freedom Sewer Treatment Plant.

ENGINEER'S REPORT

Deer Creek Pump Station Wet Well Expansion

The request to extend the permit was submitted to DEP.

Steel Farm – Elm Drive Sewer Module Exemption Capacity Letter

Steel Farm purchased two adjoining parcels in the Chestnut Commerce Center and is doing a reverse subdivision to combine the two lots into one. There is one Township sewer EDU assigned to each lot so the two Township EDUs will remain with this parcel.

D. Wertz moved to authorize Chairman Nadobny to sign the letter to Shrewsbury Township that capacity exists in the system for the two EDUs.

J. Hoover seconded. The motion carried with all voting in favor.

Dunaja Subdivision West Forrest Avenue, Shrewsbury Township

Ten lots are being created on the south side of West Forrest Avenue with ten sewer EDUs being requested for reserve through the Township. We understand they are reserved but not as yet paid for. A planning module exemption capacity letter is also requested for this subdivision.

R. Rohrbaugh moved to authorize Chairman Nadobny to sign the letter to Shrewsbury Township that capacity exists in the system for the ten Township EDUs with a condition that confirmation of reservation of the related sewer capacity is received from the Township.

J. Hoover seconded. The motion carried with all voting in favor.

SOLICITOR’S REPORT

Omega Rail/Stewartstown Railroad

A meeting among the President and another representative of the Stewartstown Railroad Company and the Superintendent of Public Works and Solicitor, was held recently with regard to the Railroad Company obtaining water and sewer services at the train station on South Main Street being renovated and the Omega Rail Management invoices. It had been proposed that there could be an exchange of utility fees for railroad crossing fees. However, the President sent a letter today that the Railroad would like to keep the crossings separate from utility costs. The President of the Railroad proposed payment for the crossings with a three percent yearly increase. The Solicitor indicated that he would reply preliminarily to the President of the Railroad to understand what other crossings are now documented and the rates imposed for them. Such a request was previously made to Omega Rail Management when it arbitrarily increased the crossing fee by an exorbitant amount. More understanding of potential fee structure is necessary to discuss crossing fees. Further, it is uncertain whether the sewer line at the train station is actually connected to a public sewer line for discharge. Consideration will be given to seeking a reimbursement of fees involved for the Superintendent and Solicitor’s time in this matter, because of the undue delay caused by Omega as agent for the Railroad.

COMMUNICATIONS

ADJOURNMENT

M. Beran moved to adjourn the meeting at 8:03 p.m.

R. Rohrbaugh seconded. The motion carried with all in favor.

Prepared by Cindy L. Bosley, Recording Secretary

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