

## MINUTES

## SHREWSBURY BOROUGH MUNICIPAL AUTHORITY

REGULAR MEETING

March 28, 2018

MEMBERS PRESENT: Dennis Wertz, John Hoover, Ronald Rohrbaugh, and Ted Nadobny

OTHERS PRESENT: Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer II, Esq.;  
David Lipinski, P.E.; Phil Robinson

A regular meeting of the Municipal Authority convened at 6:17 p.m. at the Shrewsbury Borough Municipal Building, 35 West Railroad Avenue, with Chairman Nadobny presiding. The change in the meeting time was due to a conflict with another meeting, and the revised meeting time was advertised for public notice on March 23.

**APPROVAL OF MINUTES**

R. Rohrbaugh moved to approve the minutes of the February 28, 2018, meeting.

J. Hoover seconded. The motion carried with all voting in favor.

There was discussion regarding the letter that Sam Juffe stated that he sent a few years ago about getting credit for some EDUs since Presidential Heights (167 units) may not using 350 gallons per day per EDU. Sol. Rehmeyer received the agreement between Shrewsbury Township and Presidential Heights. The letter that was to be resubmitted has not been received.

**CITIZEN'S COMMENTS**

None were offered. Phil Robinson spoke later near the end of the meeting.

**EXPENDITURES AND REPORT OF ACCOUNT**

D. Wertz moved to approve the February report of accounts.

J. Hoover seconded. The motion carried with all voting in favor.

**BUSINESS****Formal Agreement between Borough and Authority**

As numbers are better defined, an update to the Operational Assistance Agreement can be done. Sol. Rehmeyer needs flow numbers and how the cost sharing is more specifically done.

Chairman Nadobny stated he will speak with B. Buchanan about obtaining the numbers needed for the Agreement.

### Sewer Line Capacity Study

The report preparation is still underway.

### Vacancy

Two resumes were received: Tim Kitchell, who was interested in the Council vacancy, and Mark Beran. Mark had attended an earlier Authority meeting. It was the consensus of the Authority that since Mark Beran had attended an earlier meeting and has resided in the Borough for some time that he be appointed by Council to fill the vacant seat.

### Proportionate Share Invoice First Quarter

What we were told to budget in October was \$757,000.00 and the actual 2018 payment total requested is \$887,698.00 or \$130,000.00 more. Since this isn't the first time New Freedom Borough has provided a budget number that was substantially lower than the payment later requested, there was discussion about paying the first quarter payment under the budget figure that was given.

J. Hoover moved to pay New Freedom Borough for the first quarter amount due by 4/1/18 to be the Authority's share of one-fourth of the budgeted amount of \$757,000.00.

D. Wertz seconded. The motion carried with all in voting in favor.

## **PUBLIC WORKS REPORT**

### Johnson Controls

Supt. Sweitzer reported a letter was sent to Johnson Controls along with an invoice for the labor and parts charges.

### Grease Trap Issues

Since all three restaurants received an invoice for one hour of labor, they are now in compliance and the manifests are up to date. No fines were levied.

## **ENGINEER'S REPORT**

### Sussex Place Development

Eng. Lipinski submitted his review letter. It was noted last month that a plan for a 70 unit development was submitted for review of the sewer improvements by Supt. Sweitzer and Eng. Lipinski. There is no approved sewer planning module with no indication of where the 70 sewer EDUs will be coming from. Phil stated last month that he does want the plan to be reviewed for technical guidance and there is a potential for an agreement between Shrewsbury Township and New Freedom Borough for the purchase of EDUs. The pump station and lines will be privately owned by the HOA.

### Lutheran Home Wetland Crossing

ECS has performed the subsurface exploration and Eng. Lipinski has received the report and will report at the next meeting.

### Johnson Controls EDUs

The EDU allocation based on the sewer planning module number will be monitored. Eng. Lipinski is still waiting to hear from DEP as to whether the number needs to be amended on the module.

### WWTP Upgrades

New Freedom Borough has issued the annual proportionate sharing report for the plant. Attached to the report, is the six year plan starting in 2022 for upgrading and restoration of the permitted capacity. The project could reach the five million dollar range.

### Deer Creek Pump Station Wet Well Expansion

Eng. Lipinski's office is working with PennDOT on the permit application and a PennDOT form M-950AA needs to be signed and submitted.

J. Hoover moved to authorize Chairman Nadobny to sign the PennDOT form M-950AA. R. Rohrbaugh seconded. The motion carried with all voting in favor.

## **SOLICITOR'S REPORT**

### Omega Rail Invoices

The monthly invoices keep coming and continue to be inconsistent, inaccurate and/or incomplete.

**COMMUNICATIONS**

**Draft Audit Report**

The auditor would like to meet briefly to go over the draft audit report.

Phil Robinson arrived at 6:47 unaware the meeting time had changed. He inquired as to the status of the sewer line capacity study results. He was told that work is continuing on the report and a determination needs to be made as to whether there was maintenance or televising being done to correlate with certain activity of the flow meters.

**ADJOURNMENT**

D. Wertz moved to adjourn the meeting at 6:51 p.m.  
R. Rohrbaugh seconded. The motion carried with all in favor.

Prepared by Cindy L. Bosley, Recording Secretary

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