

MINUTES

SHREWSBURY BOROUGH MUNICIPAL AUTHORITY

REGULAR MEETING

July 22, 2015

MEMBERS PRESENT: John Hoover, Herbert Baker, Ted Nadobny, Dennis Wertz,
and Ronald Rohrbaugh

OTHERS PRESENT: Brian L. Sweitzer, Supt. of Public Works; Margaret Driscoll, Esq.;
and David Lipinski, P.E.

A regular meeting of the Municipal Authority convened at 7:00 p.m. at the Shrewsbury Borough Municipal Building, 35 West Railroad Avenue, with Chairman Nadobny presiding.

APPROVAL OF MINUTES

D. Wertz moved to approve the minutes from the May 27, 2015, meeting.
H. Baker seconded. The motion carried with all in favor.

CITIZEN'S COMMENTS**EXPENDITURES AND REPORT OF ACCOUNTS**

R. Rohrbaugh moved to approve the March and April report of accounts and the May and June expenditures and report of accounts. D. Wertz stated he met with office staff about his concerns from the May and June reports and he is satisfied with the explanations given.
J. Hoover seconded. The motion carried with all in favor.

OLD BUSINESS**Proportionate Share Report with New Freedom Borough**

Eng. Lipinski and Supt. Sweitzer will meet with New Freedom Borough about the proportionate share report for 2014. The Secretary sent a letter to New Freedom Borough asking for information sooner so we can budget better for the following year. New Freedom Borough responded that they will send us the September actual to budget report in October.

Trees in Rights-of-Ways

The draft was reviewed and tree roots should also be addressed. Wording should be added to let homeowners know that if we have to work within the right-of-way that we are not responsible for damage to any trees or roots in the right-of-way including any work around laterals. Direction provided to solicitor to revise accordingly.

76 Covington Drive – Tree

The homeowner sent a letter last year concerned his large tree was going to die as a result of sewer work and it has been confirmed by a tree expert the tree is dead. No action was taken.

327 East Tolna Road Delinquent Sewer Bill

This property is now owned by the Veterans Affairs as a result of foreclosure. The demand letter has been sent and we are waiting on payment or the next step toward a lien will be taken.

Ten (10) Sewer EDUs to be Transferred from Shrewsbury Township to Stewart Properties/Stonebridge Development(Hopewell)

Shrewsbury Township approved the transfer of ten sewer EDUs from its reserve to be sold to Stewart Properties/Stonebridge Development for use in a flex building in the Stonebridge Business Park in Hopewell Township. A transfer of 30 sewer EDUs from Hopewell Township(Pitts property, Silbaugh) to land in Shrewsbury Township (to the McClain farm) was done several years ago. If this takes place, a carefully worded agreement would need to be prepared that outlines how the EDUs would be transferred from Shrewsbury Township to the Municipal Authority to Hopewell Township. The question of capacity of the lines and pump station was discussed. James R. Holley & Assoc. was given the go ahead by Borough Council on a cost sharing basis with the Authority to study the capacity that exists and what future capacity could be added to the lines and pump station. If a developer causes the infrastructure to be enlarged or upgraded, those costs will be passed along to anyone who connects from the time of upgrade. The ten additional EDUs probably will not cause a problem but if other EDUs are transferred to areas where discharge is through these lines, it may cause the lines and pump station to be over the limit. New Freedom Borough had discussed selling EDUs directly to a local developer for use at the former Keeney farm east of True Value along Route 851. No decision was made this evening and the Authority will participate in the capacity study.

J. Hoover moved to participate in the capacity analysis study to be done by James R. Holley & Assoc. on a cost-sharing basis with the Borough.

R. Rohrbaugh seconded. The motion carried with all in favor.

Tolna Junction Sewer Replacement

Eng. Lipinski recommended final payment to DeTraglia Excavating, Inc. in the amount of \$8,590.00 which includes a change order for extra milling, wearing course, and striping. The Authority share is 97.4%.

J. Hoover moved to accept change order number 7 for the extra milling, wearing course, and striping per a PennDOT requirement.

H. Baker seconded. The motion carried with all in favor.

J. Hoover moved to pay 97.4% of the amount of \$8,590.00 to DeTraglia Excavating, Inc.

D. Wertz seconded. The motion carried with all in favor.

Deer Creek Pump Station

The surveying is complete and elevations were verified with Supt. Sweitzer. Eng. Lipinski's office is working on the design of the storage pipe, changing the bubbler system to a float system (for greater accuracy) and they will be preparing the contract documents. Once the design is finalized and Supt. Sweitzer is in agreement, a Water Quality Permit will need to be applied for with DEP.

D. Wertz moved to place this project on hold until the capacity analysis study discussed earlier is completed.

J. Hoover seconded. The motion carried with all in favor.

Essex Circle Drive Sewer and Road Repair

Underground water has been causing undermining of the road and sewer line for years and it needs to be determined where the water is coming from and the best way to have it diverted.

J. Hoover moved to accept the proposal of ECS Mid-Atlantic, LLC dated May 1, 2015, to test, evaluate and propose a design to repair the settlement of the sewer line and street on Essex Circle Drive at a cost sharing percentage to be determined by flows.

R. Rohrbaugh seconded. The motion carried with all in favor.

D. Wertz moved to authorize proceeding with the design, bidding and repair of the sanitary sewer and street on Essex Circle Drive on a cost-sharing basis based on flows.

J. Hoover seconded. The motion carried with all in favor.

Sewer Repair in the Lutheran Home Complex

The Public Works Department responded to a sewer overflow in front of the Zimmerman Building and the sewer line is slowly flowing and the channel is full of sewage. The line is 150 feet long with 2.75" of fall. The project is not budgeted for 2015 and will be paid totally by the Municipal Authority. Relocation of the line is being investigated. DEP will need to visit the site to see what permit is required.

Eagle Machining, Elm Drive

The sewer main behind Eagle Machining was televised and no garnet material was found. An invoice for \$290.00 was sent for the televising.

Greasetrap/Oil Interceptor Records

Gunpowder Falls Brewery, Walmart, and Giant are the only businesses that are not compliant in 2015. Giant and Walmart are working with corporate to supply the documentation for the greasetrap maintenance. Gunpowder Falls Brewery has not been open for business when visited by Supt. Sweitzer.

2014 Audit Report

D. Wertz stated the audit report makes reference to Stewartstown Borough. The auditing firm also audits Stewartstown and the template was not changed. The recording secretary will contact the auditor.

ADJOURNMENT

D. Wertz moved to adjourn the meeting at 8:30 p.m.
H. Baker seconded. The motion carried with all in favor.

Prepared by Cindy L. Bosley, Recording Secretary