

MINUTES

SHREWSBURY BOROUGH MUNICIPAL AUTHORITY

REGULAR MEETING

February 28, 2018

MEMBERS PRESENT: Dennis Wertz, John Hoover, Ronald Rohrbaugh, and Ted Nadobny

OTHERS PRESENT: Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer II, Esq.;
Richard Buchanan; Phil Robinson

A regular meeting of the Municipal Authority convened at 7:01 p.m. at the Shrewsbury Borough Municipal Building, 35 West Railroad Avenue, with Chairman Nadobny presiding.

APPROVAL OF MINUTES

D. Wertz moved to approve the minutes of the January 24, 2018, meeting.
J. Hoover seconded. The motion carried with all voting in favor.

CITIZEN'S COMMENTS

None were offered.

EXPENDITURES AND REPORT OF ACCOUNT

D. Wertz moved to approve the January report of accounts.
J. Hoover seconded. The motion carried with all voting in favor.

BUSINESS

Formal Agreement between Borough and Authority

As numbers are better defined, an update to the Operational Assistance Agreement can be done. Sol. Rehmeyer needs flow numbers and how the cost sharing is more specifically done. Councilman F. Arbogast was working on the numbers for the Agreement.

Sewer Line Capacity Study

The study is in process and will be available shortly. Eng. Lipinski is using January 31 as the cut-off and Supt. Sweitzer will pull the last meter and move it to either the Deer Creek or Forest

Lakes pump station to monitor for infiltration, most likely coming from sump pumps and rain spouts.

Vacancy

Two resumes were received: Tim Kitchell, who was interested in the Council vacancy, and Mark Beran. If any member has a recommendation between now and the next Authority meeting, let T. Nadobny know. Mark had attended an earlier meeting.

PUBLIC WORKS REPORT

Grease Trap Issues

There were problems at Domino's Pizza where no documentation could be produced for maintenance and employees were not aware of a maintenance program. Emerald Garden is to clean every two weeks; the grease trap was clean but there was no documentation. The Echo Frezco, which opened about four months ago, managers did not know there was a grease trap and they now understand what is required and promised to maintain and document. In that no grease was found in the line, no fine was imposed and an invoice for one hour of inspection time was sent to the three business and the invoices have already been paid. All three lines will be checked before the six months are up. The Solicitor will send letters confirming that the property owners received their warnings and future compliance with grease trap, and other applicable regulations, is expected.

Johnson Controls

Johnson Controls' sewer planning module for the first building listed 23 EDUs and they have been using around 40 EDUs per quarter. They have been flushing the refrigerant lines to get ready for use and the initial flushing is complete. It's a closed-loop system and will not use water during normal use except when evaporation takes place. Eng. Lipinski has a call in to DEP to see if the sewer planning module needs to be amended after the first quarter reading is done.

The sewer system for Johnson Controls was televised a second time since construction and one of the sewer laterals was completely blocked with a sand-like material. A pump station seal had to be replaced. Johnson Controls will be billed for the time and the seal. The Public Works Department will follow up in a month or two with a letter being sent along with the invoice.

T. Nadobny moved that Johnson Controls be notified the sand-like material caused damage to our pump and the lines will be monitored; an invoice will be sent for the inspection time and seal.

R. Rohrbaugh seconded. The motion carried with all voting in favor.

ENGINEER'S REPORT

Sussex Place Development

It was noted last month that a plan for a 70 unit development was submitted for review of the sewer improvements by Supt. Sweitzer and Eng. Lipinski. Eng. Lipinski stated he was not certain if the plan should be reviewed when there is no approved sewer planning module with no indication of where the 70 sewer EDUs will be coming from. Phil stated he does want the plan to be reviewed for technical guidance and there is a potential for an agreement between Shrewsbury Township and New Freedom Borough for the purchase of EDUs. The pump station and lines will be privately owned by the HOA.

Terra Nova Eitzert Subdivision

The PennDOT permit has been issued to the Authority for the connection.

Lutheran Home Wetland Crossing

The contract with ECS for the subsurface exploration has been executed and they have scheduled the work to be performed.

Deer Creek Pump Station Wet Well Expansion

Eng. Lipinski's office is working on the contract documents for bidding and construction this year.

WWTP Upgrades

New Freedom Borough has issued the annual proportionate sharing report for the plant. Attached to the report, is the six year plan starting in 2022 for upgrading and restoration of the permitted capacity. The project could reach the five million dollar range.

SOLICITOR'S REPORT

Sol. Rehmeyer called for an executive session to discuss a legal matter at 7:36 p.m.

The meeting was reconvened at 8:10.

Sam Juffe Letter

D. Wertz asked if the letter that Sam Juffe referred to at last month’s meeting he said was sent six to eight years ago was re-sent? No, it has not been received.

Meeting with Shrewsbury Township Regarding EDUs

R. Buchanan stated a letter was received from Shrewsbury Township asking to meet to discuss sewer capacity. R. Buchanan asked if any Authority members would like to be involved in the meetings and J. Hoover volunteered to attend the meetings.

COMMUNICATIONS

ADJOURNMENT

R. Rohrbaugh moved to adjourn the meeting at 8:13 p.m.

J. Hoover seconded. The motion carried with all in favor.

Prepared by Cindy L. Bosley, Recording Secretary

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