

## MINUTES

## SHREWSBURY BOROUGH MUNICIPAL AUTHORITY

REGULAR MEETING

December 21, 2016

MEMBERS PRESENT: Ted Nadobny, John Hoover, and Ronald Rohrbaugh

OTHERS PRESENT: Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer II, Esq.; David Lipinski, P.E.; Richard Buchanan, Councilman; Mark Ayres and BJ Matthews of the Public Works Department; Randy Engle; Boy Scouts and leaders/parents

A regular meeting of the Municipal Authority convened at 7:00 p.m. at the Shrewsbury Borough Municipal Building, 35 West Railroad Avenue, with Chairman Nadobny presiding.

**APPROVAL OF MINUTES**

R. Rohrbaugh moved to approve the minutes of the November 16, 2016, meeting.  
J. Hoover seconded. The motion carried with all in favor.

**CITIZEN'S COMMENTS**

Randy Engle, of 4 Strawberry Road, was present to request he be allowed to keep the Authority's meter after he connects to the The York Water Company's line. His house is already plumbed for this outside faucet for his pool and hot tub that are not metered for sewer charges. He was under the impression that he could keep his Authority meter when he connected to the The York Water line but he found out that he will need to remove the Authority's meter. He does not qualify for a deduct meter per the Authority's Resolution. He was told that a reason only one meter is being used is because it could cause confusion if one started leaking and the The York Water Company responded and it was the Authority's meter and vice versa. It also reduces the pressure with water passing through two meters. Mr. Engle was told that it was the decision of the York Water Company to only allow one meter. Copies were made of Mr. Engle's correspondence from The York Water Company. This item was postponed until the next meeting.

**EXPENDITURES AND REPORT OF ACCOUNTS**

J. Hoover moved to approve the November expenditures and report of accounts.

R. Rohrbaugh seconded. The motion carried with all in favor.

## **BUSINESS**

### Request for EDUs

Phil Robinson sent a request for 300 EDUs for the Chestnut Commerce Center property. Sol. Rehmeyer is preparing a letter acknowledging the request and asking for clarification as to where the capacity will be used specifically, if any capacity becomes available from New Freedom Borough.

### Essex Circle Drive

Eng. Lipinski recommended payment of payment #3 to Fitz & Smith in the amount of \$45,806.40 of which the Authority's share is 86% (\$32,083.44).

J. Hoover moved that the Authority's share of this invoice in the amount of \$32,083.44 be paid to Fitz & Smith.

R. Rohrbaugh seconded. The motion carried with all in favor.

### Upgrading at Treatment Plant

The plant is permitted for 2.25 MGD and can currently process 1.4 MGD due to Phosphorus and Nitrogen limits. Upgrades need to be done to reclaim the capacity up to 2.25 MGD.

### Quotes for 2016 Audit

The following quotes were received:

Baker Tilly Virchow Krause, LLP	2016 audit	\$6,750.00
	2017 audit	\$7,000.00
	2018 audit	\$7,275.00
Smith Elliott Kearns & Company, LLC	2016 audit	\$6,150.00
	2017 audit	\$6,350.00
	2018 audit	\$6,550.00

Last week, Borough Council voted to accept the audit quotes provided by Smith Elliott Kearns & Company, LLC.

R. Rohrbaugh moved to accept the quotes of Smith Elliott Kearns & Company, LLC for the 2016, 2017, and 2018 audits.

J.Hoover seconded. The motion carried with all in favor.

## **ENGINEER'S REPORT**

### **Dollar General**

The DEP Planning Module was approved by DEP on November 8. As-built plans have yet to be received.

### **Tapping Fees**

Based on calculations required by Act 57, the new tapping fee price will be \$3,156.05.

### **Lutheran Home Sewer (Zimmerman Building)**

SpiriTrust Lutheran has signed the jurisdictional determination request and the Authority must also sign the request. Then, the original letter and all supporting documents can be mailed to the U.S. Army Corps of Engineers for processing. On November 30, Eng. Lipinski was contacted by the Corps to inform him that as of October 31, additional information and forms need to accompany the Jurisdictional Determination. The forms and additional documents were submitted to the Corps on December 2.

### **Deer Creek Pump Station Wet Well Expansion**

A meeting was held on November 29 and the requested information was submitted. DEP indicated at the meeting that the permit will be issued.

### **Sewer Meters**

Chairman Nadobny stated the sewer meters are performing and are providing accurate data. When the batteries run low, an e-mail is sent notifying the Public Works Department a change is needed. A rain gauge/weather station was discussed.

## **SOLICITOR'S REPORT**

### **Omega Rail Management**

An updated notification/invoice was received stating the zero balance billed last month was done in error. Another letter might be sent asking for the information we requested months ago.

**ADJOURNMENT**

J. Hoover moved to adjourn the meeting at 7:51p.m.

R. Rohrbaugh seconded. The motion carried with all in favor.

Prepared by Cindy L. Bosley, Recording Secretary

#