

MINUTES  
1/07/02  
SHREWSBURY BOROUGH COUNCIL

REGULAR AND REORGANIZATIONAL MEETING  
JANUARY 7, 2002

PRESENT: Mayor James W. Reedy, Richard R. Buchanan, Salvatore A. DiPaula, Jr., Michael W. Ridgely, Peter W. Schnabel, Christopher M. Skoglund and Eric W. Stoley

OTHERS

PRESENT: Jeffrey L. Rehmeyer, II, Esq.; James R. Holley, P.E.; Brian L. Sweitzer, Supt. of Public Works;

The regular and reorganizational meeting of the Borough Council convened at 7:33 p.m. in the Borough Municipal Building, 35 West Railroad Avenue, with Mayor Reedy presiding.

**OATHS OF OFFICE**

Mayor Reedy administered the Oaths of Office to re-elected Councilmen, Richard R. Buchanan and Christopher M. Skoglund.

**ELECTION OF PRESIDENT** – Mayor Reedy presiding.

M. Ridgely moved to nominate Peter W. Schnabel for the position of Council President. C. Skoglund seconded.

**ELECTION OF VICE PRESIDENT** – Peter W. Schnabel presiding

C. Skoglund moved to nominate Michael W. Ridgely for the position of Council Vice President. E. Stoley seconded.

## **APPOINTMENTS BY COUNCIL**

Secretary – Cindy L. Bosley  
Assistant Secretary – Doreen Y. Smith  
Treasurer – Cindy L. Bosley  
Borough Solicitor – Jeffrey L. Rehmeier, II of CGA The Law Firm  
Zoning Hearing Board Solicitor – Harry L. McNeal, Jr., Esq.  
Sewage Enforcement Officer – David Brown  
Auditor – Donald F. Martin, CPA  
Zoning Officer – Jeff Keating  
BOCA Inspector – Irvin Rappoldt  
Borough Engineer – James R. Holley & Associates  
Planning Commission Engineer – James R. Holley & Associates

All were in favor of the above appointments. If Irvin Rappoldt is not BOCA certified, he must become certified within one year.

## **OTHER APPOINTMENTS**

### Water & Sewer

Richard R. Buchanan, Chairman  
Eric W. Stoley  
Salvatore A. DiPaula, Jr.

### Public Roads & Lighting

Christopher M. Skoglund, Chairman  
Eric W. Stoley  
Salvatore A. DiPaula, Jr.

### Public Safety, Welfare and Personnel

Salvatore A. DiPaula, Jr., Chairman  
Richard R. Buchanan  
Joseph M. Leshko

### Public Lands & Buildings and Finance

Michael W. Ridgley, Chairman  
Joseph M. Leshko  
Christopher M. Skoglind

Retirement Committee: Trustees Pension

Christopher M. Skoglind, Chairman  
Michael W. Ridgely

Chief Administrator of Pension Plan

Christopher M. Skoglind

Local Government Advisory Committee

Joseph M. Leshko  
Eric W. Stoley – alternate

Council of Governments

Eric W. Stoley  
Richard R. Buchanan – alternate

York Area Earned Income Tax Board of Directors

Joseph M. Leshko  
Eric W. Stoley – alternate

Emergency Management Representative

Eric W. Stoley

Vacancy Board

Christopher M. Skoglind  
Vacant – George Smith

Emergency Management Director/Coordinator

Bradford J. Bobbitt, Coordinator

Nathan F. Kirschman – assistant

Southern Police Commission

James W. Reedy, Mayor  
Richard R. Buchanan, Council Representative  
Paul O. Crouse, Citizen Representative

Civil Service

Richard Hornberger

Police Pension Committee

James W. Reedy, Mayor  
Paul O. Crouse

SYC Regional Planning Commission

Eric W. Stoley  
George Smith, alternate

SYC Regional Recreation Board

Joseph M. Leshko, Council Representative  
Michael Sharkey, Citizen Representative

Tax Payers Bill of Rights

Eric W. Stoley

All were in favor of the above appointments.

**Adopt Ordinance #2002-1 – Increasing Fees for Tax Collector**

R. Buchanan moved to adopt Ordinance 2002-1 increasing the charges for duplicate tax bills, certifications and other fees.

E. Stoley and S. DiPaula seconded. The motion carried with all in favor.

## **CITIZEN'S COMMENTS**

## **APPROVAL OF MINUTES**

M. Ridgely moved to approve the minutes of the December 12 and 27 meetings.  
C. Skoglund seconded. The motion carried with all in favor.

## **APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS**

The December expenditures and report of accounts will be approved at the February meeting.

## **BILLS**

- York County Planning Commission – 1<sup>st</sup> invoice for regional transportation study \$89.73
- James R. Holley & Assoc. pavilion reconstruction \$721.68; sanitary sewer replacement in Southern Farms \$1,525.06; general engineering \$1,099.67; Valley Road pump station \$408.00; streets 2002 \$237.83; sanitary sewer repairs in Southern Farms \$1,209.50

S. DiPaula moved to approve payment of the above bills.  
R. Buchanan seconded. The motion carried with all in favor.

## **SUBDIVISION & LAND DEVELOPMENT BUSINESS**

## **REPORTS**

Zoning Officer/BOCA Inspector

The reports for December are on file.

## **OTHER REPORTS**

## **Water & Sewer** – Richard R. Buchanan

### Water System Security

In the wake of the September 11 attacks, we may have to conduct vulnerability studies on our water system to evaluate system security. The EPA will require any water company serving a population of over 3,300 to conduct the study within two years. Grant money will be available and the Borough will be updated on the status of the assessment.

### Fire Hydrants

There are approximately 24 hydrants in the Southern Farms and the Krout Developments that have backwards threads. Instead of turning the stem counter clockwise to open, the hydrant opens clockwise. The Fire Department is requesting the hydrants be uniform. The Public Works Department can change the stem for \$600.00 each for a total of \$14,400.00. Some of the hydrants need new valves.

Brian was asked to install a couple of valves this year and to change the stems over the next few years. The hydrants that have backwards thread should be painted a different color and the fire departments should be alerted as to why they're a different color.

## **Public Roads & Lighting**

### 2001 Roadwork

Pflumm Contractors finished the work on West Forrest Avenue and may be paid the remaining balance.

A check will be mailed to Pflumm Contractors for the balance due.

### Kreeger Alley

Harold Trimpey will cut the tree down this winter so the alley may be paved this spring.

### Low Branches

There are some low branches that are hindering snow removal.

## **Public Lands & Buildings and Finance** – Michael W. Ridgely

### **Signs**

A new sign for the municipal building was donated by Signs by Sal and he is proposing “Welcome to Shrewsbury” signs at both ends of the Borough at a price of \$1,100.00 each. Brian would like a sign for the Public Works building at a price of \$210.00. Council authorized the purchase of a sign for the Public Works building.

### **Loss Control Requirements**

The loss control representative from Penn National Insurance Company recently visited and made the following recommendations: routine inspections of the road signs, street lights and traffic lights; lit emergency signs at both entrances in both buildings; updated physicians’ panel listing for workers compensation; inspection of playground equipment on a routine basis.

An electrician will be contacted to adjust the exit signs in the municipal building to be lit constantly but the Public Works building is not a public access building. The other items are being considered.

## **ENGINEER’S REPORT**

### **New Wells at Silbaugh/Glatfelter (springs)**

The two new wells will yield 70 gallons per minute or 100,000 gallons per day. The existing pump house is showing its age and a proposal was made to erect a new pump house to the west at one of the new well points. This facility would be built like the one at the Woodlyn Well and would include a bulk chemical storage. The developer would pay for a portion. Jim Holley will review the development agreement and determine the Borough’s cost. Brian will prepare a list of what is needed to upgrade the existing pump house.

### **Sewer Cost Sharing Report**

Jim Holley said he was able to reduce the underpayment from 2001 from \$65,000 down to \$42,000. We will ask for the budget in September. The Water and Sewer Committee was asked to review New Freedom Borough’s budget to get a better idea of how they break the costs down.

## **SOLICITOR'S REPORT**

### **Adelphia Cable Franchise Agreement**

Jeff Rehmeyer said he was contacted by the staff attorney, who indicated that he would be speaking with the local general manager to begin efforts to address the concerns raised by the Borough.

### **Allied Trailer Sales & Rentals**

Jeff forwarded the executed Settlement and Release Agreement and Addendum to their attorney. Allied reported the potential claim of Doreen Smith to their insurance carrier.

### **Public Safety, Welfare and Personnel** – Salvatore A. DiPaula, Jr.

#### **Fifth Public Works Position**

Twenty-five applications have been received to date.

### **Secretary's Report** – Cindy L. Bosley

#### **Health Insurance**

Our current plan will not be renewed on the renewal date of October 1. The Secretary will begin shopping around this summer for other insurance.

### **York Area Earned Income Tax Bureau**

### **Recreation Board/Regional Recreation Board** – Eric W. Stoley

The Board has not met so far this year.

### **Planning Commission/Regional Planning Commission** – Eric W. Stoley

### **Southern Regional Police Commission** – Richard R. Buchanan

Buck said there has been a lot of vandalism in Glen Rock Borough. Officer Martin has resigned; the two new officers will be starting classes next week. The amount of \$45,000 has been returned to the Borough.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

<u>Reappointments:</u>		<u>Term to Expire</u>
Charles Hooper	Library Board	1/01/05
Robert Williams	Municipal Authority	1/01/07
Thomas L. Milstead, Jr.	Zoning Hearing Board	1/01/05

All were in favor of the reappointments.

**COMMUNICATIONS**

A letter was received from Patricia Smith regarding her son's Eagle Scout Award Ceremony to be held on Sunday, February 10.

The Secretary was asked to contact Gene Livermore to see if he can present a certificate on behalf of the Borough.

A letter was received from Getty Mart that they will cease selling gas after hours at the South Main Street location. The main office was unaware of the new practice.

**ADJOURNMENT**

C. Skoglund moved to adjourn the meeting at 9:32 p.m.

E. Stoley seconded. The motion carried with all in favor.

Submitted by,

Cindy L. Bosley, Secretary