

## MINUTES

## SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

October 8, 2014

PRESENT: Mayor Peter W. Schnabel, Fred W. Arbogast, Richard R. Buchanan, Carl W. Munch, Michael W. Ridgely, Michael G. Sharkey, Christopher M. Skoglund, and Eric W. Stoley

## OTHERS

PRESENT: Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer, II Esq.; David Lipinski, P.E.; Fire Chief Tony Myers; Larry Zimmerman; Nate Kirschman; Nick Caruccio, Stan Walters; David James; John Zavorotny; Gary Coggins

The regular meeting of the Borough Council convened at 7:04 p.m. in the Borough municipal building, 35 West Railroad Avenue, with President Ridgely presiding.

**CITIZEN'S COMMENTS**

Larry Zimmerman presented a check in the amount of \$1,000.00 to the Shrewsbury Volunteer Fire Company and a check in the amount of \$400.00 to the Borough for the recreation fund. These are proceeds from the Fall Fest held last Saturday.

**APPROVAL OF MINUTES**

The minutes of the September 10 meeting were approved by unanimous consent.

**APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS**

C. Skoglund moved to approve the expenditures and report of accounts for September. M. Sharkey seconded. The motion carried with all in favor.  
C. Skoglund also submitted the September reports for the Municipal Authority.

**BILL LIST**

The bill list for September was presented: General account: check numbers 12420 thru 12462; Water account: check numbers 5241 thru 5257; Sewer account: check numbers 4869 thru 4886; Highway Aid account: none.

C. Skoglund moved to approve the bill list for September, 2014.

E. Stoley seconded. The motion carried with all in favor.

### **APPROVAL OF PAYROLL REGISTER**

C. Skoglund moved to approve the September 2, 16, and 30 payroll registers.

F. Arbogast seconded. The motion carried with all in favor.

### **SUBDIVISION & LAND DEVELOPMENT**

#### **Codes Enforcement**

The zoning report for September was submitted.

#### **Southern Regional Police Department** – R. Buchanan

Buck highlighted the police report for September.

#### **Water & Sewer** – Supt. Sweitzer

##### **Deer Creek Pump Seal Issue**

The Public Works Department developed a problem with the sewer pump seal at the Deer Creek sewer pump station. The pump seal was stuck together like an adhesive would have been applied. A letter was sent to the industrial customers in the area and Strategic Packaging responded that the concerned discharge could be from the manufactured ice packs and in a highly concentrated amount. The amount of \$5,000.00 was spent in the past two months changing the seal in the pump and the filters. A letter will be sent to all customers of the Deer Creek pump station informing them of the problem and to ask that if suspicious activity is seen they should call 911.

##### **Southern Farms Phase II Sewer Lining**

The Southern Farms Sewer Lining Project began on September 3 and will include Brandywine Drive, parts of Covington Drive, and Strassburg Circle. The cost is \$241,276.60 and affects 23 Borough properties and 27 Authority properties.

### Tolna Junction Sewer Line Replacement

The sewer line replacement at Windy Hill Road and Tolna Junction Lane began on October 6. The majority of the cost will be the Authority's using the district-formulated process. The EDU formula shows 97.4% to the Authority and 2.6% to the Borough. The cost of the project is \$51,400.00.

### **Public Roads & Lighting** – Michael G. Sharkey

#### Mount Airy Road Shopping Center

There seem to be more traffic flow problems with motorists trying to make a U-turn in front of the shopping center. The traffic engineer with Pennoni Associates reviewed the right-turn only enforcement problem with the intersection and his report was included with the packets. A recommendation is to switch out the existing orange delineators with the correct white delineators, install additional white delineators in the median to the north, and to change some existing signage and add new signage. Supt. Sweitzer will contact our PennDOT representative to ask permission to make the changes.

#### Crack Sealing

Crack sealing will begin around October 20.

### **Public Lands, Buildings and Finance** – Christopher M. Skoglund

#### Transfer Funds in the PLGIT Accounts

C. Skoglund recommends funds be transferred between the accounts at PLGIT.

C. Skoglund moved to make the following transfers:

\$200,000.00 from the General operating account to the General capital account;

\$175,000.00 from the Water operating account to the Water capital account;

\$100,000.00 from the Sewer operating account to the Sewer capital account.

R. Buchanan seconded. The motion carried with all in favor.

#### Budget Meeting

The next budget meeting is tomorrow night.

#### Ballfield Generator Building

A Boy Scout is currently repairing the ballfield generator building as an Eagle Scout project and it should be completed by the end of October.

### Play Equipment Replacement

The Girl Scouts ordered the new play equipment that will be stored until next spring. The work day was a success as the see saws and monkey bars were painted, graffiti was removed, and the balance beam was replaced.

## **ENGINEER'S REPORT**

### 21 South Hill Street

The EDUs have not been paid for as yet and the DEP approval of the planning module has not been received.

### Heathcote Glen II, Phase III

The plan has been recorded.

### Baron Matthews DEP Planning Module

The planning module will not be processed until the outstanding invoices have been paid.

### Covington Ridge Phase III

Rich Leatham of S & A Homes visited Eng. Lipinski's offices to discuss the denial of the plan and was going to contact Sol. Rehmeyer to discuss alternatives for resubmission. Council reiterated the procedure is to file a plan in accordance with the Subdivision and Land Development and the Zoning Ordinance and that the developer will pay for the sidebar discussions relating to this project. There is no point in having a Committee meeting.

### Messina Highlands

Eng. Lipinski stated that he and Supt. Sweitzer are working with the developer and their engineer to reach an acceptable conclusion. The Municipal Authority has applied numerous conditions to the project as part of the issuance of the sewage permit.

### Forest Lakes Spillway Project

Gary Coggins, representing the Forest Lakes HOA, stated construction has started in the spillway and the sewer line was unearthed and it is laying on stone but the concrete does not go all the way to the top of the pipe. After discussion, Mr. Coggins was told the project should proceed as approved.

## **SOLICITOR'S REPORT**

### Covington Ridge III

Sol. Rehmeyer stated Rich Leatham of S & A Homes did contact him regarding the plan denial, and he was invited to attend the meeting this evening. Mr. Leatham has still not given documentation to confirm an updated Covington Ridge III security amount.

### Defined Benefit Plan Policy

A sample Defined Benefit Plan Policy was given to Sol. Rehmeyer that was provided by the Borough's investment advisor which is currently being reviewed.

### PennDOT Pipe Replacement

Sol. Rehmeyer has been corresponding with PennDOT regarding the protection of the wells near I-83 during the replacement of the large stormwater pipe that is under I-83. The contractor will need to meet with representatives of the Borough to confirm how the project would proceed and protect the Borough's interests. PennDOT will have the Borough added as an additional insured.

### Speed Limit Signs

A memorandum was prepared and will be discussed further next month. Sol. Rehmeyer will clarify that no speed limit study is required on a street less than a quarter of a mile and if the speed limit signs are enforceable.

## **Public Safety, Welfare and Personnel** – Fred W. Arbogast

### S.P.C.A. 2015 Agreement

The agreement is the same as the 2014 agreement.

F. Arbogast moved to approve the 2015 Agreement with the S.P.C.A.

E. Stoley seconded. The motion carried with all in favor.

Year-end Evaluations

F. Arbogast will meet with Supt. Sweitzer and C. Bosley regarding employee evaluations.

**Secretary's Report** – Cindy L. Bosley

2013 Liquid Fuels Audit

The audit will take place next Tuesday.

York County Boroughs Association Meeting

The annual meeting will be held on November 1.

**York Adams Tax Bureau** – Michael G. Sharkey

2015 Budget

A copy of the Bureau's 2015 budget was included in the packets. The Bureau is hoping to build some capital reserves.

**Subdivision, Land Development and Zoning** – Eric W. Stoley

**Planning Commission/Regional Planning Commission** – Eric W. Stoley

New member, Steve Mayoryk, attended the last meeting and was appointed Vice Chairman. Keith Wills is now the Chairman.

Penn Mar Recycling Zoning Hearing

Even though the property is not in a wellhead protection zone, containment of oil and gasoline should be looked at closely. The facility wants to expand to include ferrous metals and vehicles. The hearing is tomorrow evening. Past violation notices should be brought up at the hearing.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

Issue Control Sheet

The sheet was updated accordingly.

### Municipal Authority Vacancy

The Authority recommended that Ronald Rohrbaugh be appointed. He submitted a letter of interest and the vacancy was advertised.

E. Stoley moved that former employee Ronald Rohrbaugh be appointed to the Municipal Authority.

M. Sharkey and C. Munch seconded. The motion carried with all in favor.

### York County Solid Waste & Refuse Authority Agreement and Amendment

The Authority asked for an amendment to the agreement to include in Section 7, on page 4, after “secured by the Center” insert “and other debt obligations undertaken by the Authority have” and delete “has”.

E. Stoley moved that President Ridgely be authorized to sign the Amendment.

R. Buchanan seconded. The motion carried with all in favor.

### Trick or Treat

C. Munch moved to set Trick or Treat for October 31 from 6:00 p.m. to 8:00 p.m.

C. Skoglund seconded. The motion carried with all in favor.

## **COMMUNICATIONS**

### Quick Response Team Donation

This will now be included in the County’s budget. Since the Southern Regional Police Department supplies an officer to be on the Team, the Borough will not send a monetary donation.

## **ADJOURNMENT**

The meeting was adjourned at 8:27 p.m.

Submitted by Cindy L. Bosley, Sec.