

MINUTES

SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

OCTOBER 12, 2011

PRESENT: Mayor Peter W. Schnabel, Richard R. Buchanan, Michael W. Ridgely, Michael G. Sharkey, Christopher M. Skoglund, and Jason J. Traband

OTHERS

PRESENT: Jeffrey L. Rehmeyer, II, Esq.; David Lipinski, P.E.; Brian L. Sweitzer, Supt. of Public Works; E. Michael Lee of Codes Enforcement; Michael Sacilotto; Jere and Jacob Sechrist(scouts); Larry Zimmerman, Shrewsbury Events Committee; Judith Hooper of the Paul Smith Library of Southern York County

The regular meeting of the Borough Council convened at 7:30 p.m. in the Borough Municipal Building, 35 West Railroad Avenue, with President Ridgely presiding.

CITIZEN'S COMMENTS

Judi Hooper, 6 Woodland Drive thanked the Borough for the donation to the Paul Smith Library of Southern York County. State funding was cut by 21% and the library is having more fundraisers. The building debt has been paid off and an expansion is planned for the future.

Larry Zimmerman, Shrewsbury Events Committee, reminded Council of the Fall Fest this Saturday that runs from 10:00 a.m. to 4:00 p.m.

APPROVAL OF MINUTES

The minutes of the September 14 meeting were approved by unanimous consent by those who were at the meeting.

APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS

C. Skoglund moved to approve the expenditures and report of accounts for September.

J. Traband seconded. The motion carried with all in favor.

BILL LIST

The bill list for September was presented: General account: check numbers 10777 thru 10813; Water account: check numbers 4641 thru 4652; Sewer account: check numbers 4375 thru 4381; Highway Aid: none.

C. Skoglund moved to approve the September bill list.

R. Buchanan seconded. The motion carried with all in favor.

PAYROLL REGISTER

C. Skoglund moved to approve the September 5 and 19 payroll registers.

J. Traband seconded. The motion carried with all in favor.

SUBDIVISION AND LAND DEVELOPMENT BUSINESS

Southern Regional Police Department – Richard R. Buchanan

Buck highlighted the July report. The budget breakdown for 2012 is as follows: Shrewsbury Borough 40%; New Freedom Borough 41.4%; Glen Rock Borough 18.5%. The Borough's portion went down 4.11%, or \$21,766.00, due to a decrease in hours; New Freedom Borough requested more patrol time and their share went up for 2012 by roughly that amount.

Codes Enforcement – E. Michael Lee

Two enforcement issues were turned over to Sol. Rehmeier for filings with the district magistrate.

Train Station South Main Street

The roof was repaired and felt was put down but no shingles have been installed. Mike will pursue completion of the roof with the Stewartstown Railroad.

504 South Main Street, Former Richman's Auto Parts

There is no public water or sewer in this building but there is access to restrooms at the garage located on the same property. There is a new tenant applying to use this building. Council was of the consensus to allow the pre-existing situation to

continue but if the property is ever subdivided, the building without public water and sewer must be made to connect at that time.

Heathcote Glen II

Council had approved the preliminary plan with conditions. Mike Lee and Eng. Lipinski met prior to the meeting. There is an easement for phase II that crosses over phase I. The owner of phase I signed the Phase II plan. It was decided that since the easement may not be cross-referenced in the future, that a second easement agreement should be prepared and signed. Outstanding items now are: payment of outstanding fees, maintenance agreement to be signed for the cul-de-sac (see below), and a separate easement agreement being prepared and recorded. The plan will be signed after completion of these three items.

Heathcote Glen II Road Maintenance Agreement

Shrewsbury Township signed the agreement.

C. Skoglund moved to authorize the President and Secretary to sign the agreement. R. Buchanan seconded. The motion carried with all in favor.

430 South Main Street Vacant Property

Mike stated a permit was issued to make repairs at this property only, not for use or occupancy. The property is not connected to public water and sewer and the new owner has been told that no use and occupancy permit will be issued until connections are made.

Water & Sewer – Richard R. Buchanan

Strategic Packaging, 917 East Tolna Road Deduct Meter

Strategic Packaging requested a deduct meter for the new gel pack operation. The business does not meet the required five EDUs. The Municipal Authority granted the waiver on a one-year trial basis with the request that the resolution be amended to include additional language that requests will be handled on a case-by-case basis. Sol. Rehmeier is working on a modification.

Water Meter Handheld Upgrade

The current handhelds have been phased out and we can no longer purchase support or batteries for the units. New units need to be purchased at a price of \$7,950.00 each. The Authority approved the purchase of two units.

R. Buchanan moved to approve the purchase of two new handheld meter reading units from L B Water at a price of \$7,950.00 each payable from reserves from the respective funds.

C. Skoglund seconded. The motion carried with all in favor.

The Borough is proceeding without the need to bid pursuant to the exceptions listed in Section 1402(d)(1) and (3) of the Borough Code.

Arby's Greasetrap

Manifests have not been received from Arby's in the Shrewsbury Commons Shopping Center and the Authority authorized Sol. Rehmeyer to send a letter.

Water Pumped versus Billed

There is less than one percent unaccounted for water in 2011. Council commended Brian and the Public Works Department on the diligent work done on keeping the water system tight.

Public Roads & Lighting

Crack Sealing

Crack sealing will be done this month with help from Hopewell and Shrewsbury Townships.

Storm Drain Repairs

The Public Works Department is repairing the blacktop around storm drains on Holiday Drive, Sundance Court, Cassidy Way, Brookview Lane and Greenview Drive. Both Brookview developments have storm drain problems and will be repaired before snow plowing starts.

Tree Hollow Drive and Hazelnut Drive

Notification was received that some storm inlets have settled and the street light at 1 Hazelnut Drive is out of plumb and there are street cracks. The HOA is requesting "children at play" signs be installed.

B. Sweitzer reported the cracks in the streets will be sealed this year. He doesn't feel the storm inlets are a concern at this time. The street light is slightly out of plumb but did not move when he pushed on it. It would take two employees with a backhoe about six hours to make it straight. There are other street lights in town that are out of plumb as well and it was the consensus of Council to just monitor the light at this time. The signs will be installed.

Snow Plowing Bid

One bid was received:

Aquatic Resource Restoration Company \$110.00/hour

C. Skoglund moved to award the bid to Aquatic Resource Restoration Company.
R. Buchanan seconded. The motion carried with all in favor.

Public Lands & Buildings and Finance – Christopher M. Skoglund

C. Skoglund stated he will have revised budget sheets out this weekend. The next meeting is October 26 at 7:00 p.m. Payroll information should be inserted at the October 26 meeting.

ENGINEER'S REPORT

Gas Line Replacements

Eng. Lipinski reported Columbia Gas will be replacing about 7,500 LF of gas mains on North Main Street, Clearview Drive, and on North and South Sunset Drives next year.

Stormwater Management Ordinance

The deadline for adopting the stormwater ordinance was today. The York County Planning Commission is holding a meeting on October 20 because of the many concerns regarding the proposed draft. Sol. Rehmeyer will be attending. The Borough is making a good faith effort to eventually adopt the ordinance. M. Ridgely stated he will attend the October 20 meeting.

Flood Insurance

The Borough adopted an ordinance and a resolution in 2009 to participate in the Federal flood insurance program but the paperwork was not submitted to the property agency. Eng. Lipinski is attempting to obtain the paperwork for filing.

SOLICITOR'S REPORT

21 South Hill Street

Sol. Rehmeyer communicated with Attorney MacNeal that a revised plan needs to be submitted that will go through the review process.

Earned Income Tax Ordinance

Sol. Rehmeyer prepared the Earned Income Tax Ordinance based on the model provided by the York Area Tax Bureau.

M. Sharkey moved to have the ordinance advertised.

C. Skoglund seconded. The motion carried with all in favor.

Act 44 Pension Plan Providers

Sol. Rehmeyer prepared a resolution that sets forth the procedures necessary in how professional services are chosen for the pension plan.

C. Skoglund moved to adopt Resolution 2011-7.

M. Sharkey seconded. The motion carried with all in favor.

Complaints to be Filed with District Magistrate

Complaints are ready to be filed with the district magistrate for two properties in the Borough who have failed to comply with notices given by Codes Enforcement.

C. Skoglund moved to authorize either President Ridgely or Vice President Buchanan to sign the form necessary giving Sol. Rehmeyer authority to sign the complaints on the Borough's behalf.

R. Buchanan seconded. The motion carried with all in favor.

Sump Pumps Connected to the Sewer System

Ordinance 1972-13 prohibits stormwater runoff from entering into the sanitary sewer system. No additional language specifically addresses sump pumps. Sol.

Rehmeyer will prepare an ordinance that deals specifically with sump pumps and the sanitary sewer system that would also allow for inspections by the Borough.

Public Safety, Welfare and Personnel – Michael G. Sharkey

Employee Performance Reviews

M. Sharkey asked for employee performance reviews.

Secretary's Report – Cindy L. Bosley

Annual York County Boroughs Association Meeting

The annual meeting will be held on Saturday, November 12.

Annual Tree Lighting Ceremony

The Secretary asked if the Shrewsbury Events Committee can be involved in the planning of next year's ceremony in order to make it a bigger event.

York Area Tax Bureau – Michael G. Sharkey

M. Sharkey will forward an e-mail he received regarding the audit.

Subdivision, Land Development & Zoning

Planning Commission/Regional Planning Commission

UNFINISHED BUSINESS

NEW BUSINESS

COMMUNICATIONS

ADJOURNMENT

The meeting was adjourned at 9:08 p.m.

Submitted by,
Cindy L. Bosley, Sec.