

MINUTES

SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

MAY 13, 2009

PRESENT: Mayor James W. Reedy, Richard R. Buchanan, Michael R. Caum,
Peter W. Schnabel, Christopher M. Skoglund and Eric W. Stoley

OTHERS

PRESENT: Jeffrey L. Rehmeyer, II, Esq.; James R. Holley, P.E.; Brian L.
Sweitzer, Supt. of Public Works; E. Michael Lee of Codes
Enforcement; Nate Kirschman, Todd Grove

The regular meeting of the Borough Council convened at 7:34 p.m. in the Borough Municipal Building, 35 West Railroad Avenue, with President Schnabel presiding.

CITIZEN'S COMMENTS

Nate Kirschman, EMA, stated he attended a meeting and learned that municipal resources can be pooled fairly easily. Pandemic preparedness was also discussed and there would be points of distribution for medication. The new radio system is in but the company is still performing software updates. Police are already on the new system. Paging has been an issue but it is believed that for the past week there haven't been any problems. Nate said John Fornadel is having health problems and Nate is stepping up and Stan Walters will be assisting.

APPROVAL OF MINUTES

E. Stoley moved to approve the minutes of the April meeting.
C. Skoglund seconded. The motion carried with all in favor.

APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS

C. Skoglund moved to approve the expenditures and report of accounts for March next month due to the absence of Michael Ridgely.
E. Stoley seconded. The motion carried with all in favor.

BILL LIST

The bill list for April was presented. General account: check numbers 9482 thru 9528; Water account: check numbers 4172 thru 4186; Sewer account: check numbers 4023 thru 4032; Highway Aid; check numbers 785 and 786.

C. Skoglund moved to approve the bill list for April contingent upon review by Michael Ridgely.

E. Stoley seconded. The motion carried with all in favor.

SUBDIVISION AND LAND DEVELOPMENT BUSINESS

Southern Regional Police Department – Richard R. Buchanan

Time for March was broken down as follows: Shrewsbury 457 hours; New Freedom 324 hours; Glen Rock 233 hours; School District 15 hours. Buck stated that last October, he started tracking the Borough's service time and Shrewsbury Borough is seeing a 3% increase for demand for services. The number of medical calls is documented, but the police may or may not respond. Calls do not impact the funding formula. It was noted there were 11 service calls for alarms. Buck was asked if fines are being levied in response to the Borough's alarm ordinance. The Borough wants repeat false alarms to be fined as these calls take a lot of time. Officer Teague has been certified to operate a motorcycle. The Commission received a letter from Glen Rock Borough that as of 2011, they are withdrawing as a full-time member and would like to discuss the possibility of purchasing hours. Contract negotiations are to start soon.

Codes Enforcement – E. Michael Lee

Pen-Mar Recycling, Onion Boulevard

Mike said he will give Pen-Mar Recycling another month to clean up the accumulated recyclables.

Getty Station Fuel Tanks

The tanks have been dug up and each scoop of dirt was tested by a representative of CVS and someone representing the contractor. They have been told that the incoming stone has to be certified to be free of chemicals.

Water & Sewer – Richard R. Buchanan

Groundwater Rule

B. Sweitzer has been working with James R. Holley & Associates on the improvements to the water sources and properties in order to satisfy the EPA's new regulations. The scope of work and costs will be presented at the June meeting.

Windy Hill Road Sewer Pipe Adjustment

The engineer from PennDOT stated the force main will not have to be moved as he was able to make adjustments. He also cut down on the right-of-way. A revised plan will be sent. PennDOT will reimburse about 50% of the project costs. This will be budgeted next year.

Sustainable Water Infrastructure Task Force

The task force was established to recommend policy to the PA General Assembly. Some recommendations are: establish and review water rates for municipal water companies to assure the rates are sufficient; raise the minimum procurement bidding level from \$10,000.00 to \$100,000.00; require water and sewer systems to develop an asset management program.

R. Buchanan moved to send a letter to Senator Waugh and Representative Miller to voice our strong opposition to this proposal.

E. Stoley seconded.

C. Skoglund moved to amend the motion to include sending a letter to Governor Rendell also.

E. Stoley seconded. The motion carried with all in favor.

Stonebridge

There are four customers in the Stonebridge development who are using more than their assigned sewer EDUs at times, usually during the third quarter when sprinkling/watering is occurring. Home Depot will be sent a letter that perhaps

they want to purchase and install a deduct meter. Letters will be sent to tell each customer of the need to decrease their water usage.

M. Caum left the meeting room at 8:37 p.m.

Public Roads & Lighting – Christopher M. Skoglund

Street Sweeping

The street sweeping is complete with a total cost of \$5,971.88 compared to last year's price of \$4,464.00.

Street Bids

The following bids were received for paving on Northbrook Lane and South Highland Drive:

W. Craig Adams, Inc.	\$126,597.50
Emory J. Peters Excavating & Paving	\$127,813.00
Womex, Inc.	\$128,641.25
Kinsley Construction	\$133,236.25
Fitz & Smith, Inc.	\$136,105.75
Stewart & Tate, Inc.	\$140,626.00
Shiloh Paving & Excavating, Inc.	\$141,320.00

C. Skoglund moved to award the bid to W. Craig Adams, Inc. in the amount of \$126,597.50.

R. Buchanan seconded. The motion carried with all in favor.

The current balance in the Highway Aid account is \$144,000.00.

Public Lands & Buildings and Finance

Rose Ambulance Billing

We will pay the arrearages from a billing error over the next four quarters. Nate clarified that sick persons are picked up at their respective buildings at the Lutheran Home complex and that a nurse will go to the cottages to try to help until the ambulance arrives.

ENGINEER'S REPORT

Sewer Capacity Report

Eng. Holley presented his report on sewer ("Holley Report") capacity dated May 11, 2009, at the request of Council. The Borough has 3,800 sewer EDUs in the treatment plant. At present, there are 3,013 EDUs on the Borough's billing system broken down as follows: Shrewsbury Borough 2,386; Shrewsbury Township 516; and Hopewell Township 111. There are 108 sewer EDUs that have been paid for but are not in use that are part of Shrewsbury's allocation: Lacy tract 15; Stonebridge 68; and Anderson 25. The Township purchased 783 EDUs of the total 3,800. By mutual agreement, 30 EDUs originally purchased from the Borough by a developer were later transferred to the Township allocation, bringing the total Township EDU count to 813. The 30 EDUs are not in use, and are included in the 297 Township EDUs not in use.

Exhibit A lists properties for which the Borough is allocating EDUs from its total capacity and the allocations are based on one of the following: estimated based on acreage and present zoning; agreement; subdivision plan. The Exhibit A total is 377. During discussion, it was recommended that the fire hall be assigned one EDU. The old library building is assigned one EDU and is included in the 2,386 figure. One EDU should also be assigned for the municipal building and garage in case of future sale and one EDU is assigned for a combination of buildings at the playground to include the scout house and park restrooms. The 377 total was amended to 379. The total committed EDUs is 3,797 bringing the unallocated Borough EDUs to three (3). Eng. Holly also explained the Notes at the end of the Report. Eng. Holley will amend the Report and submit it to the office.

M. Caum returned to the meeting at 8:47 p.m.

E. Stoley moved to accept and approve the Report on Sewer Capacity prepared by Eng. Holley dated May 11, 2009, as amended.

C. Skoglind seconded. Roll call vote:

Buchanan	yes, in favor
Caum	yes, in favor
Skoglind	yes, in favor
Stoley	yes, in favor
Schnabel	yes, in favor

The Holley Report, having been received, reviewed, amended and unanimously approved, represents the Borough's official determination as to the amount of existing sewer capacity that is in use, reserved, or allocated for future Borough development.

SOLICITOR'S REPORT

Open Records Request

Sol. Rehmeyer has been working with the Borough office on a records request from Phil Robinson.

Right to Know

Sol. Rehmeyer was asked to create a policy drawing from the updated records retention manual for the Borough to follow.

Flood Plain Ordinance

Hopefully, the ordinance can be adopted next month. The Department of Economic Development is trying to supply a sample ordinance for municipalities who do not have any flood plains.

Resolution #2009-3 Voting Delegate on York County Tax Collection Committee

E. Stoley moved to adopt Resolution #2009-3 appointing Thomas D. Metz as the voting delegate and Michael R. Caum as the alternate.

C. Skoglund seconded. The motion carried with all in favor.

Public Safety, Welfare and Personnel – Michael R. Caum

Scout Meeting

M. Caum stated he will be attending a Troop 90 scout meeting on Monday night to explain the duties of a councilman. He will also use this as a recruiting tool for the fire company.

Sidewalk Block Grant Update

Letters and the questionnaire went out recently to the residents for phase I of the sidewalk block grant project.

Water Licenses

Rob Seidenstricker, Carey Waugh and William Murphy passed their water license test and received their raises. They will start work on their sewer licenses next week, which does not result in a pay raise.

Secretary's Report – Cindy L. Bosley

The Secretary reported that William Murphy and his wife experienced the birth of their first child last week. A gift will be sent from the Borough.

York Area Tax Bureau

Subdivision, Land Development and Zoning – Eric W. Stoley

Planning Commission/Regional Planning Commission – Eric W. Stoley

Regional Comprehensive Plan

Comments were received from the Borough's Planning Commission, Sol. Rehmeyer, and Baltimore County. Eric would like comments from Council by the June Council meeting. Hopefully, a public hearing will be held in July. The plan should act as a guide and not be taken as law by developers. Some language should be clarified and some wording softened. The pre-amble may need to be clarified.

UNFINISHED BUSINESS

NEW BUSINESS

COMMUNICATIONS

York County Comprehensive Plan Amendment

A disc and letter were received asking for review and comments on the economic development plan and 2009-2035 long-range transportation plan amendments.

Miller Park Dedication

An invitation was received for the Township's Miller Park Dedication to take place on Sunday, May 17 at 1:00 p.m.

ADJOURNMENT

C. Skoglund moved to adjourn the meeting at 9:38 p.m.

M. Caum seconded. The motion carried with all in favor.

Submitted by,
Cindy L. Bosley, Sec.