

## MINUTES

## SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

JUNE 12, 2013

PRESENT: Mayor Peter W. Schnabel, Carl W. Munch, Michael W. Ridgely, Michael G. Sharkey, Christopher M. Skoglund, Eric W. Stoley and Jason J. Traband

## OTHERS

PRESENT: Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer, II, Esq.; David Lipinski, P.E.; Keith Hunnings of South Penn Code Consultants; Darin Copp; Tom Treffinger; Russ Palmer; Brian Copp; Robert Fisher; Tony Myers, Nick Carrucio; Nate Kirschman; Larry Zimmerman; a few cub scouts from Pack 90

The regular meeting of the Borough Council convened at 7:32 p.m. in the Borough Municipal Building, 35 West Railroad Avenue, with President Ridgely presiding.

**CITIZEN COMMENTS**

Robert Fisher, of 120 West Forrest Avenue, was present to ask that Council consider tightening the regulations to restrict commercial vehicles from being parked in residential areas. A neighbor behind him parks a pick-up truck with a dump bed, with no commercial logo on the sides, and a utility trailer close to the rear of his property line. When the neighbor mowed recently, he damaged a piece of ornamental fencing around their garden. The Fishers placed wooden stakes in this area and they were knocked over when the neighbor mowed and Mr. Fisher stated he called the police. The restriction would impact all residential areas and people who purchase homes with the expectation of being able to park a work van or other type of work vehicle in their driveways at night could not do so. Council thanked Mr. Fisher for his organized and reasonable presentation and it would take his suggestion under consideration.

Tony Myers, Fire Chief, stated the mutual aid agreement that Council signed ten years ago needs to be modified to include the new technology of the radios purchased with Baltimore County through a grant. Tony will submit the agreement for Council's review and, if possible, he would like it to be signed before the end of the month.

E. Stoley moved that the amended agreement be reviewed by Council and Sol. Rehmeyer and that if no negative comments are received, that President Ridgely be authorized to sign the agreement.

M. Sharkey seconded. The motion carried with all in favor.

**Ballfield Maintenance Discussion**

Present were Russ Palmer of SYC, Darin Copp, Brian Copp, and Tom Treffinger representing the men's softball teams that use the ballfield. There are concerns that the field/worked up areas are not raked out after a game is played and that perhaps games are being played on a wet field. When the field dries, it leaves uneven areas on the field and makes it dangerous for children to play baseball. After discussion, it was the consensus that drag equipment will be purchased at a cost of around \$500.00 and stored in the locked storage shed with a key being kept in the lockbox for all teams to use before and after a game. The teams offered to contribute toward the equipment. The teams were told they need to work together to solve this problem as the field is open to everyone including the general public. This was referred to the Public Lands, Buildings and Finance Committee.

### **APPROVAL OF MINUTES**

The minutes of the May 8, 2013, meeting were approved by unanimous consent by those who were at the meeting.

### **APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS**

C. Skoglund moved to approve the May expenditures and report of accounts.  
E. Stoley seconded. The motion carried with all in favor.

### **BILL LIST**

The bill list for May was presented: General account: check numbers 11670 thru 11723 ; Water account: check numbers 4970 thru 4984; Sewer account: check numbers 4643 thru 4653; Highway Aid: check numbers 871 and 872.

C. Skoglund moved to approve the May bill list.  
C. Munch seconded. The motion carried with all in favor.

### **PAYROLL REGISTER**

C. Skoglund moved to approve the May 14 and 28 payroll registers.  
C. Munch seconded. The motion carried with all in favor.

### **SUBDIVISION AND LAND DEVELOPMENT BUSINESS**

95 East Forrest Avenue Fill Dirt/Grading

It was mentioned that some fill dirt has arrived at the site and that, so far, the test results have been satisfactory. Eng. Lipinski stated he received more results today and he has not had a chance to review them as yet. He and E. Stoley are monitoring the six foot height limitation. An as-built survey plan will be supplied when the fill is all in place and compacted.

### **Southern Regional Police Commission** – Mayor Schnabel

Mayor Schnabel highlighted the April police report and the Borough is leading in the calls for service. He invited Council and those in the audience to attend a police commission meeting to hear first-hand the discussion on the report. Work with Stewartstown Borough is continuing.

### **Codes Enforcement** – Keith Hunnings

Keith issued eight permits in May.

#### Day Care on Park Street

The day care at 2 South Park Street replaced their doors without obtaining a permit. A stop work order was issued and the owner did apply for the permit; Commonwealth Codes was out today to inspect.

#### 23 North Main Street

The owner at 21 North Main Street purchased the property next door and asked about putting in a parking area that would cover both properties in the back. A concept plan needs to be submitted to address impervious surface coverage. A permanent easement would need to be recorded in the event one property was sold giving the new owner the right to use the parking. Council will need to decide how far from the property line paving will need to stop.

#### 430 South Main Street

The owner will be given a 15 day deadline in which to get the water meter installed as the building does have a tenant. He is to pick the meter up on Monday and then billing will begin the third quarter.

#### Crab Business North Main Street

Keith said he told the new owner he could not have the trailer behind the building and he has not heard anything since. The temporary sign trailer out front will need to be removed soon as the 30 days are about up; he can have this trailer out four times a year.

**Water & Sewer** – Brian Sweitzer**Blouse Well SRBC Test**

The 72 hour pump test is ready to be performed. Transducers were installed in the Blouse well and three other monitoring wells. Envirosan logged the Blouse well and accumulated data in regards to temperature, conductivity, borehole diameter, clay content, and water flow into the well. Two weirs were installed on the small stream next to the well.

**Smith Well SRBC Test**

The Public Works Department is in the process of installing a new pump and piping at a cost of \$5,000.00 prior to the testing due to the age of the pump and piping installed in 1990. The bearing was tight and corroded and two pipe joints were leaking. The well casing may need to be lined so the new pump can be installed. Data was also collected for this well.

**Southern Farms Sewer Lining**

SWERP, Inc. arrived on June 5 to finish the lining project on Covington Drive.

**Sewer Reconstruction Work Bids**

Two bids were received to replace a ten foot deep sewer line in the Brookview Meadows development:

DeTraglia Excavating, Inc.	\$24,650.00
Fitz & Smith, Inc.	\$34,187.50

E. Stoley moved to accept both bids and to award the bid to DeTraglia Excavating, Inc. in the amount of \$24,650.00.

M. Sharkey seconded. The motion carried with all in favor.

**Public Roads & Lighting** – Eric W. Stoley**Bridle Road Paving**

The Borough is waiting for Kinsley Construction to notify as to when the paving will start. Residents will be notified once Kinsley commits to a start date.

**West Clearview Drive Storm Pipe**

The Public Works Department will price and order materials for the project and Eng. Lipinski is evaluating the opportunity to install pipe into the storm inlet box on the north side of the road at an additional cost of up to \$2,500.00. The project will be completed prior to school starting.

M. Sharkey moved to approve the additional inlet work at a cost not to exceed \$2,500.00. E. Stoley seconded. The motion carried with all in favor.

#### East Forrest Avenue and Professional Center Signal Light

The Public Works Department installed arrows and stop bars at the intersection at the Township's request. The Township was billed \$1,229.82 for their portion of the work.

#### Traffic Signal Timing at East Forrest Avenue/North Main Street

It appears that more time is allotted to the east and west traffic and a motorists traveling northbound to turn west onto West Forrest Avenue have to wait and then traffic backs up. It was decided to wait until the traffic signal on Mount Airy Road at the new shopping center is installed to see if this impacts traffic at this intersection.

#### Exit 4 Upgrades

Eng. Lipinski attended the presentation at the Township meeting last week and the project is still in the planning stages and it was felt the project should move forward quickly so the federal funds will not be withdrawn. A diverging diamond design is planned but it doesn't appear enough money was budgeted for easements.

### **Public Lands, Buildings, and Finance** – Christopher M. Skoglund

#### Truck and Plow

The amount of \$100,000.00 was budgeted to replace the 1992 dump truck and plow. A similar truck with a stainless steel body and plow purchased through CoStars costs \$139,659.00. The repairs needed to the 1992 dump truck will be revisited. The bed needs to be welded and the electrical problem needs to be repaired.

#### Fire Notification System

Select Security finished installing the fire notification system on June 7. The system has 16 smoke detectors on the first floor, eight heat sensors in the basement near the boiler and four horn/strobes. The system cost \$7,953.00 with a one year warranty.

Minnie Sweeney Tribute

Minnie Sweeney passed away recently and her family is offering to place a memorial bench and/or a tree at Sweeney Park.

2013 Budget to Actual by Quarter

C. Skoglund presented a budget to actual report through first quarter.

**ENGINEER'S REPORT**Storm water Ordinance Work session

The work session to review the storm water ordinance is tomorrow evening at 7 p.m.

Windy Hill Road Reimbursement

Kinsley Construction sent its bill to PennDOT so the Borough needs to pay PennDOT its portion of the bill (\$20,920.65) and the Borough billed PennDOT for its portion of the engineering and Public Works inspection time (\$16,905.45).

Heathcote Glen II

The developer is installing the water and sewer lines and roadway with inspections being done by James R. Holley & Associates. At some point, the developer will secure a bond for the remaining improvements.

Eitzert Farms

The estimate for the surety has not been provided as yet from RGS.

Sewer Mapping

The field work is completed; Eng. Lipinski needs to get the information to Brian and Ted.

2012 Proportionate Sharing

A \$10,000.00 expense was found to be not chargeable under the proportionate sharing agreement. A credit will be received for the next two quarterly billings.

PennMar Recycling Stormwater, Onion Boulevard

The permit was issued that included the storm water concerns.

### Woodland Water Tank

The bids will be let out in August or September with the work to be done in October or November. A chemical wash will be added to the specifications.

## **SOLICITOR'S REPORT**

### Comcast Cable Franchise Agreement

The draft ordinance is prepared and M. Sharkey will discuss the agreement terms later in the meeting.

### Eitzert Farms

C. Munch moved to approve the First amendment to the Agreement for Financial Security. J. Traband seconded. The motion carried with all in favor.

### Covington Ridge

A response was received from Richard Leatham of S & A Homes asking for an extension of time for the Borough to act on the subdivision plan. He will review his files to determine if the current bond needs to be revised due to a change in expected costs for public improvements.

### Refuse Bid Specifications

A draft bid specifications was supplied for review.

### PennDOT EDU Agreement

PennDOT is processing the signed Agreement.

### Resolution to Adopt 2013 York County Hazard Mitigation Plan

The resolution is ready to be adopted. M. Sharkey stated he would like more time to review the plan.

### Annual Audit

Sol. Rehmeier's office filed the 2012 Municipal Annual Audit report with the County Clerk of Courts' office.

Council will adopt the audit at the July meeting.

**Public Safety, Welfare and Personnel** – Michael G. Sharkey

**Secretary's Report** – Cindy L. Bosley

**York County Borough's Association**

The next meeting is June 27 at William Kain Park.

**Carnival Help**

Council was reminded that it usually helps at the Bingo stand on Wednesday night carnival week, June 26.

**York Adams Tax Bureau** – Michael G. Sharkey

M. Sharkey is working with the tax appeals board that will meet in July.

**Subdivision, Land Development & Zoning** – Eric W. Stoley

The Zoning Hearing Board granted the special exception and the two variance requests. Maintenance of the private easement issue will be addressed during the land development phase.

**Planning Commission/Regional Planning Commission** – Eric W. Stoley

**UNFINISHED BUSINESS**

**Cable Franchise Agreement**

M. Sharkey outlined the changes in the new franchise agreement. The gross revenues definitions have changed and with the percentage staying at 3%, the Borough's income will increase from \$20,000.00 a year to \$36,000.00 a year. There is a one-time franchise grant or sign-on fee of \$7,000.00, improved customer service, right-of-way protection, extending into new developments, the new term is for ten years, but since we have one year left, our term will be for 11 years, and competitive service - Comcast has the right to provide the same service.



We received one additional free internet connection for a total of two which the second service could be at the scout house. The fire company also has free internet service. The request for free service at the eight pump houses was denied.

M. Sharkey moved to approve the new franchise agreement keeping the percentage at three percent.

C. Skoglund seconded. The motion carried with all in favor.

## **NEW BUSINESS**

### **Resignation of Jason Traband**

Jason submitted his letter of resignation effective June 30 as he is moving out of the Borough.

C. Skoglund moved to accept Jason's resignation with regret.

E. Stoley seconded also with regret. The motion carried with all in favor.

Since Jason won his seat in the May primary, the local Committeeman and Committeewoman will be involved as well as the County republican party. No action can be taken by these parties until after October 12. In the meantime, Council needs to appoint someone at the July meeting. The Secretary was directed to place a notice in the paper and the website for the vacancy.

### **Use of Borough Property**

PenMar Organization asked if it could use the Borough's Gator at a festival they are having this Saturday. Council does not want to set a precedent of loaning out Borough property.

## **COMMUNICATIONS**

A complaint was received regarding dogs running at large; a complaint was received about recyclables not being picked up; and a stop work order was given to 3 Ascot Drive for changing the grade of the property causing storm water problems for the neighbors.

## **ADJOURNMENT**

The meeting was adjourned at 9:44 p.m.

Submitted by,  
Cindy L. Bosley, Secretary