

MINUTES

SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

JUNE 10, 2009

PRESENT: Mayor James W. Reedy, Richard R. Buchanan, Thomas D. Metz, Michael W. Ridgely, Peter W. Schnabel, Christopher M. Skoglund, and Eric W. Stoley

OTHERS

PRESENT: Jeffrey L. Rehmeyer, II, Esq.; Brian L. Sweitzer, Supt. of Public Works; Wanda Shelton of Kennedy Circle, other residents of Westfield Estates; Boy Scouts Ryan and Zach Gloeckner; Mrs. Gloeckner

The regular meeting of the Borough Council convened at 7:33 p.m. in the Borough Municipal Building, 35 West Railroad Avenue, with President Schnabel presiding.

CITIZEN'S COMMENTS

Wanda Shelton of 16607 Kennedy Circle, Shrewsbury Township, and others were present regarding the widespread groundhog problem. Ms. Shelton has ten groundhog holes in her yard and she saw six groundhogs this week in her yard at one time. Residents are afraid to let their children out and the groundhogs are wandering into garages. Ms. Shelton said there are groundhog holes on the Borough's water tank property. Just trapping the groundhogs from the Borough's property will not solve the problem as they are also on the old Kmart shopping center property, the two cemeteries and in the developments to the east. Ms. Shelton was told the Borough will send a letter to the Township with copies to the two homeowner's associations, the two churches, and the Kmart property to ask for joint cooperation and sharing of costs. Ms. Shelton was told the Borough has an animal control officer, but the Township does not. The groundhogs would be trapped out with the intent to have them destroyed, not relocated to become someone else's problem. T. Metz offered to contact the local game warden. Fire Chief, Tony Myers, instructed residents not to try to light a fire in the holes to try to burn them out as serious injury could occur.

Ms. Shelton brought up the problem of speeding vehicles on Buchanan Avenue. She was told the Township uses the State Police for protection and she should contact the Township office.

APPROVAL OF MINUTES

C. Skoglund moved to approve the minutes of the May meeting.
R. Buchanan seconded. The motion carried with all in favor.

APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS

M. Ridgely moved to approve the expenditures and report of accounts for March and April.
C. Skoglund seconded. The motion carried with all in favor.

BILL LIST

The bill list for May was presented. General account: check numbers 9529 thru 9557; Water account: check numbers 4187 thru 4198; Sewer account: check numbers 4033 thru 4045; Highway Aid account: check numbers 798 and 799.

M. Ridgely moved to approve the bill list for May.
C. Skoglund seconded. The motion carried with all in favor.

SUBDIVISION AND LAND DEVELOPMENT BUSINESS

Southern Regional Police Department – Richard R. Buchanan

The report for April was not received. Buck reported our hours exceeded New Freedom Borough's by 125 hours and we are the largest consumer. The cost breakdown for 2008 was 40.51% for Shrewsbury Borough; 39.56 for New Freedom Borough, and 19.93% for Glen Rock Borough. This information will be submitted to the Auditor General's office for the pension funds disbursement.

Glen Rock Borough

A letter was sent by the Southern Police Commission to Glen Rock Borough to ask for its intent by July 1, 2010, and Glen Rock must agree on a dollar figure by September 15, 2010.

Letter from Harry Floyd

Mr. Floyd sent a letter informing Council there were a few gang markings painted in the area of the square. Chief Childs informed residents to paint over the markings as soon as possible. Mr. Floyd spoke with Chief Childs and no further action is needed at this time.

Codes Enforcement

PenMar Recycling, Onion Boulevard

Mike is working on the outdoor stockpiling issue at the recycling center. They are looking at a new piece of equipment to help with operations that will allow all materials to remain inside. Mike is recommending a 30 day extension for compliance with the enforcement notice.

Water & Sewer – Richard R. Buchanan

Groundwater Rule

The Rule will be approved this December and we will need to comply with the 4-log treatment. Anticipated expenses will be approximately \$55,000.00 and almost all labor will be performed by the Public Works Department (\$29,500.00 if done by an outside contractor based on \$45.00/hour). Additional expenses could be an electrician for connecting the in-line chlorine monitoring equipment. Engineering costs could be realized for State permitting on entry point improvements (sample tap moving or water line replacement). The project costs will be budgeted for the 2010 budget year. Timeline: October 1, 2010, 4-log submission paperwork will be submitted to DEP and April 1, 2011, begin work on 4-log treatment.

E. Stoley entered the meeting at 8:20 p.m.

Getty Gas Tank Removal

The gas tanks at the intersection of South Main Street and Constitution Avenue were removed and there was contamination around the tanks. The soil was removed and the site will continue to be monitored until clean-up is complete. The Borough will be copied on correspondence from DEP. The contractor hit the storm pipe running through the property and they are scheduled to return and repair the pipe. The Public Works Department will then televise the pipe.

Public Roads & Lighting – Christopher M. Skoglund

2009 Paving Contract

Northbrook Lane and South Highland Drive will be paved this month. There are a few areas where additional base repair is needed on Northbrook Lane. The PennDOT representative approved the additional work for Liquid Fuels funds.

Plank Road Stop Bar

The proposed stop bar has been marked with white paint and is located according to PennDOT regulations.

R. Buchanan moved that the Public Works Department install a stop bar according to PennDOT's requirements.

T. Metz seconded. The motion carried with all in favor.

Traffic Signal Changes at Market Square

The revised mylar that will be submitted to PennDOT for traffic signal changes at Market Square as a result of the CVS project was submitted for signature by a representative of the Borough. Eng. Holley recommended the mylar be signed.

Public Lands & Buildings and Finance – Michael W. Ridgely

Final Audit Report

The Committee met with the auditor, Steve Fair, this evening and the Borough received a good, clean report. There were two recommendations: 1) the Borough should look at how allocations are being made between the three accounts. The Public Works Department was asked in January to allocate by month how the Department's time is spent so changes could be made for the 2011 budget. Recommendation 2) was that the payroll register be reviewed and initialed by the Council President.

M. Ridgely moved to add as an agenda item each month for Council to approve the prior month's payroll register and that it be initialed by either the Council President or M. Ridgely.

E. Stoley seconded. The motion carried with all in favor.

The July agenda will include the June payroll register.

The Committee approved the final audit report.

Capital Reserve Accounts

The Committee recommended opening a general, water, and sewer PLGIT capital reserve account to accumulate monies for large projects. Monies will be submitted quarterly based on the amount budgeted for that year.

M. Ridgely moved to establish General, Water, and Sewer capital reserve/accumulation accounts with PLGIT.

E. Stoley seconded. The motion carried with all in favor.

ENGINEER'S REPORT

SOLICITOR'S REPORT

Right-to-Know Law, E-mails, and Record Retention Schedules

Sol. Rehmeyer will be attending a seminar regarding document retention under the new Right-to-Know Law which will help in the creation of the Borough's policy.

Flood Plain Ordinance

Sol. Rehmeyer prepared a draft ordinance for review which must be adopted by September; Jeff was authorized to advertise the ordinance.

Township EDU Auction

It was mentioned the Township may be auctioning off the remaining EDUs next month. Since the sale is public knowledge, the Borough will not be involved.

Public Safety, Welfare and Personnel

Sidewalk Block Grant Update

Second notice letters were mailed today to those who did not respond to the first survey request. Only about half of the residents responded.

Secretary's Report – Cindy L. Bosley

York County Boroughs Association Meeting

The next meeting is on June 25.

York Area Tax Bureau – Thomas D. Metz

T. Metz has contacted the Director to ask for a better clarification if the estimated earned income figure is still accurate for 2009 and to compare the actual to what was budgeted for 2008.

Subdivision, Land Development and Zoning

Planning Commission/Regional Planning Commission – Eric W. Stoley

Regional Comprehensive Plan

Comments are needed from Borough Council. We don't have the other municipalities' comments. Hopefully, the Committee can meet next month.

Resignation from Planning Commission

Bill Stumbo submitted his resignation from the Planning Commission.

E. Stoley moved to accept Bill's resignation with regret.

M. Ridgely seconded. The motion carried with all in favor.

Bill will be recognized at the annual appreciation dinner. Bill served on the Planning Commission since 1990.

UNFINISHED BUSINESS

NEW BUSINESS

Disposal of Prescription Medicines

T. Metz had inquired with a company for on-site visits to collect unused prescriptions, rather than the residents flushing them into the sewer system. The company he called deals with hospitals and doctors. He will contact Wellspan and the Secretary will call Penn Waste for information.

Parade and Carnival

Cars are reserved for Mayor Reedy and President Schnabel.
Help is needed in the bingo stand; Council usually helps on Wednesday night.

COMMUNICATIONS

Southern Pennsylvania Communications Group Field Day

The annual field day is Saturday, June 27 beginning at 10:30 a.m. at the Codorus State Park.

A Boy Scout attending the meeting asked what an EDU is? R. Buchanan explained what the sewer equivalent daily use is and how it related to the sewer system.

At this time, Stan Walters, arrived to open up the EOC in the event that a portion of Glen Rock Borough needed to be evacuated due to flooding.

ADJOURNMENT

M. Ridgely moved to adjourn the meeting at 9:18 p.m.
T. Metz seconded. The motion carried with all in favor.

Submitted by,
Cindy L. Bosley, Sec.