

MINUTES

SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

JUNE 11, 2008

PRESENT: Mayor James W. Reedy, Richard R. Buchanan, Michael R. Caum, Thomas D. Metz, Michael W. Ridgely, Christopher M. Skoglund, Peter W. Schnabel and Eric W. Stoley

OTHERS

PRESENT: Jeffrey L. Rehmeyer, II, Esq.; James R. Holley, P.E.: Brian L. Sweitzer, Supt. of Public Works; E. Michael Lee of Codes Enforcement; Phil Robinson;

The regular meeting of the Borough Council convened at 7:35 p.m. in the Borough Municipal Building, 35 West Railroad Avenue with President Schnabel presiding.

CITIZEN'S COMMENTS

APPROVAL OF MINUTES

M. Caum moved to approve the minutes of the May 14 meeting.
E. Stoley seconded. The motion carried with all in favor with T. Metz, C. Skoglund and P. Schnabel abstaining as they were not at the May 14 meeting.

APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS

M. Ridgely moved to approve the expenditures and report of accounts for April.
C. Skoglund seconded. The motion carried with all in favor.

BILL LIST

The bill list for May was presented: General account: check numbers 8953 thru 8987; Water account: check numbers 3998 thru 4022; Sewer account: check numbers 3861 thru 3868; Highway Aid account: check number 769.

M. Ridgely moved to approve the bill list for May.
E. Stoley seconded. The motion carried with all in favor.

SUBDIVISION AND LAND DEVELOPMENT BUSINESS

DAK Shrewsbury Commerce Center Plan – Constitution Avenue

The final plan was approved in 2004 with conditions and can now be signed. Eng. Holley reviewed the plan and the conditions are met and all fees are paid.

Plan Note 27 states: "Private drive between lots number 2 and 3 will be used and maintained by the YMCA." The YMCA will be the owner of lots 2 and 3. It is noted that this is a private drive on private property and is not controlled by the Borough. It was also stated the YMCA Buildings and Grounds Committee will discuss if the private drive access should be controlled by a locked gate.

Southern Regional Police Report – Richard R. Buchanan

Buck highlighted the April report. Buck reviewed the crime statistics report he prepared to compare the years 2004 and 2007. The amount of major crime was considerably greater in 2007 than in 2004, although the amount of man hours hadn't changed significantly. It was noted that in 2007, there were more commercial establishments. The Shrewsbury Square Shopping Center was built during 2004 and now the spaces at the Market Square Shopping Center are almost full. Buck reminded Council that although a considerable amount of calls were for medical reasons, it does not necessarily mean the calls required officer response time.

Codes Enforcement – E. Michael Lee

Grammer Indemnification Agreement

Sol. Rehmeyer prepared an indemnification agreement for a fence to be placed over a sewer right-of-way. The agreement can now be signed.

Parking Area Messina Townhomes(Carriage Hills)

Another small parking area will be constructed in the Township portion of Carriage Hills. Storm water will be directed to the existing area.

Water & Sewer – Richard R. Buchanan

33 Valley Road Mandatory Water Connection

After S & A Homes signed the agreement to connect to the public water system, it was discovered this property has a spring as its water source. Two representatives from S & A Homes were present and were told that if the existing spring becomes contaminated, dries up or becomes unusable for any reason, that at that time, no well can be drilled and the property must be connected to the public water system using its own equipment or contractor. The offer of installation and monetary assistance by the Borough will not be applicable, as that offer was to close private wells due to possible contamination to our system, not springs. S & A Homes plans to connect this property when Covington Ridge III starts and the existing home will be removed.

A letter will be sent to S & A Homes outlining Council's decision.

Westview Sewer Repair

The original Westview Drive sewer repair cost estimate was \$7,300.00. The project included manhole replacement and a section of leaking sewer pipe. After replacing the manhole and a portion of the sewer line, it was discovered the sewer line was flat and at some points was laying the wrong way. B. Sweitzer contacted R. Buchanan and it was decided to replace the entire line and a broken connection further up the line since the crew was on site and the trench was partially dug. The portion of the sewer line laying flat had several spots with infiltration leaking into the line. B. Sweitzer estimates about 7,500 gallons per day of infiltration was eliminated with this repair. The approximate costs are as follows now: Manhole 1472 replacement \$7,300.00; sewer line replacement due to pipe laying wrong way \$9,000.00; and repair of the broken connection we were not aware of \$6,000.00 with a total cost of about \$22,300.00.

B. Sweitzer said the original reason for the repair, manhole 1472 is leaking at a connection. The amount of \$7,300.00 is being withheld until the repair is made. Sol. Rehmeyer was asked to prepare a letter to DeTraglia Contractors stating the Borough's stance regarding repair and payment.

R. Buchanan moved to approve the overage in repairs due to unforeseen problems that were found during excavation with the total being \$22,300.00.

E. Stoley seconded. The motion carried with all in favor.

Remaining Sewer Budget

There is approximately \$5,000.00 remaining in the public works projects sewer budget line for this year after payment of the Westview Drive repairs. There are about 200,000 gallons per day in sewer leaks found from this year's televising. B. Sweitzer will have a total scope of work with potential savings for the July or August meeting.

Public Roads & Lighting – Christopher M. Skoglund

Road Work

Shiloh Paving will begin the paving project on Monday as follows: base repairs on Northbrook Lane and South Highland Drive. West Maple Avenue, Walnut Avenue and East Clearview Drive will be resurfaced. With additional base repairs needed on Northbrook Lane that surfaced since the bid, the project total will increase to \$74,995.60 rather than the bid amount of \$65,995.60. Northbrook Lane is a by-pass road heavily traveled by both passenger and commercial vehicles. Our representative at PennDOT was called and it was explained why the repairs and costs will be more than the approved bid.

Crack Sealing

West Forrest Avenue, Shetland Drive and Kratz Road were crack sealed in May at a cost of \$3,999.00.

2010 Paving

Westview Drive should be included in next year's paving work due to the extensive sewer repairs made this year that destroyed a portion of the street.

Exit 4 Proposed Changes

Phil Robinson was present again to review a proposal for changes at Exit 4. Phil said the concept was generally accepted by the York County Traffic Coalition. The proposal now includes the closing of the northbound entrance ramp as well and moving the ramps further south to travel east across lands now owned by

Keeny. The area to the south of the Keeny farm is zoned commercial. The owner of the Keeny property has agreed to grant a right of way across this property. Both public and private money would be used for the exit changes. The Borough would not be asked to contribute.

M. Caum moved the Borough send a letter stating it is generally in favor of the coalition looking at the alternate proposal for Exit 4.

R. Buchanan seconded. The motion carried with all in favor.

2008 Roadwork

C. Skoglund moved to approve the 2008 roadwork at the increased cost up to \$77,000.00.

Motion was withdrawn until we receive the actual bill.

Public Lands, Buildings and Finance – Michael W. Ridgely

ENGINEER'S REPORT

Carriage Hills Parking Area

Eng. Holley stated for Council's information that his office will be preparing the plan for the new parking area. The work is in the Township.

Taylor GeoServices, Inc. Site Selection New Well

A proposal was received from Taylor GeoServices, Inc. for site selection work for the new well in the estimated amount of \$5,500.00 which includes 50 hours of personnel time plus expenses. TGS will invoice on a time and material basis in accordance with the standard fee and rate schedule attached to the proposal. Potential sites will be selected based on aerial photographs. After potential sites are selected, it is the Borough's responsibility to notify the property owner to ask for permission to explore with the intent of possible purchase. An agreement would be required.

R. Buchanan moved to approve the proposal from Taylor GeoServices, Inc. and to proceed with the exploration of possible well sites.

E. Stoley seconded. The motion carried with all in favor.

SOLICITOR'S REPORT

Refuse Contract and Bid Specifications

The current contract expires on January 31, 2009. The existing contract was reviewed and the following changes will be made for the new specifications: bidding the contract with two start times to see if there's a cost savings: 6:00 a.m. or 7:00 a.m. with the intent of the hauler starting on Main Street and Forrest Avenue at 6:00 a.m. only; including the dumpster at the Shrewsbury Vol. Fire Company; bid both with and without an escalator clause for fuel surcharge; increase the insurance requirement for Automobile Bodily Injury/Property Damage from \$500,000.00 CSL to \$1,000,000.00, with an umbrella added and naming the Borough as an additional insured. Two extra bags for leaves will run from November 1 through January 31.

The contract will be bid based on current services of two refuse collections a week, one bulky trash item a week, one weekly recycle pickup and the two extra bags for leaves for three months.

Sol. Rehmeier will prepare the new bid specifications for review with bids being opened at the October meeting and awarded at the November meeting, in time for the winter newsletter.

County-wide Curfew Ordinance

A draft ordinance was received from the Sheriff's Office calling for a county-wide 11:00 p.m. curfew with the owner, operator, agent, or employee of an establishment not permitting any minor to remain on their premises between the hours of 11:00 p.m. and 6:00 a.m. unless accompanied by a parent/guardian. Our existing curfew ordinance has an 11:00 p.m. curfew.

No changes will be made.

Open Records Law Discussion

A discussion on the changes to the open records law will be held on Wednesday, August 27 at the CGA Law Firm. Registration is required.

29 Kratz Road Water Connection

B. Sweitzer stated the property owner has not responded to his two phone calls to see where she would like the water brought into the house. Without this information, the Public Works Department cannot proceed with bringing the line up to the point of connection at the house.

Best Law Firm

It was mentioned that the CGA Law Firm was voted the best firm in York County.

Public Safety, Welfare and Personnel – Michael R. Caum

Carnival Bingo Help

Council usually helps on Wednesday night, but help is welcome any night.

Parade

Mayor Reedy and P. Schnabel will participate in the parade and will represent the Borough.

Secretary's Report – Cindy L. Bosley

Southern Pennsylvania Radio Club Field Day

The annual field day will be held on Saturday, June 28, which is the same day as the parade.

York County Borough's Association Meeting

The June meeting is a picnic to be held on Thursday, June 26 at Rocky Ridge Park. P. Schnabel and R. Buchanan will attend.

York Area Tax Bureau – Thomas D. Metz

T. Metz will have more information after the July meeting.

Subdivision, Land Development and Zoning – Eric W. Stoley

The McKee/Gainer final subdivision plan to move a property line two feet in order for a retaining wall to be on the correct property will be in front of Council next month. The Planning Commission approved the plan.

Planning Commission – Eric W. Stoley

The Planning Commission is still reviewing the ordinance as it applies to setbacks for decks.

UNFINISHED BUSINESS**NEW BUSINESS****Annual Pension Investment Review**

C. Skoglund mentioned he and the secretary met with Bob Hall of the R.J. Hall Company to review the pension plan investments. The changes made last year seemed to work well based on the weak economy. The funds received from the State this fall will be distributed equally between the five investment accounts. Bob is reviewing the existing retirement qualifications that include so many years of service and obtaining age 65. Someone starting at age 60 and retiring at age 65 would have the same benefit.

Games of Chance – Carnival

R. Buchanan relayed to M. Caum that the fire company should be reminded not to use the wheels games of chance as it is currently illegal.

T. Metz stated Rep. Miller's office has a bill in to amend the small games of change and the same was also introduced by Sen. Waugh.

New Police Officer

The Civil Service Commission presented a name to the Police Commission for the replacement officer.

COMMUNICATIONS

ADJOURNMENT

The meeting was adjourned at 9:32 p.m.

Submitted by,
Cindy L. Bosley, Secretary