

MINUTES

SHREWSBURY BOROUGH COUNCIL

REGULAR AND REORGANIZATIONAL MEETING

JANUARY 3, 2012

PRESENT: Mayor Peter W. Schnabel; Richard R. Buchanan, Carl W. Munch, Michael W. Ridgely, Christopher M. Skoglund, Eric W. Stoley and Jason J. Traband

OTHERS

PRESENT: Jeffrey L. Rehmeyer, II, Esq.; David Lipinski, P.E.; Brian I. Sweitzer, Supt. of Public Works

The regular and reorganizational meeting of the Borough Council convened at 7:35 p.m. in the Borough municipal building, 35 West Railroad Avenue with Mayor Peter W. Schnabel presiding.

OATHS OF OFFICE

Mayor Schnabel administered the Oaths of Office to re-elected Council members Eric W. Stoley, Carl W. Munch, Michael W. Ridgely, and Jason J. Traband(2 year term).

ELECTION OF PRESIDENT – Mayor Schnabel presiding

C. Skoglund moved to nominate Michael W. Ridgely for the position of Council President.

C. Munch seconded. There being no other nominations the motion carried with all in favor.

ELECTION OF VICE PRESIDENT – President Ridgely presiding

C. Skoglund moved to nominate Richard R. Buchanan for the position of Council Vice President.

E. Stoley seconded. There being no other nominations the motion carried with all in favor.

ELECTION OF PRESIDENT PRO TEM

E. Stoley moved to nominate Christopher M. Skoglund for the position of Council President Pro Tem, should the need arise.

C. Munch and J. Traband seconded. There being no other nominations the motion carried with all in favor.

APPOINTMENTS BY COUNCIL

Secretary – Cindy L. Bosley

Assistant Secretary/Treasurer – Shirley M. Shaw

Treasurer – Cindy L. Bosley

Zoning Hearing Board Solicitor – Harry L. McNeal, Jr., Esq.

Sewage Enforcement Officer – David Brown

Auditor – SF & Company

Borough Engineer – James R. Holley & Assoc.

Borough Solicitor – Jeffrey L. Rehmeier, II, Esq. of CGA Law Firm

Planning Commission Engineer – James R. Holley & Assoc.

Zoning & Building Permit Officer/BCA – EML (Codes Enforcement) E. Michael Lee; Commonwealth Codes UCC building inspections

R. Buchanan moved to approve the above appointments.

E. Stoley seconded. The motion carried with all in favor.

Southern Regional Police Commission

Peter W. Schnabel, Mayor

Richard R. Buchanan, Council Representative

Anthony Myers, Citizen Representative

Police Pension Committee

Peter W. Schnabel, Mayor

Police Civil Service

Nathan Kirschman

SYC Planning Commission

Eric W. Stoley, interim

Michael G. Sharkey – alternate

C. Skoglund moved to approve the above appointments.

J. Traband seconded. The motion carried with all in favor.

OTHER APPOINTMENTS

Water & Sewer

Richard R. Buchanan, Chairman
Eric W. Stoley
Jason J. Traband

Public Roads & Lighting

Eric W. Stoley
Carl W. Munch
Michael G. Sharkey

Public Safety, Welfare & Personnel

Michael G. Sharkey
Richard R. Buchanan
Eric W. Stoley

Public Lands, Buildings & Finance

Christopher M. Skoglund
Carl W. Munch
Jason J. Traband

Subdivision, Land Development and Zoning

Eric W. Stoley
Michael G. Sharkey
Carl W. Munch

Strategic Planning Committee

Carl W. Munch
Eric W. Stoley
Christopher M. Skoglund

Community Interface Committee

Christopher M. Skoglund
Carl W. Munch

Jason J. Traband

Retirement Committee: Trustees Pension

Christopher M. Skoglund, Chairman
Carl W. Munch

Chief Administrative Officer of Pension Plan

Christopher M. Skoglund

Local Government Advisory Committee

Eric W. Stoley
Carl W. Munch, alternate

Council of Governments

Carl W. Munch
Jason J. Traband, alternate

York Adams Tax Bureau

Michael G. Sharkey
Michael W. Ridgely, alternate

Tax Payers' Bill of Rights

Eric W. Stoley

Emergency Management Representative

Eric W. Stoley

Vacancy Board

Christopher M. Skoglund
Vacant – Registered Elector

Emergency Management Director/Coordinator and Assistants

John A. Fornadel, Coordinator

Nathan Kirschman, Assistant

Public Information Officer

Michael W. Ridgely

Traffic and Access Control Officer

Ronald Hontz

Open Records Officer

Cindy L. Bosley

E. Stoley moved to approve the above appointments.

C. Skoglund seconded. The motion carried with all in favor.

CITIZEN'S COMMENTS

APPROVAL OF MINUTES

The minutes of the December 14 meeting were approved by mutual consent by those who were at that meeting.

The minutes of the December 28 meeting were approved by mutual consent by those who were at that meeting.

ENGINEER'S REPORT

In order to accommodate Eng. Lipinski's meeting schedules, his report was taken at this time.

Storm Water Ordinance

Eng. Lipinski discussed the pending storm water ordinance with Randy Beck, Chief Planner with the York County Planning Commission, who is checking to see whether certain amendments can be made. It may be March or April until the ordinance will be ready for adoption.

National Flood Insurance

Eng. Lipinski made another contact with the FEMA representative and forwarded our ordinance and resolution to show that we are participating in the program.

21 Hill Street

The plan is still in staff review. For clarification, the plan will not be a recorded land development plan, but will be attached to the final agreement the Borough reaches with the bank and Gymnastics of York for this use only to attempt to address any conflicts, such as parking, buffers, hours of operation, etc. There will be no signatures of officials. The staff should consider the logistics and practical issues connected with this use of the property in order to protect the Borough and the neighbors.

Heathcote Glen I

The resolution to address the quality of improvements in on-going subdivisions will be adopted later in the meeting.

Southern York County Regional Planning Commission

Eng. Lipinski stated that Glen Rock Borough does have representatives appointed.

PennDOT Highway Occupancy Permits

Eng. Lipinski reported the permit applications must be done on-line.

APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS

The expenditures and report of accounts for December will be approved at the February meeting.

BILL LIST

The bill list for December was presented: General account: check numbers 10917 thru 10972; Water account: check numbers 4679 thru 4692; Sewer account: check numbers 4414 thru 4423; Highway Aid account: check numbers: none.

C. Skoglund moved to approve the bill list for December, 2011.

E. Stoley seconded. The motion carried with all in favor.

APPROVAL OF PAYROLL REGISTER

C. Skoglund moved to approve the December 12, and 26 payroll registers.
R. Buchanan seconded. The motion carried with all in favor.

SUBDIVISION AND LAND DEVELOPMENT BUSINESS

Southern Regional Police Department – Richard R. Buchanan

New Freedom Borough met yesterday and at the meeting Brady Terrell was appointed as the Council representative unseating Gene Andrews. Former Mayor, Jeff Joy, resigned as he was elected District Magistrate and the New Freedom Borough Council appointed Jeff Halapin to be the Mayor.

Codes Enforcement

E. Stoley mentioned the pad where the Blockbuster was next to Starbucks at the Shrewsbury Square Shopping Center has been made into two small units. Verizon is going in and it's unknown who the third tenant will be. Watch will be kept to make sure there are enough EDUs purchased for the shopping center. We should also have an as-built plan for this pad site.

Water & Sewer – Richard R. Buchanan

Arby's Restaurant - Greasetrap

The Municipal Authority voted that Arby's needs to pay the fine and costs involved in trying to obtain the manifests from Arby's. B. Sweitzer said he had correspondence from Arby's that they will be paying the invoice. If not, the Municipal Authority will need to take action.

Public Roads & Lighting – Eric W. Stoley

Snow Removal

Our contractor is scheduled to plow Asbury Lane, Berkshire Drive, Devonshire Drive, Glenhurst Road, Cassidy Way, Sundance Lane, and Holiday Court until a replacement Public Works employee is hired.

West Clearview Drive Storm Sewer

A meeting will be held with Mr. Eyster.

Public Lands, Buildings and Finance – Christopher M. Skoglund

ENGINEER'S REPORT

Taken earlier in the meeting.

SOLICITOR'S REPORTSump Pump Ordinance #2012-1

R. Buchanan moved to adopt Ordinance #2012-1 prohibiting the discharging of sump pumps and other surface water from entering the sanitary sewer system.

E. Stoley seconded. Roll call vote:

Buchanan	yes, in favor
Munch	yes, in favor
Ridgely	yes, in favor
Skoglund	yes, in favor
Stoley	yes, in favor
Traband	yes, in favor

C. Munch temporarily left the meeting at 8:20 p.m.

A copy will be sent to Shrewsbury Township and Hopewell Township asking that they adopt similar ordinances.

Ongoing Evaluation of Financial Guaranty for Developments – Resolution #2012-1

E. Stoley moved to adopt Resolution #2012-1.

R. Buchanan seconded. The motion carried with all in favor.

C. Munch re-entered the meeting at 8:22 p.m.

PennDOT Agreement

Sol. Rehmeyer left a message for Assistant Counsel Sharp that the Borough wishes to bring to a close negotiations regarding the extra water and sewer capacity for the rest stop.

Litigation Efforts

Litigation efforts are proceeding on the enforcement matters.

Public Safety, Welfare and Personnel – Eric W. Stoley

E. Stoley reported that 70 resumes were received so far for the Public Works Department position.

Secretary's Report – Cindy L. Bosley

York Adams Tax Bureau

Subdivision, Land Development and Zoning – Eric W. Stoley

Planning Commission/Regional Planning Commission – Eric W. Stoley

E. Stoley stated he received an e-mail from our former representative, Todd Grove, and will e-mail him with questions about the Regional Planning Commission.

UNFINISHED BUSINESS

NEW BUSINESS

Municipal Authority Vacancy

Robert Williams does not wish to be re-appointed to the Municipal Authority. The vacancy has been advertised in the Weekly Record and is on the website. Ted Nadobny submitted a revised resume for the vacancy.

Issue Control Sheet

The issue control sheet was not reviewed since Council just met.

Network Risk Proposal

This was added to the issue control sheet.

Re-appointment

C. Skoglund moved to re-appoint John Morrell to the Zoning Hearing Board with a new term to expire on January 1, 2015.

R. Buchanan seconded. The motion carried with all in favor.

Fee Schedule for EML, Inc. and Commonwealth Codes

E. Stoley moved to approve the fee schedule for EML, Inc. and Commonwealth Codes for 2012.

R. Buchanan seconded. The motion carried with all in favor.

COMMUNICATIONS

ADJOURNMENT

E. Stoley moved to adjourn the meeting at 8:41 p.m.

C. Skoglund seconded. The motion carried with all in favor.

Submitted by Cindy L. Bosley, Sec.