

MINUTES

SHREWSBURY BOROUGH COUNCIL

REGULAR AND REORGANIZATIONAL MEETING

JANUARY 4, 2010

PRESENT: Mayor Peter W. Schnabel; Richard R. Buchanan, Thomas D. Metz, Carl W. Munch, Michael W. Ridgely, Christopher M. Skoglund and Eric W. Stoley

OTHERS

PRESENT: Jeffrey L. Rehmeyer, II, Esq.; James R. Holley, P.E.; Lawrence Agulnick; Michael Sharkey; Lynn Sechrist

The regular and reorganizational meeting of the Borough Council convened at 7:30 p.m. in the Borough municipal building, 35 West Railroad Avenue with Mayor Peter W. Schnabel presiding.

OATHS OF OFFICE

Mayor Schnabel administered the Oaths of Office to re-elected Council members Richard R. Buchanan, Thomas D. Metz and Christopher M. Skoglund.

ELECTION OF PRESIDENT – Mayor Schnabel presiding.

C. Skoglund moved to nominate Michael W. Ridgely for the position of Council President.

E. Stoley seconded. There being no other nominations the motion carried with all in favor.

ELECTION OF VICE PRESIDENT – President Ridgely presiding.

E. Stoley moved to nominate Richard R. Buchanan for the position of Council Vice President.

T. Metz seconded. There being no other nominations the motion carried with all in favor.

ELECTION OF PRESIDENT PRO TEM

E. Stoley moved to nominate Christopher M. Skoglund for the position of Council President Pro Tem, should the need arise.

R. Buchanan seconded. There being no other nominations the motion carried with all in favor.

APPOINTMENTS BY COUNCIL

Secretary – Cindy L. Bosley

Assistant Secretary – Shirley M. Shaw

Treasurer – Cindy L. Bosley

Zoning Hearing Board Solicitor – Harry L. McNeal, Jr., Esq.

Sewage Enforcement Officer – David Brown

Auditor – SF & Company, formerly Dotzel & Company

Borough Engineer – James R. Holley & Assoc.

Borough Solicitor – Jeffrey L. Rehmeyer, II, Esq.; of CGA Law Firm

Planning Commission Engineer – James R. Holley & Assoc.

Zoning & Building Permit Officer/BCA – EML (Codes Enforcement) E. Michael Lee; Commonwealth Codes UCC building inspections

C. Skoglund moved to approve the above appointments.

T. Metz seconded. The motion carried with all in favor.

Southern Regional Police Commission

Peter W. Schnabel, Mayor

Richard R. Buchanan, Council Representative

John J. LaMartina, Jr., Citizen Representative

Police Pension Committee

Peter W. Schnabel, Mayor and John J. LaMartina, Jr.

Police Civil Service

Carl W. Munch

SYC Planning Commission

Todd R. Grove

George Smith – alternate

E. Stoley moved to approve the above appointments.

R. Buchanan seconded. The motion carried with all in favor.

OTHER APPOINTMENTS

Water & Sewer

Richard R. Buchanan, Chairman
Eric W. Stoley
Christopher M. Skoglund

Public Roads & Lighting

Eric W. Stoley
Carl W. Munch
Thomas D. Metz

Public Safety, Welfare & Personnel

Thomas D. Metz
Richard R. Buchanan
Eric W. Stoley

Public Lands, Buildings & Finance

Christopher M. Skoglund
Carl W. Munch
Open seat

Subdivision, Land Development and Zoning

Eric W. Stoley
Thomas D. Metz
Carl W. Munch

Retirement Committee: Trustees Pension

Christopher M. Skoglund, Chairman
Carl W. Munch

Chief Administrative Officer of Pension Plan

Christopher M. Skoglund

Local Government Advisory Committee

Thomas D. Metz

Carl W. Munch, alternate

Council of Governments

Thomas D. Metz

Carl W. Munch, alternate

York Adams Tax Bureau

Thomas D. Metz

Richard R. Buchanan, alternate

Tax Payers' Bill of Rights

Eric W. Stoley

Emergency Management Representative

Eric W. Stoley

Vacancy Board

Christopher M. Skoglund

George Smith – Registered Elector

Emergency Management Director/Coordinator and Assistants

John A. Fornadel, Coordinator

Nathan Kirschman, Assistant

Public Information Officer

Nathan Kirschman

Traffic and Access Control Officer

Ronald Hontz

Open Records Officer

Cindy L. Bosley

T. Metz moved to approve the above appointments.
R. Buchanan seconded. The motion carried with all in favor.

CITIZEN'S COMMENTS

Lawrence Agulnick, 26 Tree Hollow Drive, was present regarding the vacant Council seat. Mr. Agulnick has resided in the Borough for over two years and wants to be civically involved with the Borough.

Michael Sharkey, 323 Cassidy Way, also submitted a resume for the Council seat vacancy. Mr. Sharkey has resided in the Borough since 1993 and served on the Southern Regional Recreation Board. He is also a poll worker for the Borough.

Lynn Sechrist, 96 Raypaula Drive, submitted a letter of interest in the vacancy as well. Mr. Sechrist has been in the area and Borough all of his life. He is also interested in giving something back to the community.

APPROVAL OF MINUTES

E. Stoley moved to approve the minutes of the December 9 meeting.
R. Buchanan seconded. The motion carried with all in favor.

C. Munch moved to approve the minutes of the December 28 meeting.
R. Buchanan seconded. The motion carried favorably with C. Skoglund and E. Stoley abstaining as they were not present at the December 28 meeting.

APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS

C. Skoglund moved to approve the expenditures and report of accounts for November.
T. Metz seconded. The motion carried with all in favor.

BILL LIST

The bill list for December was presented: General account: check numbers 9841 thru 9893; Water account: check numbers 4278 thru 4290; Sewer account: check numbers 4125 thru 4135; Highway Aid account: check numbers 785 and 786.

E. Stoley moved to approve the bill list for December, 2009.
R. Buchanan seconded. The motion carried with all in favor.

APPROVAL OF PAYROLL REGISTER

C. Skoglund moved to approve the December 1, 15 and 29 payroll registers.
E. Stoley seconded. The motion carried with all in favor.

SUBDIVISION AND LAND DEVELOPMENT BUSINESS

Southern Regional Police Department – Richard R. Buchanan

Buck stated New Freedom Borough reorganized this morning and did not re-appoint Edward Molinski. Larry Flemmens of Glen Rock resigned due to business reasons. Glen Rock Borough gave notice that it will withdraw in 2011 due to budgetary issues.

Codes Enforcement

Water & Sewer – Richard R. Buchanan

Public Sewer Map Regional Comprehensive Plan

The public sewer map showing potential growth in Shrewsbury Township has been amended to add the following comment: "A very limited number of EDUs remain for Shrewsbury Township to allocate into this area. This is not to be mistaken to be an area that Shrewsbury Borough will allocate their EDUs for usage."

64 East Forrest Avenue Auto Repair

The Wellhead Protection Committee met and voted 7 to 1 in favor of recommending the business be approved with several conditions being set to protect our water source. The Township's zoning hearing board will meet on January 27.

Susquehanna River Basin Commission

Buck, Chad Kehew of James R. Holley's office and B. Sweitzer will meet with the Commission on January 27 to discuss the permit that will soon expire for the Smith well.

Deer Creek Repair

H & H Contracting repaired the sump pump leak today which will save about 10,000 gallons per day of infiltration.

Sewer Flows

The 2009 sewer flows were 631,000 gallons per day compared to 2008 flows of 722,000 gallons per day even with significantly more precipitation in 2009.

Water Rate Increase

It was the consensus of Council that the additional amount of \$126,000.00 be raised this year to make up the budget shortfall and to save for capital improvements. The base rate of \$16.30 will be increased with the gallon threshold being lowered. Another tier may be added and it was decided to keep the same ratio for residential and commercial rates.

Adopt Wellhead Protection Ordinance #2010-1

E. Stoley moved to adopt Ordinance #2010-1.

R. Buchanan seconded. Roll call vote:

Buchanan	yes, in favor
Metz	yes, in favor
Munch	yes, in favor
Skoglund	yes, in favor
Stoley	yes, in favor
Ridgely	yes, in favor

Adopt Geothermal Heating/Cooling System Ordinance #2010-2

R. Buchanan moved to adopt Ordinance #2010-2.

C. Munch seconded. Roll call vote:

Buchanan	yes, in favor
Metz	yes, in favor
Munch	yes, in favor
Skoglund	yes, in favor
Stoley	yes, in favor
Ridgely	yes, in favor

Public Roads & Lighting – Eric W. Stoley

Manhole Covers

Several manholes or pavement areas need to be adjusted to remedy the problem with snowplow damage. Hopewell and Shrewsbury Townships provided lists of problem spots.

No Parking Traffic Studies

The traffic studies that agree to restrict parking, stopping and standing on Plank Road from North Main Street to the property line of 2 Plank Road and on North Main Street between Northpoint Drive and Plank Road will be placed on hold for three months as it's felt there's not a lot of abuse of the parking in these areas. These areas will continue to be watched and revisited in three months.

Public Lands, Buildings and Finance – Christopher M. Skoglund

ENGINEER'S REPORT

Water Line Replacement in Southern Farms

Eng. Holley's office will investigate whether slip lining is feasible for the water line work. DEP stated the old piping can be left in the ground. The work would be done in the spring, summer, and fall timeframes as a temporary water line will need to be run above ground for service.

Potential New Well Sites

Eng. Holley stated he feels five sites may be worth investigating.

SOLICITOR'S REPORT

Annual Renewal of Use Certificates

The draft ordinance was presented that incorporated Mike Lee's comments. Permission was given for Sol. Rehmeyer to forward the ordinance to the York County Planning Commission. The Borough does not want to put an undue financial hardship on commercial/industrial businesses.

21 South Hill Street

York Traditions Bank now owns this property and may approach Council as to how the property can be used since the non-conforming use ceased.

Executive Session

An executive session was called at 9:17 p.m. to discuss pending litigation and the Council seat vacancy.

The meeting was reconvened at 9:37 p.m.

Public Safety, Welfare and Personnel – Thomas D. Metz

Sidewalks

There is no grant money available for the sidewalk repairs/replacement, especially since Phase I did not qualify due to income.

A letter will be sent to the worst offenders letting them know of the potential liability and to ask what their plans are to repair their sidewalk.

Secretary's Report – Cindy L. Bosley

Reprinting of Zoning Ordinance

A price will be obtained for reprinting of the Zoning Ordinances because there are so many amendments.

York Adams Tax Bureau – Thomas D. Metz

Subdivision, Land Development and Zoning – Eric W. Stoley

Planning Commission/Regional Planning Commission – Eric W. Stoley

Final Draft Regional Comprehensive Plan

E. Stoley resolved to adopt the final draft of the Regional Comprehensive Plan including the Addendum and amended public water map, public sewer map, growth areas and future land use map.

T. Metz seconded. The resolution carried with all in favor.

Rail Trail Proposal

Someone from the County Rail Trail Authority will be at the next meeting to discuss a proposal to form a rail trail from Stewartstown to New Freedom, crossing on Main Street.

UNFINISHED BUSINESS

NEW BUSINESS

Re-appointments

Harry A. Wolf to the Municipal Authority: new term to expire 1/1/2015
John T. Speights to the Zoning Hearing Board: new term to expire 1/1/2013
Laura A. Holloway 1st alt. Zoning Hearing Board: new term to expire 1/1/2013
Abdo G. Nasim 2nd alt. Zoning Hearing Board: new term to expire 1/1/2013

C. Skoglund moved to approve the above re-appointments.
R. Buchanan seconded. The motion carried with all in favor.

Council Vacancy

R. Buchanan moved to appoint Michael Sharkey to fill the unexpired Council term of Peter Schnabel.
R. Metz seconded. The motion carried with all in favor.

Two New Committees

E. Stoley moved to approve the formation of two new committees: Strategic Planning Commission and a Community Interface Committee.
T. Metz seconded. The motion carried with all in favor.

COMMUNICATIONS

An open house will be held on Friday at the new magistrate's offices.

ADJOURNMENT

The meeting was adjourned at 9:56 p.m.

Submitted by Cindy L. Bosley, Sec.