

MINUTES

SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

DECEMBER 14, 2011

PRESENT: Mayor Peter W. Schnabel, Richard R. Buchanan, Carl W. Munch, Michael W. Ridgely, Michael G. Sharkey, Christopher M. Skoglund, Eric W. Stoley and Jason J. Traband

OTHERS

PRESENT: Jeffrey L. Rehmeyer, II, Esq.; David Lipinski, P.E.; Brian L. Sweitzer, Supt. of Public Works; Barb Krebs of the York Daily Record; Fire Chief Tony Myers, Fire Company President Nick Caruccio, and Larry Zimmerman of the Shrewsbury Events Committee

The regular meeting of the Borough Council convened at 7:33 p.m. in the Borough Municipal Building, 35 West Railroad Avenue, with President Ridgely presiding.

CITIZEN'S COMMENTS

PRESENTATION OF CHECKS BY THE SHREWSBURY EVENTS COMMITTEE

Larry Zimmerman of the Shrewsbury Events Committee presented a check to the Shrewsbury Vol. Fire Company and a check to the Borough for the playground(\$400.00). Council thanked Larry for his service and for the donation.

Larry attended the tree lighting ceremony and commented it was wonderful.

APPROVAL OF MINUTES

The minutes of the November 9 meeting were approved by unanimous consent by those who were at the meeting.

APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS

C. Skoglund moved to approve the revised report of accounts for November. M. Sharkey seconded. The motion carried with all in favor.

BILL LIST

The bill list for November was presented: General account: check numbers 10866 thru 10916; Water account: check numbers 4668 thru 4678; Sewer account: check numbers 4406 thru 4413; Highway Aid: check numbers 849 thru 851.

- C. Skoglund moved to approve the November bill list.
- E. Stoley seconded. The motion carried with all in favor.

PAYROLL REGISTER

- C. Skoglund moved to approve the November 14 and 28 payroll registers.
- M. Sharkey seconded. The motion carried with all in favor.

SUBDIVISION AND LAND DEVELOPMENT BUSINESS

Southern Regional Police Department – Mayor Schnabel

The Borough's time analysis for October was increased due to some robberies. The District Magistrate's office, which is located in Shrewsbury Township approximately 200 feet from the Borough line, asked that it be included in the police department's first call area for responses. This would be for alarms, possibly one or two a year, and for problems that may arise during hearings, etc. The three member municipalities need to approve the request. After discussion, it was decided to allow the police department to include the District Magistrate's office in its response area based on: 1) it is a governmental agency that serves all three members of the police commission; 2) the fact that their office could have critical situations at times; and 3) the hours for responses, based on the set hourly rate, will be billed to the magistrate's office, like is billed for hours for Railroad Borough, the school district and Loganville Borough.

- R. Buchanan moved to approve the request of the district magistrate's office for first response due to it being a governmental agency that serves all three member municipalities of the Southern Police Commission with response hours being billed to the magistrate's office at the same rate that Railroad Borough, the school district, and Loganville Borough pay for services.
- C. Skoglund seconded.

The motion was amended that both Mayor Schnabel and President Ridgely sign the letter to the Southern Police Commission stating Council's motion with a copy to be sent to Glen Rock and New Freedom Boroughs.

It was noted that New Freedom Borough sent a letter that it voted to withdraw the letter of notification of the intent to withdraw from the Southern Regional Police dated July, 2010. This will be noted in our next newsletter.

Codes Enforcement – E. Michael Lee

Mike reported most violations have been resolved. The individual who was going to be taking over the business, backed out and Mike is again looking for someone to take over for him so he can retire.

Water & Sewer – Richard R. Buchanan

Arby's Greasetrap

The general manager is in the process of submitting the 2011 greasetrap manifests and asked that the pending fine be forgiven. The former store manager no longer works for Arby's. The property is located in Shrewsbury Township.

E. Stoley moved that the matter be turned over to the Municipal Authority to act on at its December 28 meeting.

R. Buchanan seconded. The motion carried with all in favor.

PennDOT Agreement

The proposed agreement with PennDOT has not been signed. New projects will be presented and Sol. Rehmeyer will send a letter to open discussion regarding the new projects that will benefit the rest stop. Projects include the large water and sewer main replacement projects.

Public Roads & Lighting – Eric W. Stoley

West Clearview Drive Drainage Pipe/Swale

Eng. Lipinski is calculating stormwater flows for the Heathcote Glen Development and West Clearview Drive which will determine the size of the replacement pipe.

The existing pipe is too small and water flows over the road and freezes in winter. The cost of grading on the Eyster property (50 West Clearview Drive) will be approximately \$4,000.00. Sol. Rehemyer will contact Mr. Eyster to ask him to call B. Sweitzer to discuss future work to be done on his property. There is currently no recorded easement for the swale.

Snow Plow Route

The snow removal contractor will take on more of the snow plowing route with the departure of one of the Public Works Department's employees.

Public Lands & Buildings and Finance – Christopher M. Skoglund

Tentative 2012 Budget

C. Skoglund moved to approve the tentative 2012 budget with no millage rate increase but includes a water rate increase.

E. Stoley seconded. The motion carried with all in favor.

Privacy Liability and Network Risk Proposal

A quote was received from our insurance agent. E. Stoley and C. Skoglund will assess our risk potential and decide if insurance will be purchased.

Borough Tree

A nice Serbian Spruce was found in Carroll County with a total cost for the tree and installation at \$1,400.00. B. Sweitzer recommended we keep the existing tree until more limbs die.

Year-end Meeting

The year-end meeting will be held on Wednesday, December 28 at 7:00 p.m. followed by the Municipal Authority meeting at 7:30 p.m.

ENGINEER'S REPORT

Stormwater Ordinance

The ordinance is still under consideration with the final draft to include a permit application.

Flood Insurance

Eng. Lipinski spoke with a FEMA representative who will supply an application to start the process so residents can participate in the national flood insurance program. The Borough did adopt an ordinance and a resolution that were submitted to DCED but FEMA had no record of receiving a copy from DCED.

Adequate Development Surety

Sol. Rehmeyer prepared a draft resolution that deals with on-going evaluations of open developments to ensure there is enough surety to complete the capital improvements and roadways. This will be discussed at the January 3 meeting and will include existing developments.

21 South Hill Street

Eng. Lipinski reported the sketch/concept plan was reviewed at staff review yesterday and is coming back to them in January.

Discussed further later in the meeting.

SOLICITOR'S REPORT

Executive Session

An executive session was called at 8:43 p.m. to discuss current litigation and a personnel matter. The meeting was reconvened at 9:11 p.m.

Sump Pump Ordinance

The proposed ordinance will be advertised for adoption at the January meeting.

Enforcement Issues

The two properties with enforcement issues involving litigation are ongoing.

Bid Limits

The limits were raised that require bidding. Telephone quotes are allowed for purchases between \$10,000.00 - \$18,500.00. Over \$18,500.00, the purchase needs to be advertised.

Public Safety, Welfare and Personnel – Michael G. Sharkey

Public Works Department Vacancy

Bruce Seidenstricker's last day is December 30. An ad has been prepared for advertisement of the position.

Annual Bonus

The 2011 bonus will be paid as an unfunded item during the first pay period in 2012.

M. Sharkey moved that the 2011 bonuses be issued the first pay period in 2012 with Council's sincere thanks to the employees.

E. Stoley seconded. The motion carried with all in favor.

Secretary's Report – Cindy L. Bosley

Re-organizational Meeting

The re-organizational meeting will be on Tuesday, January 3. C. Skoglund and M. Sharkey cannot attend.

2011 Audit

The audit has started.

York Area Tax Bureau – Michael G. Sharkey

M. Sharkey highlighted the draft minutes from the Bureau's October 31 meeting.

Subdivision, Land Development & Zoning – Eric W. Stoley

21 South Hill Street

One question from the staff review meeting was what is Council's wish about the proposed six foot high fence. Council felt the six foot high fence would be allowed as long as it doesn't block the sight triangle. Another question was about what use the gymnastics school fits under so the correct number of parking spaces can be calculated. Council does not want the non-conforming use to fit under any category but wants as many parking spaces as possible to allow for parents to park off-street and not park along the street. With these changes, the staff notes should be submitted to Atty. MacNeal.

E. Stoley moved to submit the amended staff review notes to Atty. MacNeal.

R. Buchanan seconded. The motion carried with all in favor with M. Sharkey abstaining as he owns property within 300 feet of the site.

Planning Commission/Regional Planning Commission – Eric W. Stoley

Since New Freedom Borough withdrew years ago and Glen Rock and Railroad Boroughs do not have representatives, the Regional Planning Commission's future is up in the air. The representative from Shrewsbury Township is deceased. There is around \$9,000.00 in the Commission's treasury. New Freedom Borough wrote to ask that the funds be distributed.

M. Sharkey moved to appoint E. Stoley as the interim representative from Shrewsbury Borough since Todd Grove resigned.

C. Skoglund seconded. The motion carried with all in favor.

The position will be advertised in a few months.

UNFINISHED BUSINESS

NEW BUSINESS

Issue Control Sheet

The issue control sheet was reviewed and updated.

Recycling

Mayor Schnabel asked if the recycling ordinance allows for enforcement by the police department for recycling scavengers. The Secretary will send a copy to Chief Boddington for review.

COMMUNICATIONS

Thank you notes were received for the donation to the church in memory of Jeff Keating.

ADJOURNMENT

C. Skoglund moved to adjourn the meeting at 9:49 p.m.

M. Sharkey seconded. The motion carried with all in favor.

Submitted by,
Cindy L. Bosley, Secretary