

## MINUTES

### SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

AUGUST 11, 2010

PRESENT: Mayor Peter W. Schnabel, Richard R. Buchanan, Thomas D. Metz, Carl W. Munch, Michael W. Ridgely, Michael G. Sharkey, Christopher M. Skoglund, and Eric W. Stoley

#### OTHERS

PRESENT: Jeffrey L. Rehmeyer, II, Esq.; Brian L. Sweitzer, Supt. of Public Works; E. Michael Lee of Codes Enforcement; Fire Chief Tony Myers; Gary and Pamela Pappas; Kevin McHugh of Troop 90; Atty. Robert Katherman

The regular meeting of the Borough Council convened at 7:34 p.m. in the Borough Municipal Building, 35 West Railroad Avenue, with President Ridgely presiding.

#### CITIZEN'S COMMENTS

Gary and Pamela Pappas, 40 South Main Street, proposed planting a line of arborvitae bushes five feet over the property line of the former library property, 44 South Main Street. The bushes would be three feet from the ramp. The trees would be installed by a professional landscaper at the Pappas' expense. Future maintenance would be by the Pappas's as well.

Sol. Rehmeyer was asked to prepare an agreement for the planting and future maintenance. The planting does not constitute voluntary taking of the property.

R. Buchanan moved to accept the proposal for the installation of the arborvitae in accordance with the drawing presented.

C. Skoglund seconded. The motion carried with all in favor.

#### APPROVAL OF MINUTES

The minutes of the July 14 meeting were approved by unanimous consent.

## **APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS**

The Secretary was asked to check the street light expenditures against last year's expense as the budget line is at 83%.

C. Skoglund moved to approve the expenditures and report of accounts for June.  
T. Metz seconded. The motion carried with all in favor.

## **BILL LIST**

The bill list for July was presented: General account: check numbers 10168 thru 10201; Water account: check numbers 4384 thru 4404; Sewer account: check numbers 4212 thru 4221; Highway Aid: check number 823.

C. Skoglund moved to approve the July bill list.  
C. Munch seconded. The motion carried with all in favor.

## **PAYROLL REGISTER**

C. Skoglund moved to approve the July 12 and 26 payroll registers.  
E. Stoley seconded. The motion carried with all in favor.

## **SUBDIVISION AND LAND DEVELOPMENT BUSINESS**

### **Eitzert Farms Extension Request**

Act 46 allows an extension of subdivision plans until July 2, 2013, and the Eitzert Farms plan falls under this Act.

E. Stoley moved that Sol. Rehmeyer acknowledge the extension as allowed under Act 46 but it doesn't relieve the developer of the financial obligation.  
M. Sharkey seconded. The motion carried with all in favor.

### **Southern Regional Police Report** – Richard R. Buchanan

### **Citizen Representative**

John LaMartina resigned as the Citizen Representative last month and Council President Michael Ridgely, who was also a former Commission member, stepped forward to represent the Borough until a replacement is found.

R. Buchanan moved to acknowledge that Michael Ridgely represent the Borough as the Citizen Representative until a replacement is found.

M. Sharkey seconded. The motion carried with all in favor.

A letter was received that New Freedom Borough Council President, Bradey Terrell, will fill in for Ed Tinder until Ed recovers from surgery.

#### New Freedom Borough Withdrawal

A letter dated July 23 was received from New Freedom Borough alerting that it plans to leave the Southern Regional Police Department but New Freedom is leaving its options open. Glen Rock Borough had given notice they would leave as of December 31, 2010, unless the budget stays the same for 2011, which is very unlikely. They may withdraw and pay for the hours they can afford.

#### Budget

A continuation meeting of the Commission will be held on August 18 to start work on the budget.

#### Former Chief Childs

The settlement arrangement for the former police chief, Jim Childs, was mostly for accumulated vacation, sick and compensatory time.

#### Election of Officers

Buck stated at the July meeting, he was voted out as Chairman but it was announced at the August meeting, that the vote violated the Roberts Rules of Order and the By-laws. Another vote was taken at the August meeting to nominate Buck as Chairman and he stepped down. New Freedom Mayor, Jeff Joy, is the Chairman and Mayor Peter Schnabel is Vice Chairman. The work that Buck did will have to be divided between the Commission members.

Council thanked Buck for his many years and hours of service as Chairman of the Commission and received a round of applause.

### Ride-Alongs

The subject of Commission members riding along with police officers was brought up again. Since Commission members are not subject to worker's compensation, it is strongly recommended that Shrewsbury Borough members not participate due to liability reasons.

### Fines for Alarms

Mayor Schnabel was asked to check into how many tickets were issued for false alarms.

### **Codes Enforcement** – E. Michael Lee

Mike reported the following: a junked vehicle was removed from Morgan Drive; the wall along North Highland Drive at the apartment building is being inspected by an engineer and will provide a report to Codes Enforcement; the owner of the vacant lot at 95 East Forrest Avenue has retained a firm to obtain an erosion and sediment plan to regrade the lot; the chimney in the first block of North Main Street will be repaired by next week. Mike was asked to check the roof of the old train station on South Main Street as it could collapse.

### **Water & Sewer** – Richard R. Buchanan

#### Lutheran Home Water Connection

The Lutheran Retirement Village currently has one water connection from South Main Street. Regulations require hospitals to have two water connections to prevent service disruption. The Lutheran Home is not a hospital but some residents require full-time care. The second service line could enter the Home from Constitution Avenue. The issue should be addressed because of possible water disruption and boil water notices.

A letter will be sent to the management informing them of the possible problem and discuss their options. They should consider flow analysis as well.

### Windy Hill Road Bridge Replacement

The electric poles have been moved and the sewer line relocation should begin in the next few weeks.

### Groundwater Rule

The entry point service connections have been relocated and two out of the eight chlorine monitors have been installed. The seepage pits for the Smith, Thompson, and Home Wells have been started and DEP has the required paperwork. The remaining work is to enlarge the water main at the Pumphouse and to install six more chlorine analyzers.

### Eagle Scout Ceremonies

Buck stated he recently attended ceremonies and was impressed with how they are carried out. The two boys did projects in the Borough and Buck commented on what an asset Troop 90 is and thanked Brian Sweitzer for all of his help with working with the prospective Eagle Scouts.

### H2O Water Grant Request

E. Stoley moved to ratify the submission of the water grant request and to show due diligence in the ability to create funding if the grant request is approved.  
R. Buchanan seconded. The motion carried with all in favor.

The Borough match is one-third or \$960,400.00. One option may be to borrow the money from the sewer fund, if allowed.

E. Stoley moved to ratify the creation of a new document showing funding capacity for our one-third share.  
C. Skoglund seconded. The motion carried with all in favor.

### Amended Resolution

C. Skoglund moved to authorize the Secretary to sign an amended resolution for the increased grant amount being requested.  
R. Buchanan and M. Sharkey seconded. The motion carried with all in favor.

### Bulk Water Rate

The amount is \$8.00 per thousand gallons. Since only one or two requests are received each year, it was decided to leave the rate the same.

### Well Production

Due to the drop in water table, the water levels have tapered off. The Borough has many sources, so wells can be shut down to recharge.

### **Public Roads & Lighting** – Eric W. Stoley

#### 15 South Main Street

The storm drain and pipe connection at 15 South Main Street failed and created a road sinkhole. The Borough repaired the drain and PennDOT temporarily patched the road.

#### Road and Curb Vegetation

There is a significant problem with vegetation growing between the curb and roadway. The cracks allow water in which damages the roadway during the winter.

The Public Works Department will spray the weeds on two roads this fall and in the spring will seal the areas between the curb and roadway to see if it takes care of the problem. A notice should be placed at the residences on the streets where spraying will be done.

### **Public Lands & Buildings and Finance** – Christoher M. Skoglund

#### Scout House Project

The Public Works Department installed sewer to the pole building pad and Trout Plumbing will rough in the sewer within the next few weeks. The price to connect the old Scout house to sewer will be about \$1,500.00. Mike Sharkey will meet with Brian Sweitzer to review all costs and a decision will be made next month

whether to connect the old Scout house to sewer. Plans will be supplied to a structural engineer to determine how deep and big the pit needs to be for the tower.

Bids for the pole building will be reviewed next month.

### Budget Meetings

Meetings will be held on September 28 (tentatively), October 5, October 19, November 16 and November 30 starting at 7:00 p.m. Budget information should be received by September 15.

## **ENGINEER'S REPORT**

### **SOLICITOR'S REPORT**

#### Wellhead Protection in Shrewsbury Township

The Intergovernmental Cooperation Agreement was approved and the ordinance will be advertised for adoption of the Agreement at the Township's September meeting.

R. Buchanan moved that Sol. Rehmeyer be authorized to advertise the ordinance for adoption.

T. Metz seconded. The motion carried with all in favor.

#### Zoning Ordinance Amendment Regarding Non-Residential Use Certificates

The open issues involve some logistics of the program and cost to businesses. Sol. Rehmeyer will work with the Zoning Officer to move the ordinance along. The fee schedule may be \$25.00 or \$50.00 per inspection to cover costs.

#### Shrewsbury Center Buffer

The agreement is being reviewed by the shopping center management.

#### Permit Extension Act Ground Water Withdrawal

The Permit Extension Act is not likely to apply to the groundwater withdrawal permits because groundwater withdrawal does not fall within the Act's definition of development.

**Public Safety, Welfare and Personnel** – Thomas D. Metz

Response by Volunteer Firemen to EMS Calls

Fire Chief Myers asked for the change in running status for station 61 to only be dispatched on second due EMS calls and all cardiac arrests in the first due area. A letter needs to be signed by the Borough to let County Control know of the change.

E. Stoley moved that President Ridgely be authorized to sign the letter for the change.

T. Metz seconded. The motion carried with all in favor.

Tower at Scout House

C. Skoglund recommended that the work being done at the Scout House be covered under builder risk on our insurance policy in the amount of \$25,000.00.

**Secretary's Report** – Cindy L. Bosley

Quick Books Training

The fee for on-site training is \$180.00 for the first hour and \$72.00 for each additional hour.

C. Skoglund moved to approve the rates and to include the police administrative assistant in the training as well.

M. Sharkey seconded. The motion carried with all in favor.

Police Administration Workshop

Mayor Schnabel would like to attend a workshop on September 9.



E. Stoley moved to approve the class fee of \$100.00 plus reasonable accommodation expenses for the class. Any Shrewsbury Borough member of the Southern Regional Police Commission is welcome to attend.

C. Skoglund amended and seconded the motion to include mileage reimbursement. The motion carried with all in favor.

**York Area Tax Bureau** – Thomas D. Metz

The Bureau is looking for a replacement for retiring administrator, Lois Kashner.

**Subdivision, Land Development and Zoning** – Eric W. Stoley

**Planning Commission/Regional Planning Commission** – Eric W. Stoley

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**Issue Control Sheet**

The August listing was reviewed and the item of builders risk insurance for the scout house was added.

**Council Resignation**

Tom Metz announced September 8 would be his last meeting as he is moving from the Borough.

The Secretary was asked to place ads for the Council and citizen representative vacancies.

**COMMUNICATIONS**

**ADJOURNMENT**

C. Skoglund moved to adjourn the meeting at 9:36 p.m.

C. Munch seconded. The motion carried with all in favor.

Submitted by,  
Cindy L. Bosley, Sec.