

MINUTES

SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

September 9, 2015

PRESENT: Mayor Peter W. Schnabel, Fred W. Arbogast, Richard R. Buchanan, Michael Sharkey, Michael W. Ridgely, Christopher M. Skoglund, Eric W. Stoley, and Stanton L. Walters

OTHERS

PRESENT: Brian L. Sweitzer, Supt. of Public Works; Margaret "Mieke" Driscoll, Esq.; David Lipinski, P.E.; Nate Kirschman; Keith Hunnings of South Penn Code Consultants; Diane Kraatz; Fire Chief, Tony Myers

The regular meeting of the Borough Council convened at 7:02 p.m. in the Borough municipal building, 35 West Railroad Avenue, with President Ridgely presiding.

CITIZEN'S COMMENTS**APPROVAL OF MINUTES**

The minutes of the August 12 meeting were approved by unanimous consent.

APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS

C. Skoglund moved to approve the expenditures and report of accounts for August.
E. Stoley seconded. The motion carried with all in favor.

BILL LIST

The bill list for August was presented: General account: check numbers 12970 thru 13026; Water account: check numbers 5421 thru 5436; Sewer account: check numbers 5030 thru 5043; Highway Aid account: none.

C. Skoglund moved to approve the bill list for August, 2015.
F. Arbogast seconded. The motion carried with all in favor.

APPROVAL OF PAYROLL REGISTER

C. Skoglund moved to approve the August 3, 17, and 31 payroll registers.
E. Stoley seconded. The motion carried with all in favor.

SUBDIVISION & LAND DEVELOPMENT

Staff reviewed a sketch plan for a medical clinic at 89 East Forrest Avenue and a plan to subdivide a small piece of land from a home to an adjacent home owned by the same person.

Codes Enforcement – Keith Hunnings

Eight permits were issued in August. A complaint was received near the end of May about a dog attacking a neighboring dog and that there were six dogs at the residence on Lexington Drive. The police and the animal control officer were contacted by the resident whose dog was attacked. Keith sent a letter to the owner that six dogs were not allowed that it was considered a kennel. Keith spoke with the property owner who indicated he would see the dogs were removed. Keith asked the neighbor to provide him with pictures showing the six dogs out at one time and she sent him a picture of three dogs. Keith is only dealing with the excess dog issue. Another neighbor filled out a complaint form of other violations and also stated there was another dog bite incident involving one of these dogs, this time with a different neighbor. The neighbors need to call the police when a dog bite incident occurs. The police will then call the animal control officer. Mayor Schnabel was asked to follow up with the police about the dog bite calls.

17 Onion Boulevard

Keith stated the property owner notified him that the prospective tenant is withdrawing their request for use of the building as the building inspector denied approval of the use at the building.

Weeds on Credit Union Lot

Keith was asked to send a letter about weeds on the lot owned by the credit union at the Shrewsbury Square Shopping Center.

208 Cardinal Drive

A letter was sent to the owner asking that the weeds be cut including the back yard area. Weeds were cut down in the front but the back still is overgrown.

Complaint About Billing of Review Time

Mrs. Moffatt, of 23 Tree Hollow Drive, filed a complaint after she was billed for engineer and code enforcement review time as well as solicitor charges for drafting the access agreement. The Moffatts have to pay the fees.

Southern Regional Police – Richard Buchanan and Mayor Schnabel

Buck highlighted the report for July. Two budget meetings were held and a third meeting will be held on September 22. There was a police chase on Main Street that eventually ended with help from other agencies and those two people are in jail. A bank in Stewartstown was robbed. Glen Rock Borough submitted a letter that they will be holding a town meeting on September 28 to hear from residents about the possibility of withdrawing as a member of the Southern Regional Police. There were three misconceptions on behalf of Glen Rock. They felt they could not buy hours of service from Southern Regional Police if they withdrew as a member; they thought that 2016 was the last buy-in year by Stewartstown Borough when 2017 is the last year to see savings; and they also thought that once they submitted a withdrawal letter that they could not rescind the letter and they can.

Water & Sewer – Richard R. Buchanan

Smith and Blouse Wells and SRBC

Buck reported the meeting held last week with Rep. Kristin Phillips-Hill, Nadine Hubner from Sen. Wagner's office, Rep. Dan Moul, Fred Arbogast, Mike Sharkey, Brian Sweitzer, and himself was productive. Buck would like to get his letter addressing our issues with the SRBC to them soon and would appreciate comments as soon as possible. The draft docket papers were supplied and attention should be focused on section 8 that would require daily monitoring of depth and flow.

Omega Rail Management and Stewartstown Railroad Crossings

There are 11 places where either the Borough's or Authority's sewer lines pass under the railroad tracks. Omega Rail Management wants agreements for each crossing along with a \$1,500.00 processing fee, \$6,250.00 application fee and an annual rental fee. Supt. Sweitzer will contact Omega Rail Management to let it know the Borough and Authority are still working on our information.

R. Buchanan left the meeting at 7:58 p.m.

Public Roads & Lighting – Michael G. Sharkey

Mount Airy Road Traffic Redesign

A letter was sent asking for the delineators at the shopping center and PennDOT denied our request for delineators due to maintenance issues. The shopping center representative

has the redesign information and has agreed to pay half of the intersection improvement costs. The cost for materials is \$1,631.20 without Public Works' labor, which would be around 16 hours for installation.

Future Road Projects

The Public Works Department is televising storm and sanitary sewer lines for fourteen roads that need to be repaved. The video will determine how much pipe work needs to be done before paving is started. Woodlyn Development will hopefully be paved in 2016.

Snow Plow Bids

One bid was received:

Aquatic Resource Restoration	\$125.00 per hour
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M. Sharkey moved to approve the bid of Aquatic Resource Restoration in the amount of \$125.00 per hour (the same as last year).

F. Arbogast seconded. S. Walters abstained as he does business with Aquatic Resource Restoration. The motion carried with the remaining members all in favor.

Public Lands, Buildings and Finance – Christopher M. Skoglund

Final Audit Report

C. Skoglund moved to approve the final audit report for 2014.

E. Stoley seconded. The motion carried with all in favor.

2016 Pension Minimum Municipal Obligation

C. Skoglund moved to approve the 2016 pension MMO in the amount of \$44,877.00.

M. Sharkey seconded. The motion carried with all in favor.

Transfer of Water Funds

C. Skoglund moved that the amount of \$200,000.00 be transferred from the PLGIT Operating account to the PLGIT Capital account.

E. Stoley seconded. The motion carried with all in favor.

ENGINEER'S REPORT

Essex Circle Drive Street Work

Eng. Lipinski and Supt. Sweitzer met with ECS, geotechnical engineer, to discuss possible solutions. At least \$100,000.00 will need to be budgeted for 2016.

Capacity Analysis Study Deer Creek

James R. Holley & Assoc. was asked to submit a proposal which would include flow metering by the Public Works Department. Sewage flow readings from these meters along with rainfall data and water consumption can be used to determine areas of high I & I. The cost to perform the study would be between \$20,000.00 and 30,000.00. The cost of the equipment will be between \$30,000.00 and 35,000.00. The Municipal Authority's share will be around 65%.

E. Stoley moved to approve the Borough's portion of the flow meters if available through the Co-Stars program at a cap of \$35,000.00 contingent on the Municipal Authority approving its share of the cost, and, further, if the flow meters are not available through the Co-Stars program, that Eng. Lipinski be authorized to proceed with the bid process. E. Skoglund seconded. The motion carried with all in favor.

Cloverdale Avenue, Lisburn Avenue, and South Hill Street

Eng. Lipinski reported his office is working on the plans and bid documents and will advertise when the documents are complete.

SOLICITOR'S REPORT

Susquehanna River Basin Commission

A Memorandum was attached to the Solicitor's Report documenting the authorizing legislation for the SRBC.

Eitzert Farms

Atty. MacNeal indicated to Sol. Rehmyer that no response has been received from DEP regarding her client's NPDES submittal.

13 Tree Hollow Drive

The property has been vacant for a couple of years and the owner is deceased. A Writ of Scire Facias has been filed and a letter was sent to the lender asking for the monies owed. The next step is proceeding with a Sheriff's Sale. Fees and costs will be reimbursed after the Sale.

Drainage Easement Tree Hollow Drive

Sol. Rehmeyer provided a copy of a Release and Waiver of Liability to the Moffatts for review, discussion and to share with their neighbors at 25 Tree Hollow Drive. The Moffatts filed a complaint that they were not aware they would owe the Borough engineer review fees or other fees.

95 East Forrest Avenue (AutoZone)

The Developer has contacted Sol. Rehmeyer and is continuing to look at options for the property and the adjoining areas. The Developer's goal is to be able to present an update that he hopes the Borough will view favorably.

Amendment to Ordinance No. 2005-10 Street Cuts

A draft ordinance was prepared that requires the entire lane of travel on any streets where an opening or excavation is made shall be restored and resurfaced in its entirety if the opening or excavation occurs within five years after paving.

Trees and Roots and the Impact on Sewer Lines

The Municipal Authority heard requests for reimbursement regarding damage to trees as a result of sewer work. Sol. Rehmeyer developed a policy with regard to trees in rights-of-ways. A draft was attached to the report.

Frozen Pipes

In an effort to prevent damage to water pipes, Sol. Rehmeyer prepared a directive to be included in an upcoming newsletter.

Stewartstown Railroad Fees

Omega Rail Management has been requesting substantial license fees from the Municipal Authority and now the Borough for crossings through the railroad right-of-way. Sol. Rehmeyer is in the process of researching authority for the Railroad's imposition of the fees and whether there is a limit on the amount.

Public Safety, Welfare and Personnel – Fred W. Arbogast

S. Walters report that he and Nate Kirschman attended the National Weather conference in State College and had a tour of the center. This needs to be done every two years.

Secretary's Report – Cindy L. Bosley

The York County Borough Association meeting is on September 24 in Dallastown.

York Adams Tax Bureau – Michael Sharkey

M. Sharkey will attend the finance committee meeting next Tuesday.

Subdivision, Land Development and Zoning – Eric W. Stoley

Planning Commission/Regional Planning Commission – Eric W. Stoley

UNFINISHED BUSINESS

NEW BUSINESS

Issue Control Sheet

The sheet was updated accordingly.

Resolution Honoring Fire Fighters

M. Sharkey moved to honor the Shrewsbury Volunteer Fire Company with a resolution of support and appreciation to be given at the open house in October.

E. Stoley seconded. The motion carried with all in favor.

COMMUNICATIONS

West Clearview Drive Speed Limit

A letter was received from PennDOT that a study was done on West Clearview Drive and the speed limit will stay at 35 mph.

ADJOURNMENT

C. Skoglund moved to adjourn the meeting at 8:43 p.m.

M. Sharkey seconded. The motion carried with all in favor.

Submitted by Cindy L. Bosley, Sec.