

MINUTES

SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

September 10, 2014

PRESENT: Mayor Peter W. Schnabel, Fred W. Arbogast, Richard R. Buchanan, Michael G. Sharkey, Christopher M. Skoglund, and Eric W. Stoley

OTHERS

PRESENT: Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer, II Esq.; David Lipinski, P.E.; Fire Chief Tony Myers; Phil Robinson; Dan Thornton of TRG; Larry Zimmerman; Jon Juffe; Stephen Mayoryk; Michael Wood; Nate Kirschman; Rich Leatham of S & A Homes

The regular meeting of the Borough Council convened at 7:06 p.m. in the Borough municipal building, 35 West Railroad Avenue, with Vice President Buchanan presiding.

CITIZEN'S COMMENTS

Stephen Mayoryk of 1 Hazelnut Court submitted a letter of interest for the Planning Commission vacancy and he was asked to introduce himself at last month's meeting.

Michael Wood of 15 Virginia Avenue also submitted a resume for the Planning Commission vacancy. He was present to re-introduce himself to Council as he had solicited to be police chief in the past.

E. Stoley moved to appoint Stephen Mayoryk to fill the vacancy as he is a civil engineer and has a construction background.

M. Sharkey seconded. The motion carried with all in favor. The motion was amended to show the term to be until July 15, 2016. Mr. Wood was thanked for applying and his resume will be kept on file.

Speed Limit Signs

There was a complaint regarding the number of speed limit signs recently placed in the Covington Ridge I and II developments. Traffic studies were done by the York County Planning Commission Traffic Engineer that directs how many signs need to be placed on each street. Streets under a quarter of a mile were not studied by the Commission. There was discussion as to what the speed limit is if a street is not posted. Sol. Rehmeyer will research this matter and report back next month. Council would like a speed limit sign posted on every street.

APPROVAL OF MINUTES

The minutes of the August 13 meeting were approved by mutual consent by those who were at that meeting.

APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS

- C. Skoglund moved to approve the expenditures and report of accounts for August.
- E. Stoley seconded. The motion carried with all in favor.
- C. Skoglund also submitted the August reports for the Municipal Authority.

BILL LIST

The bill list for August was presented: General account: check numbers 12377 thru 12419; Water account: check numbers 5228 thru 5240; Sewer account: check numbers 4853 thru 4868; Highway Aid account: none.

- C. Skoglund moved to approve the bill list for August, 2014.
- F. Arbogast seconded. The motion carried with all in favor.

APPROVAL OF PAYROLL REGISTER

- C. Skoglund moved to approve the August 4 and 18 payroll registers.
- F. Arbogast seconded. The motion carried with all in favor.

SUBDIVISION & LAND DEVELOPMENT

Covington Ridge III Subdivision Plan

This plan was filed on June 24, 2014, reviewed by staff (over 60 comments) on July 8, 2014, and reviewed by the Planning Commission on July 28, 2014. The plan was in front of Council at the August meeting as part of the waiver requests and was tabled until this meeting.

Mr. Juffe stated he has worked out a second access with S & A Homes for a crossing off of Valley Road.

Due to the number of deficiencies (over 60 items) on the plan relating to the Zoning Ordinance and the Subdivision and Land Development Ordinance plus the fact that the cul-de-sac length waiver request was denied last month, it was recommended the plan be rejected, rather than an extension granted.

E. Stoley moved to reject the plan filed on June 24, 2014, due to the numerous deficiencies and the cul-de-sac length waiver being denied last month and that a new plan be filed to start the review process over.

M. Sharkey seconded. The motion carried with all in favor.

AutoZone Traffic Study

Dan Thornton was present to discuss the traffic study for the proposed AutoZone at 95 East Forrest Avenue. The second use on this parcel was studied for a bank use. Mr. Thornton stated that if the second use changes that PennDOT may/could require another study to be performed. The proposal is to shorten the left turn lane by 100 feet or five car lengths. Council was adamant that it does not want a right-turn in and a right-turn out only as it doesn't work and the example was what happens at the southern-most exit at the Shrewsbury Square Shopping Center on Mount Airy Road. Council was also opposed to shortening the left-turn lane by 100 feet and Mr. Thornton suggested that AutoZone could possibly shift its driveway a little further to the west. He was told that if he could lessen the shortening of the left-turn lane (less than 100 feet) to come back.

To summarize, Council was opposed to shortening the left-turn lane by 100 feet and was adamantly opposed to a right-turn in and a right-turn out only. The second use should also be studied based on the same activity that AutoZone will generate. Council stated it also never experienced PennDOT requiring another traffic study be performed when a commercial use changed.

Codes Enforcement – Keith Hunnings

Five permits were issued in August. An enforcement notice was mailed to Penn Mar Recycling about the outside storage of metals. The Zoning Hearing application will be filed this week. Keith received another complaint about drumming noise coming from 117 South Main Street. Keith also had a couple complaints about tree limbs in yards from the ice storm and he asked about a potential danger that limbs could fall on someone's fence. Sol. Rehmyer stated he could provide a sample ordinance that deals with unsafe trees and structures. Keith also had complaints about ATVs on Northbrook Lane. Kinsley Construction was contacted to replace the no trespassing signs. The neighbors who complained were told to call 911 when the riders were riding. Eng. Lipinski mentioned the problem with the installation of the sewer lines and mains for the Messina Highlands project in Shrewsbury Township where no inspections were done by

Supt. Sweitzer or his office of the lines. Keith mentioned that Township personnel handle the preliminary applications and prepare the permits for signature and that the Township Manager had mentioned a meeting needs to be held to discuss this and to make sure that something like this doesn't happen in the future.

Southern Regional Police Department – Mayor Schnabel

Mayor Schnabel highlighted the police report for August. Buck reported the budget line for Stewartstown Borough was very close to his projection. The big decision for 2015 is whether to hire another officer.

Water & Sewer – Supt. Sweitzer

Southern Farms Phase II Sewer Lining

The Southern Farms Sewer Lining Project began on September 3 and will include Brandywine Drive, parts of Covington Drive and Strassburg Circle. The cost is \$241,276.60 and affects 23 Borough properties and 27 Authority properties.

Tolna Junction Sewer Line Replacement

The sewer line at Windy Hill Road and Tolna Junction Lane will be replaced starting after October 1. The majority of the cost will be the Authority's using the district-formulated process. The EDU formula shows 97.4% to the Authority and 2.6% to the Borough. The cost of the project is \$51,400.00.

Water Line Heathcote Glen II, Phase III

The meter pit for the bulk meter that would be located in the Borough would need to be 25' long, five feet wide, and six feet high and would cost around \$25,000.00. Phil is requesting to install a valve in the Borough and the four inch water line that would extend to serve the eight lots in the Township would be privately owned by the HOA. Each home would have a meter and a shut-off valve. The HOA documents would need to define that the HOA is still technically the Borough's water customer but it could assign collection to the Borough for the water/sewer bill.

C. Skoglund moved to accept the conceptual change of the water connection.

F. Arbogast seconded. The motion carried with all in favor.

Public Roads & Lighting – Michael G. Sharkey

Mount Airy Road Shopping Center

There seem to be more traffic flow problems with motorists trying to make a U-turn in front of the shopping center. This will be discussed further next month after the traffic engineer looks at the area.

Crack Sealing

Crack sealing will be done closer to the cold weather with the cost being for the machine rental as the material was already purchased.

Extra Snow Plow Driver

One bid was received for the extra snow plow driver:

Aquatic Resource Restoration, Inc. \$125.00 per hour

M. Sharkey moved to award the bid to Aquatic Resource Restoration, Inc. for \$125.00 per hour which is the same rate as last year.

E. Stoley seconded. The motion carried with all in favor.

Snow Removal Ordinance

C. Skoglund moved to adopt Ordinance #2014-3 to amend the snow removal requirements.

M. Sharkey seconded. The motion carried with all in favor.

YAMPO

M. Sharkey stated he was chosen to be an alternate on YAMPO and Mayor Schnabel said Mr. Sanders would like to meet with E. Stoley and M. Sharkey regarding our Exit 4 concerns.

Public Lands, Buildings and Finance – Christopher M. SkoglundPension Plan Ordinance

During the recent audit of the plan, an observation was made that an ordinance was not adopted that would have restated the plan as a result of a change made effective February 19, 2002.

C. Skoglund moved to adopt Ordinance # 2014-4 in order to re-state the plan.
E. Stoley seconded. The motion carried with all in favor.

2015 Pension Plan MMO

C. Skoglund moved to approve the 2015 Pension Plan Minimum Municipal Obligation of \$43,683.00.
E. Stoley seconded. The motion carried with all in favor.

Vehicle Replacement Schedule

The next vehicle to be replaced is scheduled for 2016.

Cameron Mitchell Sign

The cost of the sign is \$460.00.

C. Skoglund moved to amend the motion from last month giving Supt. Sweitzer a price for the sign not to exceed \$480.00.

F. Arbogast. Roll call vote:

Arbogast	yes, in favor
Buchanan	no, opposed
Sharkey	no, opposed
Skoglund	yes, in favor
Stoley	no, opposed

There were no further motions.

Buck stated he would make up the \$80.00 difference. Others joined in that they would donate as well.

2015 Budget

C. Skoglund stated he has started working on the preliminary budget. A decision needs to be made how the split between the sewer account and the Municipal Authority will be done.

Fire Tax

F. Arbogast stated that to cover the operating expense for 2015, the figure will go from \$45,000.00 to \$113,000.00 – 115,000.00.

ENGINEER’S REPORT

Tolna Junction Sewer Replacement

DeTraglia Excavating (\$51,400.00) should start work early next month.

21 South Hill Street

The EDUs have not been paid for as yet and the DEP approval of the planning module has not been received.

Heathcote Glen II, Phase III

The DEP planning module has not been approved and the EDUs were transferred.

Baron Matthews DEP Planning Module

The planning module will not be processed until the outstanding invoices have been paid.

Covington Ridge III

Eng. Lipinski reminded Council that a letter must be sent to the applicant since the plan was rejected.

Messina Highlands

A meeting will be held with the Township to ensure that inspections of sewer lines are done by Supt. Sweitzer and Eng. Lipinski's office and sewer permit is obtained prior to the issuance of a building permit by the Township.

Thompson Farm Subdivision

Eng. Lipinski asked for permission for his firm to prepare a subdivision plan for estate purposes, not to develop the property.

E. Stoley moved that the Borough has no objection to James R. Holley & Associates performing the subdivision and that there is no conflict of interest.

C. Skoglund seconded. The motion carried with all in favor.

SOLICITOR'S REPORT

Fees for Excess Usage of Allocated Sewer Capacity

The Municipal Authority adopted a resolution to establish fees and remedies for excess usage. This was referred to the Water and Sewer Committee.

Water Meter Agreement

The agreement for provision of meter readings has been approved and signed by the Municipal Authority and The York Water Company.

PennDOT Pipe Replacement

Sol. Rehmeier has been corresponding with PennDOT regarding the protection of the wells near I-83 during the replacement of the large stormwater pipe that is under I-83. General specifications from PennDOT's 408 specifications were supplied along with a certificate of insurance. The contractor will need to meet with representatives of the Borough to confirm how the project would proceed and protect the Borough's interests. The research to date indicates that the work should not involve substances or actions that are likely to result in damage to the water system. PennDOT cannot agree to indemnify another party based on a statute passed in 1978.

Public Safety, Welfare and Personnel – Fred W. Arbogast

Employee Reviews

Department heads will meet with F. Arbogast within the next month.

Secretary's Report – Cindy L. Bosley

Annual Tree Lighting

The tree lighting will be on Sunday, December 7 at 6:00 p.m. with the Glee Club performing at 5:45 p.m.

Appreciation Dinner

The annual dinner will be held on Friday, November 21.

Municipal Authority Vacancy

Michael Smelgus resigned at the August 27 meeting and ads are being placed for his replacement.

York Adams Tax Bureau – Michael G. Sharkey

M. Sharkey reported there is a finance committee meeting on September 16 and the next quarterly meeting is at the end of October.

Subdivision, Land Development and Zoning – Eric W. Stoley

Planning Commission/Regional Planning Commission – Eric W. Stoley

UNFINISHED BUSINESS

NEW BUSINESS

Issue Control Sheet

The sheet was updated accordingly.

COMMUNICATIONS

Quick Response Team Donation

A letter will be sent that since there are two officers from the Southern Regional Police who are members of the team and are paid by the Commission when on a call and the Borough will not be sending a donation. It was thought that the Quick Response Team should be funded by the County. Municipalities that do not have a police force should especially contribute to the organization.

ADJOURNMENT

The meeting was adjourned at 9:35 p.m.

Submitted by Cindy L. Bosley, Sec.