

MINUTES

SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

OCTOBER 10, 2018

PRESENT: Mayor Michael Sharkey, Fred Arbogast, Stanton Walters, Diane Kraatz, Ted Nadobny, Keith Wills, and Richard Buchanan

OTHERS

PRESENT: Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer II, Esq.; David Lipinski, P.E.; Andy Warntz; Nate Kirschman; Matthew Sharkey; Tony Myers, Fire Chief; Joel Washok; Charles Nass

The regular meeting of the Borough Council convened at 7:04 p.m. in the Borough municipal building, 35 West Railroad Avenue, with President Buchanan presiding.

CITIZEN'S COMMENTS

Ken Gettle of 10 Essex Circle Drive was present about the continued wetness in the area. Mr. Gettle was told the Borough plans to work with Shrewsbury Township in getting the silt removed to lower the water level downstream and at the same time, our manholes will be raised as they are under water.

Students from the Tri-M Music Honor Society

The students are again organizing the Downtown Sounds set for Saturday, November 24 from 11:00 a.m. to 2:00 p.m. set up at about six locations in the Village District as part of Small Business Saturday.

APPROVAL OF MINUTES

The minutes of the September 12 meeting were unanimously approved.

APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS

F. Arbogast moved to approve the bill list for September: general account numbers 2300 thru 2340; water account: check numbers 1471 thru 1490; sewer account: check numbers 1300 thru 1315; highway aid: none.

S. Walters seconded. The motion carried with all voting in favor.

APPROVAL OF PAYROLL REGISTER

F. Arbogast moved to approve the September 10 and 24 payroll registers.

D. Kraatz seconded. The September 24 total was incorrect so F. Arbogast moved to table the motion until the total could be checked. K. Wills seconded, and the motion was tabled until later in the meeting.

SUBDIVISION AND LAND DEVELOPMENT BUSINESS

Eitzert Farms Reduction in Letter of Credit

The developer asked for a reduction in the letter of credit that was submitted for Phase 1; work has been done on improvements for Phases 2 and 3, which have not been bonded. The majority of the improvements are installed. Eng. Lipinski recommended reducing the surety to the amount of \$773,439.61, which amount would be sufficient for the public improvements remaining to be installed for the entirety of the project for all phases.

S. Walters moved to reduce the amount of the surety for Eitzert Farms to \$773,439.61.

D. Kraatz and K. Wills seconded. The motion carried with all voting in favor.

Apple Tree Court Agreement

S. Walters moved to approve the agreement with the developer that includes general maintenance surety in the amount of \$7,700.15 (to be in place for two years) and surety for the one remaining undeveloped lot in the amount of \$11,515.77(to be in place until a home is constructed on the lot and that home receives a certificate of occupancy).

T. Nadobny seconded. The motion carried with all voting in favor.

Payroll register

Referencing the motion previously tabled, F. Arbogast moved to approve the September 10 and 24 payroll registers as the totals have been confirmed.

D. Kraatz seconded. The motion carried with all voting in favor and the payroll registers were then approved.

Codes Enforcement

There were 11 permits issued in September. Keith Hunnings will be asked to attend the next meeting.

Southern Regional Police Department – Mayor Sharkey

Mayor Sharkey stated the overtime is down due to the hiring of officers; the Commission rejected New Freedom Borough's five year lock-in lease and they are on a month-to-month basis. An officer is interested in starting the canine program back up using donations. The Borough's share of the budget is 32.79% with a 2019 budget figure of \$670,000.00 – 675,000.00. Mayor reported there were vehicle break-ins recently and an arrest was made today. The Intergovernmental Committee will start meeting next month. R. Buchanan mentioned that Glen Rock Borough may not want its full PPU allocation and may turn back .8 of a PPU and the Commission will want guidance as to how to proceed. It was discussed that all four members should share the cost of the turned-back PPU portion.

Water & Sewer – T. Nadobny/Supt. Sweitzer

Sewer Flow Study

A working draft has been received but has not been approved by either Council or the Authority.

Water Meter Replacement Project

There are two property owners who have not responded to Solicitor Rehmeyer's letter giving October 10 as the deadline to schedule meter replacement and they are 62 Covington Drive and 108 Covington Drive. He will follow up to seek a response.

Woodland Drive and Essex Circle Drive Water Project

The amount of \$569,350.00 was budgeted to replace the water lines on Woodland Drive and Essex Circle Drive. The grant application was not approved; the project will be bid in February or March with paving being done in late summer/fall of 2019 after the water project is finished.

Sewer Flows

As of October 9, the sewer treatment plant dropped below treating two MGD of sewage for the first time since the storm on August 31. Our flow in September of this year was at 59.4% compared to 2015 when we were at 59.2%.

Meadow Well SRBC Application

The U.S. Fish and Wildlife responded to Eng. Lipinski's request for bog turtle probability and how it would affect the well testing and permitting. The bog turtle will not likely be adversely affected by our project. Supt. Sweitzer is working on the Meadow Well permit application which is due on November 11.

I-83 Diverging Diamond Pumpouse Wells

PennDOT has agreed to pay for testing of the Pumpouse wells prior to the project as the Wellhead Protection Committee determined as necessary. The tests will be performed before the project starts for four consecutive weeks, during the project, and post construction. Our lab will perform the tests, we will share the results with PennDOT, and testing will be done for seven parameters. The parameters to be tested for are pH, turbidity, temperature, specific conductance, hardness, iron, and sulfates and the Borough can add more should we choose to do so.

New Freedom Borough/Fourth Quarter Proportionate Share Invoice

R. Buchanan stated he spoke with the New Freedom Borough Council President about next year's budget figure and Shrewsbury Borough and Railroad Borough are being invited to a meeting on October 30 to discuss the long term plan to upgrade and recapture the capability of the plant.

S. Walters moved to pay the Borough's percentage of 57.8% the fourth quarter proportionate share invoice in the total amount of \$221,926.00.

D. Kraatz seconded. The motion carried with all voting in favor.

Public Roads & Lighting – M. Sharkey

Traffic Calming

The next meeting will be on October 15 at 7:00 p.m. where the draft plan will be reviewed. The amount of \$10,000.00 has been budgeted for 2019 and it was discussed to purchase a portable speed hump to try in certain areas.

2018 Road Projects

Kinsley Construction and Recon repaved Onion Boulevard and Hill Street during the week of October 1.

2019 Road Projects

The 2019 paving project will be done during late summer/fall after the water line is replaced. The amount of \$125,000.00 is budgeted.

Adopt Portion of Greenview Drive, Ordinance 2018-2

T. Nadobny moved to adopt Ordinance 2018-2 to adopt the portion of Greenview Drive associated with the Apple Tree Court development.

F. Arbogast seconded. The motion carried with all voting in favor.

Public Lands, Buildings and Finance – F. Arbogast

ENGINEER'S REPORT

Apple Tree Court Traffic Study

Johnston Associates completed speed and stop traffic studies for Apple Tree Court.

Sol. Rehmeyer will prepare the ordinance to approve the speed and stop signage for adoption next month.

Eitzert Farms Development Construction Access

Construction equipment was using the existing West Church Avenue entrance into the development while the PennDOT entrance onto Railroad Avenue was under construction.

2018 Street Projects

South Hill Street and Onion Boulevard are both complete except for sealing of the pavement joints and restoration of the lawn areas.

Exit 4 No Turn on Red

This is for signage at the I-83 off ramp.

F. Arbogast moved to authorize President Buchanan sign the No Turn on Red Restriction Engineering and Traffic Study.

S. Walters seconded. The motion carried with all voting in favor.

SOLICITOR'S REPORT

Kennel Issues

The draft amendment was submitted to the York County Planning Commission for review and comments. The Borough's Planning Commission will review it at the October 22 meeting.

Solicitation Ordinance

The amendment to the definition will be advertised with other ordinances to reduce costs.

Snowplow Bid Agreement

The contractor signed the agreement and President Buchanan signed the agreement as well.

Heathcote Glen Water Line

There is a problem with the water line not being in the right-of-way on Hastings Way, as shown by prior documents of record. A meeting with the developer and his attorney was held this morning on site and the developer's attorney will be preparing updated documents in order to protect the Borough and better inform the property owners.

Volunteer Service Credit Program

A copy of the draft ordinance was included in the packet and was reviewed by Fire Chief Tony Myers. F. Arbogast asked if it can include an option to choose either an earned income tax credit or a credit on real estate tax. Solicitor Rehmeyer confirmed that the draft Ordinance allows for an earned income tax credit, indicated that a credit on real estate tax would be added as an alternative and stated that the Ordinance (and the related hearing) will be advertised for adoption at the November meeting.

Memorandum of Understanding for Traffic Signal Retiming

Information was received from the York County Planning Commission for a study of the timing of the signal at Main Street and Forrest Avenue and the signal at South Main Street and Constitution Avenue/Old Farm Lane. It is unknown if it will include the requirement of pedestrian crosswalks. Solicitor Rehmeyer will clarify if that could be a requirement.

Public Safety, Welfare and Personnel – F. Arbogast

Refuse Bids

Republic Services and Penn Waste submitted bids and the bid sheets are attached to the minutes. Representatives of each confirmed that a contract based upon their bid could be for a term of up to five years. No decision was made at the meeting.

EMA Radios

S. Walters stated the balance of the radios received from the County are different than what was expected and are mounted differently.

Secretary's Report – C. Bosley

S.P.C.A. 2019 Agreement

S. Walters moved to approve the 2019 Agreement with the S.P.C.A.
 F. Arbogast seconded. The motion carried with all voting in favor.

Year-end meeting

The year-end meeting will be on December 27 at 7:00 p.m.

Trick or Treat

Trick or Treat will be on October 31 from 6:00 – 8:00 p.m.

York Adams Tax Bureau – M. Sharkey

M. Sharkey stated the executive and finance committees met to work on the 2019 budget and will be discussed at the October 29 meeting. The cost of collection will remain the same for 2019.

UNFINISHED BUSINESSJunior Council Program

Matthew Sharkey presented the proposed Outline for the Junior Council Person Program. Two youths from the Borough will participate in the meetings but will not vote or attend executive sessions.

T. Nadobny moved to approve the Outline for the Junior Council Person Program.
 F. Arbogast and D. Kraatz seconded. The motion carried with all voting in favor.
 Mateo Vega and Matthew Sharkey will both send in their letters of interest and appointments will be made next month.

NEW BUSINESS**COMMUNICATIONS**

Mayor Sharkey submitted his quarterly report of marriage ceremonies performed during the third quarter which is on file.

EXECUTIVE SESSION

An executive session was called at 9:30 p.m. to discuss pending litigation.
The meeting was resumed at 10:13 p.m.

ADJOURNMENT

S. Walters moved to adjourn the meeting at 10:14 p.m.

T. Nadobny seconded. The motion carried with all voting in favor.

Submitted by Cindy L. Bosley, Sec.