

MINUTES

SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

NOVEMBER 14, 2018

PRESENT: Mayor Michael Sharkey, Fred Arbogast, Stanton Walters, Diane Kraatz, Ted Nadobny, Keith Wills, Richard Buchanan, and Stephen Mayoryk

OTHERS

PRESENT: Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer II, Esq.; David Lipinski, P.E.; Nate Kirschman; Matthew Sharkey; Tony Myers, Fire Chief; Mateo Vega; Ed Ward; Keith Hunnings; Matt Cunningham; Peter Schnabel; Judith Kroh; Keith Russell

The regular meeting of the Borough Council convened at 7:04 p.m. in the Borough municipal building, 35 West Railroad Avenue, with President Buchanan presiding.

7:04 P.M. PUBLIC HEARING ON ORDINANCE 2018-3 ESTABLISHING A VOLUNTEER FIRE COMPANIES AND NONPROFIT EMERGENCY MEDICAL SERVICE AGENCY AND ESTABLISHING ADMINISTRATIVE APPEALS

The hearing was opened by Council President Buchanan. The Solicitor explained that the hearing and proposed Ordinance had been advertised. The Solicitor highlighted the provisions of the Ordinance and accompanying Resolution for those in attendance.

Fire Chief Tony Myers thanked Mayor Sharkey and Council for adopting the ordinance. There were no other comments from the general public. The hearing was closed at 7:07 p.m.

K. Wills moved to adopt Ordinance 2018-3.

S. Walters and T. Nadobny seconded. The motion carried with all voting in favor with F. Arbogast abstaining as he is a member of the Shrewsbury Volunteer Fire Company.

S. Walters moved to adopt Resolution 2018-11 that follows Ordinance 2018-3.

D. Kraatz seconded. The motion carried with all voting in favor with F. Arbogast abstaining.

Keith Hunnings of South Penn Code Consultants

Keith stated he will be submitting a revised fee schedule to include a fee for a temporary occupancy permit.

New Trash Contract Discussion

Based on the responses received from the third quarter newsletter, the majority of residents who offered feedback wanted to keep the service as it is currently. Peter Schnabel spoke that he would prefer to keep placing bags out for collection. Nate Kirschman and Judith Kroh both spoke about the windy conditions and cans blowing into streets. Nate feels the toter will also blow in the wind and Judith didn't want to wield a heavy toter. The first year cost from Penn Waste is \$279.00 which is a \$53.00 annual increase. Option D (on the Borough prepared summary) which was for a 96 gallon toter for trash but continuing to use the existing rectangular bin for recyclables is \$255.00 a year with lower bidder being Republic Services. F. Arbogast said the majority of residents he spoke with want to keep it as it is currently. Ed Ward, of Penn Waste, said if a resident wanted to rent a 96 gallon toter from the company, the charge would be \$18.00 a year and billed to the resident directly. He also stated that if residents use their own toters and they get damaged because the grab bar doesn't align with the rear of the trash truck, the company would not replace the toter with another toter but with a trash can.

F. Arbogast moved to accept the bid of Penn Waste keeping the service as it currently is with twice a week trash pick up, one bulky item a week, recycling once a week with two extra bags during the months of November, December, and January.

T. Nadobny seconded. The motion carried with five in favor and two opposed, S. Mayoryk and D. Kraatz.

CITIZEN'S COMMENTS

Comments were heard earlier in the meeting.

APPROVAL OF MINUTES

The minutes of the October 10 meeting were unanimously approved.

APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS

F. Arbogast moved to approve the bill list for October: general account numbers 2342 thru 2390; water account: check numbers 1491 thru 1511; sewer account: check numbers 1316 thru 1336; highway aid: none.

S. Walters seconded. The motion carried with all voting in favor.

APPROVAL OF PAYROLL REGISTER

F. Arbogast moved to approve the October 8 and 22 payroll registers.

D. Kraatz seconded. The motion carried with all voting in favor.

SUBDIVISION AND LAND DEVELOPMENT BUSINESS

Codes Enforcement

There were 11 permits issued in October.

Southern Regional Police Department – Mayor Sharkey

Some highlights of the November 7 meeting were that Glen Rock Borough voted to freeze the budget for 30 days which technically can't be done since there is a contract with the two school districts for the School Resource Officers. Officer Smith would like to start the canine program using donations. The Intergovernmental Committee met on October 18. There was discussion that if one municipality wanted to turn back part of a PPU, would Shrewsbury Borough be interested in having more patrol time; it was the consensus of Council that, no, it did not, based on the budgetary increase due to the PPU calculation.

Water & Sewer – T. Nadobny/Supt. Sweitzer

Sewer Study Report

The report should be finalized for the November 28 Municipal Authority meeting. It was noted that Engineer Lipinski stated that no further fees would be charged by James R. Holley & Assoc. regarding the sewer capacity study.

Shrewsbury Township Well Inspections

Supt. Sweitzer worked with Shrewsbury Township on compliance of Township Ordinance 2018-1 that all private wells within the Borough's Wellhead Protective Overlay District be inventoried by the Borough. Notices were mailed to 105 Shrewsbury Township residents for inspections and 41 have completed their inspections. Nineteen completed the initial inspection but need to make corrections to satisfy the Ordinance. The initial letter was dated April 10 and the deadline for an appointment was June 8, 2018, with inspections to be completed by September 30, 2018. Solicitor Rehmeyer was asked to send the secondary letter to those who haven't responded and will provide Shrewsbury Township with a copy of the letter.

Sewer Meters

The sewer meters were relocated to the South Inceptor sewer line which is the last stop before it enters the permanent sewer meter at Kirchner Road and the New Freedom Sewer Treatment Plant. The first sewer meter will measure flows from the Deer Creek Sewer force main. The second meter will measure flows from the Deer Creek and Forest Lakes sewer force mains

combined. This is part of the second phase of the sewer study of our collection system and force mains.

Water Meter Replacement Program

Solicitor Rehmeyer's letters to those customers who had not scheduled a replacement were successful as all customers in this replacement cycle have complied.

Meadow Well SRBC Application

The application and the 72-hour pump test plan were submitted. The next step is notifying all residents in a half mile area, the York County Planning Commission, DEP, and Shrewsbury Township about the pump test plan. The pump test will not be done until the SRBC tells us to proceed in much drier conditions. The current permit is for 100,800 GPD and we requested 99,000 GPD. The permit cost was \$4,714.00.

SRBC Audit

R. Buchanan highlighted the results of the audit performed by the Auditor General's office recently.

I-83 Diverging Diamond Sewer Relocation

The ten inch Deer Creek Sewer North Interceptor will be replaced and relocated next year. PennDOT will receive bids in January of 2019 with work starting next spring or summer. The Gannett Fleming engineer costs were \$52,422.36 for the design and bid specifications. The Borough/Authority will be responsible for 7% of the construction costs which will be around \$13,300.00 for the Borough and \$11,000.00 for the Authority.

Sewer Flows and Leak Repairs

Eighteen infiltration/inflow leaks were repaired since August 31. The leaks are estimated to be over 100,000 GPD. There are 27 more leaks that were televised in the last two months that eventually will be repaired in 2018/2019. We received 58.04 inches of rain this year so far.

Sewer Budget

Pres. Buchanan gave an overhead presentation regarding the current balances in the investment accounts and the amount due over the next seven years for capital improvements at the sewer treatment plant as the Borough/Authority are responsible for 61.72%. Sewer rates will need to be increased. Solicitor Rehmeyer will send a letter to the New Freedom Borough solicitor

regarding some required notice and conditions listed in the 1993 joint Agreement. An audit request was also discussed.

Public Roads & Lighting – M. Sharkey/Supt. Sweitzer

Traffic Calming

The next meeting will be on November 19 at 7:00 p.m. where the draft plan will be reviewed.

Crack Sealing

The road crack sealing program was scheduled for this week depending on weather.

Snow Removal

The salt bins are fully loaded and the equipment is tested and ready.

LTAP Class

The Borough is hosting a LTAP class on March 20 about conducting a Road Safety Audit. The class works in conjunction with Traffic Calming and will be taught by Traffic Engineer Patrick Wright.

Hill Street Gas Repairs

Hill Street was paved on October 5 and Columbia Gas repaired an emergency gas leak with two five feet by five feet road cuts on October 29 and October 30. The two cuts are over 102 feet apart. We will try to enforce our ordinance and make Columbia Gas restore the road to the original condition.

Public Lands, Buildings and Finance – F. Arbogast

F. Arbogast mentioned the vacant building the Borough owns at 44 South Main Street. Mayor Sharkey stated newly-elected Congressman Smucker is looking to have a satellite office in Shrewsbury.

ENGINEER'S REPORT

Apple Tree Court Subdivision

Johnston Associates performed the traffic studies for the placement of the speed and stop sign on the Apple Tree Court portion of Greenview Drive.

Meadow Well Permit

Engineer Lipinski's office is working with Supt. Sweitzer on the Meadow Well Permit Application process.

2018 Streets

South Hill Street and Onion Boulevard are both complete. The lawn areas have been restored but it is difficult to establish vegetation at this time of the year and the contractor will address it next spring.

2018 Streets Recommendation of Payment

Engineer Lipinski presented a recommendation of payment to pay York Materials Group in the amount of \$91,236.88.

S. Walters moved to pay York Materials Group the amount of \$91,236.88.

T. Nadobny seconded. The motion carried with all voting in favor.

Exit 4 Diverging Diamond

Various information is being supplied to Gannett Fleming.

Deer Creek Wet Well Expansion

The permit time extension request has been sent to DEP for approval. A two year extension has been requested.

Eitzert Farms Street Lights

Engineer Lipinski has been in contact with Met Ed about the 12 street lights in this development. Met Ed will charge the Borough \$15.32 a month for LED lights because if they maintain the lights, the entire head is replaced. If high pressure sodium bulbs are used, the monthly fee is \$13.69 with Met Ed maintaining the light. The LED bulbs are to last 15 – 20 years. Jim Good, electrical engineer, will be asked to make a recommendation.

SOLICITOR'S REPORT

Market Square Shopping Center

Solicitor Rehmeier and his colleague, Attorney McDonald, are still waiting on a response from the attorney to the property owner.

Kennel Issues

The draft amendment was submitted to the York County Planning Commission for review at its November 20 meeting. The Borough's Planning Commission recommended the amendment be adopted.

Solicitation Ordinance

The Ordinance is ready to be advertised and will be done with other ordinances to reduce costs.

Heathcote Glen II, Phase 3 Water Line

There is a problem with the water line not being in the right-of-way on Hastings Way, as shown by prior documents of record. The Developer's attorney will be preparing updated documents in order to protect the Borough and to better inform the property owners.

Adopt Ordinance 2018-4 Stop Intersection/Speed Limit on Greenview Drive

S. Walters moved to adopt Ordinance 2018-4 regarding a stop intersection and speed limit on the portion of Greenview Drive adopted last month associated with the Apple Tree Court development.

D. Kraatz seconded. The motion carried with all voting in favor. The two traffic studies performed by Johnston & Associates will accompany the Ordinance.

Memorandum of Understanding for Traffic Signal Retiming

Information was received from the York County Planning Commission for a study of the timing of the signal at Constitution Avenue/Old Farm Lane. Pedestrian crosswalks are not considered during the study, only to make sure the signal timing is accurate, meaning there is an appropriate amount of green time for the current traffic volume. The only cost would be for the Borough's contractor to make any changes at his hourly rate. Since this light was retimed when the lights were upgraded a few years ago, it was the consensus of Council to not participate. The Commission will be notified of the decision.

Junior Council Person Program

Resolution 2018-12 Authorizing Participation in the Pennsylvania State Association of Boroughs Junior Council Program

T. Nadobny moved to adopt Resolution 2018-12.
F. Arbogast seconded. The motion carried with all voting in favor.

Letters of interest were received from Matthew Sharkey(Senior Council Person) and Mateo Vega(Junior Council Person) for the positions.

S. Mayoryk moved to appoint Matthew Sharkey as the Senior Council Person and Mateo Vega as the Junior Council Person.
K. Wills seconded. The motion carried with all voting in favor.

The Junior Council Person Pledge was administered to the two students by Mayor Sharkey.

Public Safety, Welfare and Personnel – F. Arbogast

SCEMA

S. Walters stated a new quarterly meeting day has been set for next year.

Secretary's Report – C. Bosley

Tree Lighting

The annual tree lighting will take place on Sunday, December 2 at 6:00 p.m.

York Adams Tax Bureau – M. Sharkey

The budget was approved at the October 29 meeting. A meeting was held with representatives who feel the proposed collection of taxes by a State agency is not going to occur.

UNFINISHED BUSINESS

NEW BUSINESS

Proposed Stormwater Authority

Supt. Sweitzer provided a handout and went over briefly the proposed charge per parcel for the Stormwater Authority. Council was urged to attend a meeting or research the proposal on line.

COMMUNICATIONS

ADJOURNMENT

S. Walters moved to adjourn the meeting at 10:33 p.m.

K. Wills seconded. The motion carried with all voting in favor.

Submitted by Cindy L. Bosley, Sec.