

MINUTES

SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

November 11, 2015

PRESENT: Mayor Peter W. Schnabel, Fred W. Arbogast, Richard R. Buchanan, Michael W. Ridgely, Michael G. Sharkey, Christopher M. Skoglund, Eric W. Stoley, and Stanton L. Walters

OTHERS

PRESENT: Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer, II, Esq.; David Lipinski, P.E.; Nate Kirschman; Keith Hunnings of South Penn Code Consultants; Diane Kraatz; Ted Nadobny; Michael and Janet Hagel; Peter Garcelon; Chief Boddington of the Southern Regional Police Department; Mark Merani of Premier Investment; Brian Parrish; Adam Anderson

The regular meeting of the Borough Council convened at 7:02 p.m. in the Borough municipal building, 35 West Railroad Avenue, with President Ridgely presiding.

CITIZEN'S COMMENTS

Janet and Michael Hagel of 21 Covington Drive and Peter Garcelon of 19 Covington Drive, were present last month to ask for speed humps to be placed on Covington Drive to help slow traffic as there have been numerous accidents in their area over the past years resulting in damage to vehicles. This street is used as a short cut from the Market Square area to Tolna Road to Mount Airy Road. Chief Boddington reviewed the results from the placement of the speed trailer southbound for 12 days on Covington Drive. In 12 days, 2,643 vehicles traveled this road and 442 were speeding but not eligible to receive a ticket due to the 10 mph variable. Chief Boddington stated that by the time the driver sees the speed trailer, the vehicle has already been clocked and speed recorded. He said there is a device that mounts on a pole that motorists would not see too readily that costs around \$1,000.00. The speed trailer is meant to be a deterrent. Local police departments are still not allowed to use radar and Nate Kirschman had urged all residents on Covington Drive to write to the elected representatives to help move the Bills out of Committee. Speeding will be addressed in the next newsletter and will include representatives' names, addresses, and e-mail addresses. Supt. Sweitzer has some ideas and will contact an engineer from LTAP to visit the roadway and possibly make some suggestions as well. Chief Boddington will post an officer to sit there during the peak traffic/speeding times of between 10:00 – 11:00 a.m. and 4:00 to 6:00 p.m. A traffic study to possibly lower the speed limit was also mentioned.

APPROVAL OF MINUTES

The minutes of the October 14 meeting were approved by unanimous consent.

APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS

C. Skoglund moved to approve the expenditures and report of accounts for October with a correction to the graph in the highway aid report.

M. Sharkey seconded. The motion carried with all in favor. The report for the Municipal Authority was also included for information only.

BILL LIST

The bill list for October was presented: General account: check numbers 13063 thru 13111; Water account: check numbers 5455 thru 5475; Sewer account: check numbers 5054 thru 5066; Highway Aid account: none.

C. Skoglund moved to approve the bill list for October, 2015.

E. Stoley seconded. The motion carried with all in favor.

APPROVAL OF PAYROLL REGISTER

C. Skoglund moved to approve the October 12 and 26 payroll registers.

F. Arbogast seconded. The motion carried with all in favor.

SUBDIVISION & LAND DEVELOPMENT

Premier Investments: 141 North Main Street/10 East Clearview Drive Add-on

This plan shifts some land from one address to another with no buildings being added. The Staff and the Planning Commission recommended approval of the plan contingent on payment of all fees; statement of ownership, signed, dated, and notarized; sidewalk waiver; DEP Planning Module submission of non-building declaration; and revised deeds being required. A note should also be added that no additional EDUs are required.

E. Stoley moved to approve a waiver from the sidewalk requirement.

C. Skoglund seconded. The motion carried with all in favor.

E. Stoley moved to approve the plan contingent on DEP Planning Module submission of non-building waiver; note about sidewalks being waived; note that no additional EDUs are required; payment of all fees.

R. Buchanan seconded. The motion carried with all in favor.

E. Stoley moved that President Ridgely be authorized to sign the DEP Planning Module.
 F. Arbogast seconded. The motion carried with all in favor. Eng. Lipinski will contact Shaw Surveying regarding the notes and then the plan will be submitted for Council to sign.

89 East Forrest Avenue, Brian Parrish, Proposed Express Care

The proposal is for a 5,000 square foot medical clinic. The Staff and the Planning Commission recommend approval contingent on payment of all fees; DEP Planning Module approval; final signatures, notarizations, and seals are required; execution and recording of the Stormwater Operation and Maintenance Agreement. A waiver is needed for sidewalks and for proceeding directly to a final plan.

C. Skoglund moved that a waiver be granted to not require sidewalks.
 E. Stoley seconded. The motion carried with M. Sharkey opposed.

E. Stoley moved that President Ridgely be authorized to sign the Planning Module.
 R. Buchanan seconded. The motion carried with all in favor.

E. Stoley moved to approve the final plan, waiving the requirement of a preliminary plan, contingent on the following: payment of all fees within 90 days; DEP Planning Module approval; final signatures, notarizations, and seals are required; and execution and recording of the Stormwater Operation and Maintenance Agreement.
 C. Skoglund seconded. The motion carried with all in favor.

Codes Enforcement – Keith Hunnings

Four permits were issued in October. There was a fire at 11 Morgan Drive a couple of weeks ago and the property was posted as uninhabitable. The five days are up and Keith asked for approval to work with Sol. Rehmeier in getting the first floor boarded up and secure so no one enters the home. The mortgage company will be contacted regarding this situation as well.

R. Buchanan moved to authorize Keith to work to have the home secured to stop animals and humans from entering the home and to secure a lien for recouping costs.
 S. Walters seconded. The motion carried with all in favor.

17 Onion Boulevard Fireworks Storage

Phantom Fireworks contacted Keith about using part of the building to store fireworks. Keith will direct them to the Zoning Ordinance and inform them of the special exception process.

Southern Regional Police – Richard Buchanan and Mayor Schnabel

Buck highlighted the report that included October. The hours to date for Shrewsbury are 3,685 and New Freedom Borough's is 3,308 yet the 2016 budget has New Freedom Borough paying more and this is why they are asking to redo the formula. New Freedom Borough sent a letter to the Southern Police Commission asking that the formula be revisited when the letter should have gone to each individual member Borough as the Council Presidents are to meet to discuss any changes to the agreement. Chairman Trout responded to New Freedom Borough that they need to send a letter to the municipalities. The request that the agreement be changed within 30 days is unreasonable as the change must be done by ordinance. Glen Rock and New Freedom Boroughs both rejected the 2016 police budget and it will be a challenge to stay within the 2015 budget. A police budget meeting will be held tomorrow afternoon. Chief Boddington gave a report about three major incidents that occurred in Glen Rock Borough within the last three weeks.

Water & Sewer – Richard R. BuchananWater Line Project

Eng. Lipinski is designing the water line project for Cloverdale Avenue, Lisburn Avenue, and Hill Street. The valves on Cloverdale Avenue do not shut off the water. The piping in the Thompson well had to be replaced as well as the fire hydrant on Lisburn Avenue in the last three months.

New Freedom/Shrewsbury Sewer Flows

Supt. Sweitzer prepared a list by year showing the Borough's proportionate flows; we are at 61% of the plant. Eng. Lipinski was asked to keep trying to get a meeting set up with New Freedom Borough.

Sewer Meters (Deer Creek Study)

The Municipal Authority approved purchase of sewer meters up to \$45,000.00. Kraig Moodie from FloWAV agreed to provide flow meters for a few weeks trial to demonstrate the effectiveness of the meters. The meters were installed on October 20, are working, and have not clogged. The meters recorded a significant rain on October 29. Ted Nadobny demonstrated the results from the readings that are done every 15 minutes and then submitted daily with a web-based file being downloaded. The technology performed well with no licensing required. Approval was given previously to spend up to \$45,000.00 to be shared between the Borough and the Authority and the FloWAV meters would cost \$18,000.00 for three meters. The hosting fee is \$360.00 a year and will require a data plan similar to a cell phone plan.

SRBC

R. Buchanan gave a presentation on the workings and budget of the SRBC.

Public Roads & Lighting – Michael G. SharkeyPennDOT North Main Street Paving

PennDOT will repave Main Street from East Forrest Avenue to Seaks Run Road. M. Sharkey and Supt. Sweitzer will meet with PennDOT to discuss the project.

Essex Circle Drive

The specifications should be ready for bid this winter with work to be ready to start in the spring. There are several patches that must be repaired prior to winter due to the extreme nature and sinking.

Public Lands, Buildings and Finance – Christopher M. SkoglundPosting Budget on Website

M. Sharkey moved that the preliminary budget be posted on the Borough's website after it is adopted in December and then the final budget also be posted after it's adopted. S. Walters seconded. The motion carried with all in favor.

ENGINEER'S REPORTSouthern Farms Phase 2 Sewer Lining

Eng. Lipinski had submitted a recommendation of final payment to Video Pipe Services pending review of quantities and all of the videos. Quantities have been confirmed and all videos have been received.

Apple Tree Court

The developer has asked for a bond amount to hopefully be in place by the December meeting.

Street Opening Ordinance

Eng. Lipinski is working with another municipality to amend its ordinance and once completed, he will submit it to Sol. Rehmeyer for review.

Flood Plain Ordinance

Residents may purchase flood insurance but FEMA is requiring updating of flood plain maps; the Borough does not have any flood plains. Eng. Lipinski stated the Borough should be able to adopt a resolution to that effect.

55 Messina Court Stormwater Issue

The Soil Conservation office investigated a complaint and determined it is an issue between two property owners.

SOLICITOR'S REPORTSusquehanna River Basin Commission

An Administrative Appeal was filed on October 23 and no supplement will be submitted, per Council.

13 Tree Hollow Drive

The property has been vacant for a couple of years and the owner is deceased. Documents were filed to proceed with a Sheriff's Sale which will be on February 8, 2016.

South Penn Code Consultant Contract

Sol. Rehmeyer has no objections to the contract but the Secretary was asked to check with the Borough's insurance agent about coverage.

Trees and Roots and the Impact on Sewer Lines

The Municipal Authority heard requests for reimbursement regarding damage to trees as a result of sewer work. Sol. Rehmeyer developed a policy with regard to trees in rights-of-ways that is ready for adoption.

E. Stoley moved to adopt Resolution 2015-3 adopting rules and regulations for sewer rights-of-ways.

R. Buchanan seconded. The motion carried with all in favor.

Stewartstown Railroad Fees

Omega Rail Management has been requesting substantial license fees from the Municipal Authority and now the Borough for crossings through the railroad right-of-way.

Additional information about the fees has been requested repeatedly. No substantive information has been provided though. Nearby municipalities do not pay any monies to Omega and after speaking with The York Water Company, it is not paying for any crossings that are in public rights-of-ways. This matter will be put on hold for now.

208 Cardinal Drive

The property owner has made progress correcting the weed problem.

Sewer Capacity Issue

Phil Robinson and his attorney, Stacey MacNeal, attended this week's New Freedom Borough Council meeting about sewer capacity. Atty. MacNeal stated New Freedom Borough asked her to arrange a meeting with them and Shrewsbury Borough. She called Solicitor Rehmeyer to make arrangements. Council advised Sol. Rehmeyer that if New Freedom Borough wants to meet regarding this issue, that it should contact the Borough directly to arrange for a meeting. Also, if a meeting is scheduled, the Water and Sewer Committee was asked to prepare an agenda of other items to be discussed, such as the proportionate sharing billing.

Public Safety, Welfare and Personnel – Fred W. Arbogast

S.P.C.A. Agreement for 2016

F. Arbogast moved to approve the 2016 agreement with the S.P.C.A.
C. Skoglund seconded. The motion carried with all in favor.

2016 Animal Control Contract Kim Erdman

F. Arbogast moved to approve the 2016 contract with Kim Erdman for animal control.
E. Stoley seconded. The motion carried with all in favor.

EMA Certificate

S. Walters stated he is one class away from obtaining his EMA certification.

Secretary's Report – Cindy L. Bosley

The annual appreciation dinner is Friday, November 20. The year-end meeting is on Monday, December 28. E. Stoley and C. Skoglund will not be present.

York Adams Tax Bureau – Michael Sharkey

M. Sharkey attended the October meeting and the budget was approved. A new resident letter was distributed which will be part of the next newsletter.

Subdivision, Land Development and Zoning – Eric W. Stoley

Planning Commission/Regional Planning Commission – Eric W. Stoley

UNFINISHED BUSINESS

NEW BUSINESS

Issue Control Sheet

The sheet was updated accordingly.

COMMUNICATIONS

ADJOURNMENT

E. Stoley moved to adjourn the meeting at 10:24 p.m.

R. Buchanan seconded. The motion carried with all in favor.

Submitted by Cindy L. Bosley, Sec.