

## MINUTES

## SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

MAY 9, 2018

PRESENT: Mayor Michael Sharkey, Fred Arbogast, Stanton Walters, Diane Kraatz  
Keith Wills, Ted Nadobny, and Richard Buchanan

## OTHERS

PRESENT: Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer II, Esq.; David Lipinski, P.E.; Nate Kirschman; John-Paul Whitmore; Phil Robinson; Ed Ward; Andy Warntz; Craig Womer

The regular meeting of the Borough Council convened at 7:02 p.m. in the Borough municipal building, 35 West Railroad Avenue, with President Buchanan presiding.

**CITIZEN'S COMMENTS**

Craig Womer, 50 East Church Avenue, was present regarding the letter he received about sewer capacity as he currently has a working septic system. There was discussion about his desire for capacity in the future and options that might become available. He is on the list to receive notifications of upcoming meetings.

Ed Ward of Penn Waste and Andy Warntz of Republic Services were present to discuss the specifications for the new trash contract, to answer questions and to offer recommendations.

**APPROVAL OF MINUTES**

The minutes of the April 11 meeting were approved by unanimous consent by those who were at that meeting.

**APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS**

F. Arbogast moved to approve the bill list for April: general account numbers 2051 thru 2107; water account: check numbers 1381 thru 1401; sewer account: check numbers 1239 thru 1245; highway aid: check numbers 934 through 937.

K. Wills and D. Kraatz seconded. The motion carried with all voting in favor.

**APPROVAL OF PAYROLL REGISTER**

F. Arbogast moved to approve the April 9 and 23 payroll registers.

S. Walters seconded. The motion carried with all voting in favor.

## **SUBDIVISION AND LAND DEVELOPMENT BUSINESS**

### **Eitzert Farms Subdivision of Lots 40 and 53**

Staff met on Tuesday and the lots do meet the minimum square footage requirements. They will return to staff on June 12.

### **Codes Enforcement**

There were 11 permits issued in April.

### **Southern Regional Police Department** – Mayor Sharkey

The Police Commission met on May 2. It is still unknown whether the department will be vacating the current offices even though New Freedom Borough gave notice at the beginning of the year they need to vacate. New Freedom Borough Council meets on Monday, May 14, and depending on the outcome of that meeting, Council may need to meet on the continuation meeting date of May 16 if notice to withdraw needs to be given.

### **Water & Sewer** – T. Nadobny/Supt. Sweitzer

#### **Sewer Meeting**

Shrewsbury Borough, New Freedom Borough, Shrewsbury Township, and Hopewell Township representatives met this morning about sewer EDUs and capacity. The next meeting is June 4 at 7:00 p.m. at the Township offices. About 120 letters were sent to owners of undeveloped land and commercial customers in the Borough with approximately 30 responses having been received. Another letter will be mailed to give an update prior to the first meeting. New Freedom and Shrewsbury Boroughs will meet on May 17 at 7:00 p.m. to discuss the proportionate share report and why we can't get an accurate figure to budget for operational expenses.

#### **Village Well Maintenance**

Kohl Brothers removed the vertical turbine pump and the corroded and leaking pipe from the well on April 23. The well was producing 60 gallons per minute and permitted for 125 gallons per minute. The pump test will need to be performed next year for the permit renewal. The estimated cost of repair is \$34,950.00.

#### **Smith Brothers Garage Fuel Pumps**

The garage has applied for temporary fuel tank status which means they will be able to have empty fuel tanks for three years (September, 2020).

### Shrewsbury Township Wellhead Inspection Ordinance

The initial letter was sent to all Shrewsbury Township well owners in a Wellhead Protection zone based on Exhibit A and B of the ordinance passed by Shrewsbury Township. Supt. Sweitzer has inspected 12 wells to date and the only issues are that the well caps are not “water tight”. Four well owners passed the inspection with the remaining residents replacing their caps to meet the requirements.

### Essex Circle Drive Sewer Project

This sewer project was completed in May of 2017. The lines were televised to satisfy the contractor’s one year warranty. Two sewer laterals have rolled gaskets and should be repaired by Fitz & Smith.

### Deer Creek Stream Restoration

A grant was approved in the amount of \$45,028.62 with our share being a little over \$5,000.00 through the York County Conservation District with funding from Exelon to restore a portion of Deer Creek.

T. Nadobny moved to approve the signing of the Exelon HIP Funding Program Agreement.  
K. Wills seconded. The motion carried with all voting in favor.

### **Public Roads & Lighting** – M. Sharkey

#### Traffic Calming

Several residents requested the traffic calming meeting to study options for safer roads with traffic calming technology. The first step is to create a policy. Supt. Sweitzer asked if the instructor with LTAP should be at the initial meeting.

S. Walters moved that the instructor from LTAP attend the first meeting with reimbursement not to exceed \$500.00.

D. Kraatz seconded. The motion carried with all voting in favor.

### North Main Street Curb Replacement Project

We are still waiting for Comcast and Verizon to move their utilities off the old poles and onto the new poles. JAL Concrete is pouring the curb for \$9,515.00, half of which was paid to them to start building the concrete forms.

### North Main Street Paving

Highway Materials and PennDOT are discussing an extension from the original August 3 deadline. The paving contractor and PennDOT will be at the June meeting to discuss the construction schedule including one or two night shifts.

### 2018 Paving Projects

Core samples were taken from South Sunset Drive, Onion Boulevard, and Hill Street in March and April and we are still waiting on the results to determine the blacktop mix. The 2018 paving project will consist of Hill Street and Onion Boulevard. Macmor Construction, the 2017 water project contractor, will repair the final water line trench paving the week of May 14. North Highland Drive, Linden Avenue, and South Sunset Drive will be paved by Macmor Construction to finish the 2017 water line project.

### **Public Lands, Buildings and Finance** – F. Arbogast

#### Sweeney Park

The Church of the Latter Day Saints volunteers worked at Sweeney Park on April 28 to stripe the parking lot, clean the pavilions, and rake the pine grove and leaves.

#### 703 South Main Street Telephone Work

Verizon has scheduled a new date to unbury the lines that run through a storm sewer pipe under South Main Street, replacing the damaged phone wire box and telephone line replacement for May 15.

### **ENGINEER'S REPORT**

#### 2018 DCED Grant

The grants will be awarded in July and no work can start on the water lines until the grant is awarded or denied.

#### Apple Tree Court Stormwater Basin Discharge

We are still waiting on suitable conditions to do the work.

#### PennDOT Exit 4 Stormwater Management

Eng. Lipinski's office has been coordinating and working with PennDOT's engineer, Wallace Montgomery, regarding the stormwater facilities for this project.

#### Deer Creek Pump Station Wet Well Expansion

The contract documents will be complete by the end of April for bidding in May and awarding at the May Authority meeting and June Council meeting.

#### 95 East Forrest Avenue Extension

Another time extension was granted last month for an additional three months.

#### 95 and 99 East Forrest Avenue

The grading plan was approved at the April 24 meeting by Council.

#### Meadow Well Permit

Eng. Lipinski prepared an initial response/request letter to the USFWS regarding the PNDI hit on a bog turtle. SRBC requested that they review the letter prior to his issuance to USFWS.

#### Deer Creek Pump Station Sewer Meter Analysis

The final report will be presented to the Authority at the May 23 meeting.

#### Johnson Controls EDUs

The EDU situation is being monitored based on the quarterly sewer bills.

### **SOLICITOR'S REPORT**

#### Market Square Shopping Center Stormwater Issues

There has been no response from the letter that was sent to Attorney Matkov. Notification was given also that the vegetation downstream of the property was trimmed per their request.

#### Stewartstown Railroad Request for Water and Sewer Service

A request was made for water and sewer service to be provided at 429 South Main Street. Supt. Sweitzer will propose that in exchange for waiving the water and sewer tapping fees and quarterly water, sewer, and trash billing that the Railroad agree to bypass Omega Rail and all existing and future crossing and lease fees be voided.

#### Eitzert Farms Recreation Fee Agreement

The Agreement has been signed by Terra Nova and the Borough.

#### Act 48 of 2017 New PA Fireworks Law

Information was received from Attorney Jayne Katherman requesting a review of zoning laws relative to fireworks facilities. Council did not direct that any further action be taken in response to it, at this time.

#### Kennel Issues

Regarding 13 Tree Hollow Drive, there are one dog, one cat, and two certified service dogs. Council could consider changing the definition of a kennel to focus on boarding animals for profit rather than a number of animals and to allow in certain zones. Sol. Rehmeier will respond back next month with suggested changes to the Zoning Ordinance to include incorporation of licensing by the State and to define compensation.

#### Former Library/Penn Mar Building

Sol. Rehmeier received a call from another attorney that one of that attorney's clients is interested in the property. If sold, it would need to be publicly bid.

#### Fire Company Costs

The Ordinance and Resolution were revised to recover costs incurred in certain emergency response situations. This will presented next month after a revision to avoid inadvertent billing to residents. A motion was made by F. Arbogast and seconded by T. Nadobny to advertise the ordinance but was rescinded after discussion to clarify who should be billed.

#### Emergency Services and Public Safety Primer Seminar

CGA Law Firm is sponsoring a seminar on May 31 from 3:30 – 5:00 p.m.

#### **Public Safety, Welfare and Personnel** – F. Arbogast

#### Battery Backups at Two Intersections on East Forrest Avenue

Funds were budgeted for 2018 to pay for half of battery backup installations at the traffic signal at 73 East Forrest Avenue and the intersection of East Forrest Avenue and Mount Airy Road at a cost of \$8,000.00 per intersection. These costs are shared with the Township.

F. Arbogast moved that the Borough pay half of the cost to have battery backups installed at the two intersections.

S. Walters seconded. The motion carried with all voting in favor.

#### ARLE Grant Application for Battery Backups at Two Borough Intersections

F. Arbogast stated the ARLE grant funding opens up June 1 and would like the Borough to apply for a grant to install battery backups at the intersections of Main Street and Forrest Avenue and Main Street and Old Farm Lane/Constitution Avenue.

F. Arbogast moved that the Secretary be authorized to apply for an ARLE grant for the two battery backup installations.

D. Kraatz seconded. The motion carried with all voting in favor.

#### SCEMA Meeting

The meeting is tomorrow evening; the emergency operations plan will be presented and will need to be approved by each municipality.

#### Pension Investments

A meeting was held two weeks ago with R. J. Hall & Company. Last year, the plan investments gained just under 15%. The investment goal is 60% equity and 40% fixed and currently it is 70% equity and 30% fixed. Expenses will be paid from equity with investment going into the fixed accounts.

#### Secretary's Report – C. Bosley

Taken earlier.

#### York Adams Tax Bureau – M. Sharkey

The last meeting was held in Adams County. The Borough is set to receive \$3,346.48 in excess income funds. An ad hoc committee was formed to investigate a vendor to supply and install bullet proof glass at both locations.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

Issue Control Sheet

K. Wills stated Rep. Kristin Phillips-Hill has not responded as yet and he is preparing an article for the next newsletter.

York County Stormwater Authority Local Government Committee Meeting

The County is asking for an appointee to attend these meetings. Supt. Sweitzer volunteered to attend the upcoming meetings.

**COMMUNICATIONS**

**ADJOURNMENT(Recess)**

S. Walters moved to recess the meeting at 10:07 p.m. until the May 16 meeting at 7:00 p.m., if needed.

D. Kraatz seconded. The motion carried with all voting in favor.

Submitted by Cindy L. Bosley, Sec.