

MINUTES

SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

July 12, 2017

PRESENT: Mayor Peter W. Schnabel, Fred W. Arbogast, Stanton Walters, Diane Kraatz, Richard Buchanan, and Michael G. Sharkey

OTHERS

PRESENT: Brian L. Sweitzer, Supt. of Public Works; Craig Sharnetzka, Esq.; David Lipinski, P.E.; John-Paul Whitmore; Nate Kirschman; Phil Robinson; Nikolay Ratajczak; Tony Myers, Fire Chief

The regular meeting of the Borough Council convened at 7:05 p.m. in the Borough Municipal Building, 35 West Railroad Avenue, with President Buchanan presiding.

James Good, P.E. of JE Good Consulting Engineering, LLC, 24 Northbrook Lane, was present at the request of Council to give a presentation on changing over the street lights to LED bulbs and fixture heads. He reviewed the basic lighting concepts and suggested the Borough amend the SALDO to include specifications for new street lights in developments. The Borough needs to ask for a street light inventory from Met Ed and see how many bulbs are up for replacement. The LED fixtures and bulbs will save the Borough money in the long run.

CITIZEN'S COMMENTS**APPROVAL OF MINUTES**

The minutes of the June 14, 2017, meetings were approved by unanimous consent.

APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS

F. Arbogast moved to approve the bill lists: general account check numbers 1546 thru 1593; water account check numbers 1216 thru 1235; sewer account check numbers 1141 thru 1149; highway aid account: none; and to approve the financial reports for June. D. Kraatz seconded. The motion carried with all in favor. The PLGIT balances and report of accounts for the Municipal Authority were also received.

APPROVAL OF PAYROLL REGISTER

F. Arbogast moved to approve the June 5 and 19 payroll registers.

D. Kraatz seconded. The motion carried with all voting in favor.

SUBDIVISION & LAND DEVELOPMENT – D. Kraatz

Codes Enforcement

Eleven permits were issued in June.

Southern Regional Police – R. Buchanan and Mayor Schnabel

There was no meeting the first Wednesday of the month because of the carnival in New Freedom. The Commission will meet next Tuesday. Officer Michael Miller resigned and the Commission will discuss manpower and the formula based on Consultant Smeal's report and recommendations.

Water & Sewer – Supt. Sweitzer

2017 Waterline Replacement Bids

Eight bids were received:

MacMor Construction, LLC	\$390,282.00
Fitz & Smith	\$442,663.75
DeTraglia Excavating, Inc.	\$481,700.00
Kinsley Construction	\$506,331.00
York Excavating Co.	\$535,558.89
Keystone Clearwater	\$535,992.39
Doli Construction	\$536,130.00
E.K. Services	\$588,885.00

Eng. Lipinski stated he reviewed all of the bids and stated they are all acceptable.

M. Sharkey moved that all bids be accepted.

S. Walters seconded. The motion carried with all voting in favor.

M. Sharkey moved to award the contract to MacMor Construction, LLC in the amount of \$390,282.00 pending receipt of all necessary documents as required by the contract documents.

S. Walters seconded. The motion carried with all voting in favor.

Road/Water Line Project

The cost for water line replacement is around \$1,221,475.00 and the road paving around \$648,710.00. The work should be done in phases in order to receive more competitive bids for the work. Roads that will need to be paved after the water line work will cost \$456,860.00. The cost of the 2018 water line replacement is projected at \$569,350.00. Future road paving 2019 cost could be \$307,000.00 and water line replacement work at \$652,125.00. An open line of credit may be opened to use as a back-up or in the event of an emergency.

Weather Station

The weather station was installed at the Public Works garage in order to use the wi-fi service and to link to the SCADA system.

Shrewsbury Township Private Wells

Shrewsbury Township adopted an ordinance based on our recommendation to require abandonment and closure of private wells if the resident connects to public water. A list of Township property owners who connected to public water recently was attached to the report. Grace Church on East Forrest Avenue contacted Supt. Sweitzer and will sign the closure agreement authorizing the Borough to complete the process for it.

S. Walters moved to authorize Sol. Rehmeyer's office to send letters to the 15 property owners that are in a wellhead protection zone that have connected to The York Water Company.

F. Arbogast seconded the motion with the addition that Shrewsbury Township receive copies of the letter. S. Walters accepted the amendment.

The motion carried with all voting in favor. Sol. Rehmeyer's office encloses a copy of the Township's ordinance and explains why closure is necessary.

Sewer Flow SCADA

A quote was received from Control Systems 21 for the SCADA system to gather data from the sewer flow meters in Railroad Borough. The quote is for \$9,112.00 with \$10,000.00 being budgeted. The radio sight path study is poor with bad radio signal. An additional antenna will need to be installed to bounce the radio signal and transmit it to the Borough building. With the additional antenna, the project will cost up to \$15,000.00. The Borough would pay about 55% of the cost with the Authority paying its share.

F. Arbogast moved to authorize the purchase of a third antenna to be placed in Railroad Borough in order to receive sewer flow readings at our sewer meter locations in Railroad at a cost not to exceed \$15,000.00.

M. Sharkey seconded. The motion carried with all voting in favor.

Susquehanna River Basin Commission Hearings

R. Buchanan reported the hearings held here at the Municipal Building went fine and were well-attended. Supt. Sweitzer and R. Buchanan attended the second of a third part series sponsored by the S.R.B.C. and the discussion included making sure the right size meter is installed especially for large users and how it relates to loss of water billing.

Water and Sewer Committee Meeting

The Committee met with Phil Robinson and Nikolay Ratajczak and the discussion included the amount of EDUs held for future development within the Borough where those property owners are not paying a quarterly reservation fee. Also discussed was the number of gallons that comprise an EDU. The Committee will work with Sol. Rehmyer on future reservations.

Essex Circle Drive Water Runoff

S. Walters had a chance to review the subdivision plan for 44 and 46 Lexington Drive and the private roadway costs are to be shared by both property owners. A letter was sent to the owner of 44 Lexington Drive and the same letter needs to be sent to the owner of 46 Lexington Drive.

Public Roads & Lighting – M. Sharkey and Supt. Sweitzer

Traffic Calming Class

LTAP is providing training for traffic calming on Tuesday, September 26 in this building. Three residents have expressed interest in attending and to serve on a Traffic Calming Committee. Invitations should be sent to the neighboring municipalities.

PennDOT North Main Street Paving/Driveway Removal

Supt. Sweitzer spoke with property owners of 127, 129, and 135 North Main Street to let them know the scope of work in connection with removing the ramps and installing straight driveways. The PennDOT right-of-way is fairly wide in this area so we should be able to stay within the right-of-way. A temporary access agreement should be prepared for each of the three properties. Eng. Lipinski's office will apply for the HOPs which need to be in the property owner's name. The Borough will pay the \$25.00 fee.

West Linden Avenue

The adjoining property owners to West Linden Avenue are opposed to having the alley closed to the public even though the Borough was still going to maintain and plow the alleyway. The ramp onto North Main Street will have to stay unless significant grade changes are made to the sidewalk and a retaining wall added to the adjacent properties. The existing grades are too extreme. PennDOT should be made aware that the ramp will have to remain unless State funds are used to make the adjustments. Eng. Lipinski will contact PennDOT and ask the project manager what PennDOT wishes to do about the ramp.

East Church Avenue/201 South Main Street

Trucks have entered the property at 201 South Main Street again. Supt. Sweitzer started to perform the traffic study to see if trucks could be restricted and noticed the study must be completed by a professional engineer.

S. Walters moved that Supt. Sweitzer proceed with the traffic study to be done by a professional engineering firm at a cost not to exceed \$500.00.

M. Sharkey seconded. The motion carried with all voting in favor.

Post Office Storm Sewer Project

The storm sewer project is complete. The Public Works Department performed the work and Frall Developers will pay for the materials which is a little over \$4,000.00.

Public Lands, Buildings and Finance – F. Arbogast

ENGINEER'S REPORT

Essex Circle Drive

S. Walters moved to approve payment to Fitz & Smith for the Borough's share (14%) of the recommendation of payment #5 of \$10,530.54.

F. Arbogast seconded. The motion carried with all voting in favor.

SOLICITOR'S REPORT

Police Agreement

In order to protect itself and allow for potential withdrawal at the end of 2018, the Borough needs to undertake withdrawal proceedings like New Freedom and Glen Rock Boroughs did and Stewartstown Borough is doing. M. Sharkey felt the hearing and notice procedure was not necessary given there is an agreement in place.

S. Walters moved to authorize Sol. Rehmeyer's office to advertise notice of the hearing for September 13 with certified notice to be given to the Police Commission and the other members before October 1.

D. Kraatz seconded. The motion carried with all voting in favor with the exception of M. Sharkey. An explanation will be included in the fourth quarter newsletter.

Closure and Capping of Wells in the Wellhead Protection Overlay District

Letters were sent to property owners at 4 Strawberry Road and 74 East Forrest Avenue requesting the private wells be closed with the assistance of the Public Works Department. Supt. Sweitzer submitted a list of additional property owners who are in a wellhead protection zone who have connected to The York Water Company's water lines.

Public Safety, Welfare and Personnel – F. Arbogast and S. Walters

EMS Meeting

Another meeting will be held on July 18 at 3:00 p.m. at the Township building. A letter was sent to Rose Ambulance questioning why the Borough was billed for ambulance benefit expenses more than Shrewsbury Township for less calls for service.

SCEMA

S. Walters reported all member municipalities have submitted coordinator appointments to the County. A unified plan is in process. The Township ordered some radio equipment to expand the back-up facility.

Secretary's Report – C. Bosley

York Adams Tax Bureau – M. Sharkey

The next meeting is July 30 in Gettysburg.

Subdivision, Land Development & Zoning – D. Kraatz

Planning Commission/Regional Planning Commission

LGAC

S. Walters reported there was not a quorum Monday evening so there will be no meeting until next month.

UNFINISHED BUSINESS

NEW BUSINESS

Re-appointments

M. Sharkey moved to approve the following re-appointments:
Jessica Buck to the Planning Commission; new term to expire 7/15/21
Keith Wills to the Planning Commission; new term to expire 7/15/21
S. Walters seconded. The motion carried with all voting in favor.

COMMUNICATIONS

ADJOURNMENT

S. Walters moved to adjourn the meeting at 9:27 p.m.
D. Kraatz seconded. The motion passed with all voting in favor.

Submitted by Cindy L. Bosley, Sec.