

MINUTES

SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

July 8, 2015

PRESENT: Mayor Peter W. Schnabel, Fred W. Arbogast, Richard R. Buchanan, Michael Sharkey, Michael W. Ridgely, and Stanton L. Walters

OTHERS

PRESENT: Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer, II, Esq.; David Lipinski, P.E.; Nate Kirschman; Keith Hunnings of South Penn Code Consultants; Diane Kraatz; John Muir; Ian and Tara Moffatt; Anthony Myers, Fire Chief; Phil Robinson; Gloria McCleary; Richard Colton

The regular meeting of the Borough Council convened at 7:04 p.m. in the Borough municipal building, 35 West Railroad Avenue, with President Ridgely presiding.

CITIZEN'S COMMENTS

Ian and Tara Moffatt, 23 Tree Hollow Drive, were present regarding modification of the drainage easement in the development. Sol. Rehmeyer prepared a document that he will forward to the Moffatts for signature along with their downstream neighbors and the development's HOA in order to protect the Borough. The Moffatts were advised that both ends of the long drainage pipe should be fully blocked to make it safe for children.

Phil Robinson was present to request the Heathcote Glen II, Phase III plan be resigned as a note was added regarding open space in the Township. Eng. Lipinski recommended the plan be signed as all fees were paid.

M. Sharkey entered the meeting at 7:08 p.m.

R. Buchanan moved that the plan be resigned.

F. Arbogast seconded. The motion carried with all in favor.

John Muir, 44 West Clearview Drive, stated there was a recent accident in his yard due to speeding and he would like to see the speed limit reduced from 35 mph to 25 mph. There are white lines painted on the roadway and the police ran speed enforcement in his driveway and did catch some speeders going in excess of 60 mph.

The Secretary was asked to send a letter to PennDOT asking that the speed limit be reduced to 25 mph.

APPROVAL OF MINUTES

The minutes of the June 10 meeting were approved by unanimous consent.

APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS

The June expenditures and report of accounts will be presented in August.

BILL LIST

The bill list for June was presented: General account: check numbers 12867 thru 12919; Water account: check numbers 5385 thru 5402; Sewer account: check numbers 5002 thru 5018; Highway Aid account: check number (none).

F. Arbogast moved to approve the bill list for June, 2015.

R. Buchanan seconded. The motion carried with all in favor.

APPROVAL OF PAYROLL REGISTER

R. Buchanan moved to approve the June 8 and 22 payroll registers.

M. Sharkey seconded. The motion carried with all in favor.

SUBDIVISION & LAND DEVELOPMENT**Apple Tree Court Development Time Extension**

Due to delays with the electric company responding, the McClearys are asking for a three month extension. The final plan was approved at the February 11 meeting with conditions being met within six months (August).

M. Sharkey moved to grant an extension until the December 9 meeting.

S. Walters seconded. The motion carried with all in favor.

Codes Enforcement – Keith Hunnings

Fourteen permits were issued in June.

Southern Regional Police Department – Mayor Schnabel and R. Buchanan

The Commission did not meet in July because of the New Freedom carnival. Another officer is being hired to replace the officer who left after two months. The budget work has started.

Water & Sewer – Richard R. Buchanan**SRBC Smith and Blouse Wells**

The well permitting is almost complete. The Susquehanna River Basin Commission rejected the Borough's request for a waiver to permit the Blouse Well at .089 million gallons per day and the Smith Well at .099 million gallons per day based on the 72 hour pump test findings and existing permits. The SRBC reviewed the permits on June 4. The permit for the Meadow Well expires in 2019.

R. Buchanan moved to accept the offer of the SRBC for 73,800 gallons per day for the Blouse Well and 39,000 gallons per day for the Smith Well in order to protect the two grandfathered wells (Thompson Well and Home Well).

M. Sharkey seconded. The motion carried with all in favor.

Wellhead Protection Meeting

The Committee will meet on Wednesday, July 29 at 7:00 p.m. Mike Napolitan will discuss the Blouse and Smith Well permitting and future well permitting. They will also discuss the recent chemical fire/spill near Hanover and DEP will be present to help us avoid a similar situation.

6 Wineberry Drive Storm Sewer

The resident at 6 Wineberry Drive called and asked about a sinkhole that developed near a storm water pipe in their back yard. The bottom of the storm water pipe is rusted and about 40 feet needs to be replaced. This is a private stormwater pipe. Supt. Sweitzer was asked to write up the scope of work required and give the homeowner a price for labor and materials for the Borough to perform the work and then the homeowner can get a price from a contractor for the same work. Supt. Sweitzer submitted a price of \$3,000.00. Supt. Sweitzer was authorized to contact the home owner and let her know she would have the option to pay the cost over three months at \$1,000.00 per month. The homeowner has not responded to Supt. Sweitzer yet.

Tolna Junction Sanitary Sewer Project

Kinsley Construction completed the milling/paving which completes the project. The Authority will vote to pay its share of \$5,910.00 on July 22.

518 South Main Street

The property owner has not replaced his water service and the deadline was June 1. There is an old well that the Borough will close up. Sol. Rehmeier will send a letter.

SCADA System

Nate has spoken with a supplier about radios and the project will move along faster next year since the funds will be budgeted for 2016.

Public Roads & Lighting – Michael G. Sharkey

Cardinal Drive

The Public Works Department filled some of the broken curbing and will patch some more areas during the week of July 6.

Woodland Drive Patches

The Public Works Department patched 11 different areas as a temporary fix until the road is repaved in the future.

Future Road Projects

A listing of 11 roads with ratings of 2.0 or less and a rough cost estimate was included with the packets with a cost between \$600,000.00 – 750,000.00. M. Ridgely stated he met with a representative from Fulton Bank today to get information on a bond underwritten by the bank in order to borrow money to repave the roads. The storm and sanitary sewers would need to be televised and letters sent to the other utilities asking if they have any work to be done they should have it done before the roads are repaved. S. Walters stated he will be meeting with C. Skoglund and the Strategic Planning Committee to work up the options.

Essex Circle Drive Repair

ECS Geotechnical Company will be on site on July 9 to work with the Public Works Department on four test holes to monitor groundwater. This will help determine a long term solution for the sewer line and roadway stability.

Mount Airy Road Traffic Redesign

A letter was sent asking for the delineators at the shopping center and PennDOT denied our request for delineators due to maintenance issues. A letter was sent to the shopping center management regarding traffic flow suggestions. A separate letter will need to be sent to Members First Credit Union as it owns that lot.

Public Lands, Buildings and Finance – Supt. SweitzerPlayground Camera System

The cameras were sporadically going off line and not working. CIA has been back several times to repair different cameras. The Girl Scouts are working on donations to have signs placed notifying the public of the camera system that's in use.

Overhead Projector

A new overhead projector has been installed in the meeting room. The Public Works Department relocated the mounting hardware for better viewing.

Borough Building Heat System

The following quotes were received:

Trout Plumbing	\$21,500.00
Greer Plumbing	\$14,100.00 (not a modulating system Weil McClain)
Gemmill Plumbing	\$12,700.00 (84% efficient, no fluctuation Burnham)
	\$15,640.00 (95% efficient modulating system Burnham)

Supt. Sweitzer was asked to obtain a price from Greer Plumbing for a modulating system and to check the warranties of both manufacturers.

R. Buchanan moved to accept the quote of Gemmill Plumbing for the more efficient modulating system in the amount of \$15,640.00 and to compare the warranties

F. Arbogast seconded.

M. Sharkey moved to amend the motion to allow Supt. Sweitzer to get a comparison up to \$15,640.00 from Greer Plumbing for a modulating system and for Supt. Sweitzer to choose which option to accept. Gemmill Plumbing should do his own BTU calculation.

R. Buchanan and F. Arbogast accepted the amendment. The motion, as amended, carried with all in favor.

APPI Utility Usage

M. Ridgely stated APPI is endorsed by PSAB to represent municipalities in shopping for energy providers.

M. Sharkey moved to start the process for an analysis at no cost.

R. Buchanan seconded. The motion carried with all in favor.

ENGINEER'S REPORT

Deer Creek Pump Station

Eng. Lipinski's office has developed a different design to provide almost triple the storage for the wet well and will triple the response time to about an hour. A Water Quality Permit will need to be obtained from DEP and then the project can be put out for bids. The Authority will authorize the signing of the DEP permit application at the July 22 meeting.

Heathcote Glen II, Phase II Plan

The plan can be resigned after the meeting.

Parrish Properties, 89 East Forrest Avenue

A sketch plan has been submitted for staff review on July 14 for a proposed medical services facility. The previously issued low volume highway occupancy permit will need to be considered regarding the new use.

Borough Quarterly Waste Water Treatment Plant Fees

Eng. Lipinski prepared a letter dated June 19 regarding the discrepancy between the 2015 sewer budget and the recommendation from New Freedom Borough to budget \$600,000.00 when the actual amount due in the Proportionate Sharing Report is \$724,064.00. This will be discussed when Eng. Lipinski, Supt. Sweitzer and R. Buchanan meet with New Freedom Borough.

Stewart Properties Sale of EDUs from Shrewsbury Township

Shrewsbury Township has agreed to sell Stewart Properties ten sewer EDUs for a medical facility at the Stonebridge Business Park in Hopewell Township. This will be discussed at the Authority meeting and Sol. Rehmeyer will review the agreements. There was concern that the lines and Deer Creek pump station may not be able to handle future capacity and that this should be studied.

R. Buchanan moved to authorize James R. Holley & Associates to study the impact on the lines, pump station, force mains, etc. and to calculate the current sewer flows to be done on a cost-sharing basis with the Municipal Authority.

F. Arbogast seconded. The motion carried with all in favor.

SOLICITOR'S REPORT

Executive Session – an executive session was called at 8:55 p.m. to discuss potential litigation. The meeting was reconvened at 9:03 p.m.

Proposed Amendment to Subdivision and Land Development Ordinance

The ordinance would amend Section 307 regarding the time frame to complete approved land development to five years and Section 513(e) regarding the use of recreation fees. A copy of the proposed ordinance was included in the handout.

Heathcote Glen II, Phase III

The fully executed Water Services Agreement was provided to Atty. MacNeal who will record the Agreement after the subdivision plan has been recorded.

518 South Main Street

A letter was sent to George Phillips with a deadline to relocate the water pipe and informing him the Public Works Department will be closing an old private well on his property of July 22.

Employee Handbook

Sol. Rehmeyer assisted Supt. Sweitzer in implementing updated provisions about technology in the employee handbook.

13 Tree Hollow Drive

The second lien for mowing has been filed. A Writ of Scire Facias will be filed by the end of the week merging the 2014 lien and the 2015 lien. Atty. Michael Caum has agreed to accept service of the Writ. Filing of the Writ will allow the Borough to continue efforts toward executing on the property.

Public Safety, Welfare and Personnel – Fred W. Arbogast

Use of Personal Cell Phone

Supt. Sweitzer asked for guidance regarding the use of cell phones during working hours. The situation has been resolved.

Weather Incidents

S. Walters stated that during two storm events, large tree limbs were blown down and were cleaned up with the assistance of the Public Works Department and the fire company.

Secretary's Report – Cindy L. Bosley**Solicitation Ordinance**

There have been situations recently where there was solicitation being done without permits along with questionable solicitation activity. The Secretary said the office does not feel comfortable issuing permits as the public may feel a false sense of security just because a permit was issued by the Borough. A criminal background check is done.

F. Arbogast moved to authorize Sol. Rehmyer prepare a resolution to increase the fee to \$20.00 with the requirement that the applicant attend a Council meeting to obtain final approval.

R. Buchanan seconded. The motion carried with all in favor. The increase is to cover administrative costs.

Fourth of July Flag Placements

Realtors from of Berkshire Hathaway in Shrewsbury placed more than a thousand small American flags along Main Street and Forrest Avenue for the holiday. A thank you letter will be sent.

York Adams Tax Bureau – Michael Sharkey

M. Sharkey attended the June 11 finance committee meeting where the audit and proposed budget were discussed.

Subdivision, Land Development and Zoning –**Planning Commission/Regional Planning Commission** –**UNFINISHED BUSINESS****NEW BUSINESS****Flood Insurance**

Correspondence was received from FEMA and PEMA regarding the flood plains/maps for the Borough and also that our residents are not allowed at this time to participate in flood insurance. This will be tabled until later in the year when the Borough may have to amend the ordinance and in this next round our residents will be allowed to participate.

Issue Control Sheet

The sheet was updated accordingly.

COMMUNICATIONS

Thank you letters were received from the South Central Senior Center and the Stewartstown Senior Center for the annual donations.

ADJOURNMENT

S. Walters moved to adjourn the meeting at 9:42 p.m.

R. Buchanan seconded. The motion carried with all in favor.

Submitted by Cindy L. Bosley, Sec.