

## MINUTES

## SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

FEBRUARY 14, 2018

PRESENT: Mayor Michael Sharkey, Fred Arbogast, Richard Buchanan, Stanton Walters, Diane Kraatz, Keith Wills, and Ted Nadobny

## OTHERS

PRESENT: Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer II, Esq.; David Lipinski, P.E.; Nate Kirschman; John-Paul Whitmore; Keith Hunnings, Zoning Officer; Randy Engle; Alexis Morris; Shelly Monk Riedel; James Holley; Police Chief James Boddington; Officer Paul Heffner; Stephen Mayoryk; Tim Kitchell; Alexis Morris; Mike Summers; Ken Zampier; Doug Brent; others who did not speak

The regular meeting of the Borough Council convened at 7:03 p.m. in the Borough municipal building, 35 West Railroad Avenue, with President Buchanan presiding.

Keith Hunnings, South Penn Code Consultants, was asked to attend a meeting and reported enforcement notices were sent to the owner of a building that needs immediate attention on South Main Street and a dog boarding and b & b business being conducted at a property in a residential zone. The Eitzert Farms development has been started and a permit for a model home will soon be issued.

**CITIZEN'S COMMENTS**

Mike Summers and James Holley, Southern Rotary Club/Shelly Monk Riedel of the York Rotary Club were present to discuss restoration of the World War I sycamore tree memorial planted 100 years ago along the Susquehanna Trail. The restoration would start at 248 South Main Street and then south through the Borough into the Township. An informational paper would be given to the property owners explaining what the project is and if they accept a tree, it would then become their responsibility (unless PennDOT will accept responsibility). They were asking for Council endorsement with no expense to the Borough. Jim Holley stated he will be meeting with PennDOT and the electric company regarding proper placement of the trees.

F. Arbogast moved to give a general endorsement for the project and the proposed Resolution supplied by the Rotary Club was signed.

D. Kraatz seconded. The motion carried with all voting in favor.

Doug Brent asked if the Borough is willing to sell the former library building at 44 South Main Street. A local realtor has been asked to give an appraisal of the value.

Dan Hahn, 14 Covington Drive, spoke about the volume and speed of traffic cutting through Covington Drive between Crosswind Drive and Market Square. There have been 11 accidents in the two years he has lived there. Speed bumps, speed humps, and speed tables, closing Covington Drive at Crosswind Drive, three-way stop intersections and a traffic signal on Main Street and Tolna Road were discussed. Speed cannot be controlled by placing stop signs on a street and a traffic signal costs around \$250,000.00. There is a concern that if a speed table is placed on one street, it could set a precedent for other areas. Mr. Hahn stated his belief that the portable speed tables are noisy. A traffic calming class was recently held and now a Committee needs to be formed; Mr. Hahn agreed that he would be a part of that Committee. Chief Boddington stated his Department does not have the tools to perform speed enforcement but he offered to have officers posted in this area more frequently. A traffic study was done two years ago and Supt. Sweitzer stated it should be done again. Nate Kirschman stated the Radar bill is stalled in the House Transportation Committee, S.B. 251. Residents should contact Rep. Phillips-Hill's office to voice their concern.

### **APPROVAL OF MINUTES**

The minutes of the January 2 and 17 meetings were approved by mutual consent by those who were at that meeting.

### **APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS**

F. Arbogast moved to approve the bill list for December: general account check numbers 1844 thru 1890; water account: check numbers 1327 thru 1336; sewer account numbers 1204 thru 1210; highway aid: check number 928 and to approve the financial reports for December.

D. Kraatz seconded. The motion carried with all voting in favor.

F. Arbogast moved to approve the bill list for January: general account numbers 1891 thru 1957; water account: check numbers 1337 thru 1357; sewer account: check numbers 1211 thru 1219; highway aid: check numbers 929 through 931.

D. Kraatz seconded. The motion carried with all voting in favor.

### **APPROVAL OF PAYROLL REGISTER**

F. Arbogast moved to approve the January 2, 15, and 29 payroll registers.

S. Walters seconded. The motion carried with all voting in favor.

### **SUBDIVISION AND LAND DEVELOPMENT BUSINESS**

It was noted there will be a March 13 staff review meeting to discuss 95 and 99 East Forrest Avenue property development.

### **Codes Enforcement**

There were two permits issued in December and two permits issued in January.

### **Southern Regional Police Department** – Mayor Sharkey and R. Buchanan

Mayor Sharkey reviewed the November and December reports and the PPU's are in line with what we agreed to pay for. New Freedom Borough gave notice on January 3, 2018, that they are withdrawing from the Southern Regional Police Department effective December 31, 2018. There was a large crowd of residents at the New Freedom Borough Council meeting on February 12 who urged the New Freedom Borough Council to stay with the Southern Regional Police Department and keep the current police presence in the Borough. They passed a motion to present a letter to the Commission with more ultimatums. Both Shrewsbury and Stewartstown Boroughs agreed to a five year commitment to promote growth of the Department and Glen Rock Borough committed to three years. New Freedom Borough announced a continuation meeting for Wednesday, February 21 at 8:30 a.m. when most residents are at work.

### **Water & Sewer** – Supt. Sweitzer

#### **Meadow Well Permit Renewal**

There will be a meeting with the Susquehanna River Basin Commission on Friday, February 23 about re-permitting the Meadow Well. Because of a good chance of bog turtle presence, the costs to renew the permit will be higher.

#### **Private Well Ordinance**

The Township heard from residents at the February 7 meeting and the Supervisors are to vote on the ordinance at the March 7 meeting. Randy Engle, 4 Strawberry Road, stated he felt there are more than 284 residents served by Shrewsbury Borough Water Company in the Township. He questioned why there are gas tanks in a wellhead zone and was informed that those businesses are grandfathered and are monitored. The brief, annual questionnaire that will be sent to all addresses who have private wells in the Township that are in a wellhead protection zone was reviewed and minor corrections were made. A well closing procedure will be put in writing. Mr. Engle reiterated his complaint against private wells having to be abandoned, capped and sealed when real property is transferred to a new owner.

T. Nadobny entered the meeting at 8:30 p.m.

SCADA

Communication was lost with two wells during the extremely cold weather in January. South Penn Communications assessed the situation and felt the home base could be upgraded with Superflex cable and wide band antenna at a cost of \$3,163.50.

S. Walters moved to authorize the work be done at a cost not to exceed \$3,163.50.

D. Kraatz seconded. The motion carried with all voting in favor.

Sewer Rate Increase

S. Walters moved to adopt Resolution 2018-3 increasing the sewer rates effective the first quarter of 2018.

F. Arbogast and T. Nadobny seconded. The motion carried with all voting in favor.

Letter from Shrewsbury Township

T. Nadobny received a letter from Shrewsbury Township asking how to increase the EDU allocations to areas in the Township and the status of the plant expansion. Phil Robinson stated that both Hopewell and Shrewsbury Townships have been speaking directly with New Freedom Borough to purchase capacity.

T. Nadobny moved that discussions begin with both Hopewell and Shrewsbury Townships in order to move efforts to work with developers in the future plant improvements.

S. Walters seconded. The motion carried with all voting in favor.

Eng. Lipinski stated he heard the project will cost around \$5,000,000.00 over a six year time period. The Borough/Authority is responsible for 61%. The decrease in the amount the plant can process was due to NPDES permit changes.

Public Roads & Lighting – M. SharkeyNorth Main Street PennDOT Paving Project

First Energy applied for a PennDOT permit to relocate the electric poles on North Main Street as part of a safety and road improvement project at no cost to the Borough. After the poles are relocated, the Borough will excavate the curb and install new curbing three to five feet from the existing curb to allow for a more gradual drop off in the shoulder area for PennDOT to repave the roadway to the new curb. The Borough will trim/remove four trees in the project area and then First Energy would move the poles in April.

K. Wills entered the meeting at 8:58 p.m.

Winter Costs

To date, \$18,500.00 was spent on road salt.

### **Public Lands, Buildings and Finance** – F. Arbogast

#### **Scout House Repair**

The scouts were going to replace some T111 siding with vinyl siding but couldn't do the work because it snowed. A reimbursement check was sent to the scouts in the amount of \$334.41.

S. Walters moved that the scouts be authorized to replace the T111 at the Scout House with vinyl siding and to reimburse the scouts the amount of \$334.41.

K. Wills seconded. The motion carried with all voting in favor.

### **ENGINEER'S REPORT**

#### **2017 Waterline Replacement Project**

MACMOR Construction has until May 31 to complete the paving portion of the project.

#### **DCED Water Line Grant**

Eng. Lipinski and Supt. Sweitzer are working on a grant application to replace the water lines on Woodland Drive and Essex Circle Drives in the amount of \$432,497.00 with 15% matching funds.

F. Arbogast moved to adopt Resolution 2018-2 authorizing the application and the signing of the appropriate applications, letters, etc. in connection with the grant application.

T. Nadobny seconded. The motion carried with all voting in favor.

#### **PennDOT Driveway Ramps**

Eng. Lipinski is still waiting for the return of the driveway permit applications and checks.

#### **PennDOT Main Street Curb**

Eng. Lipinski asked for an on-site meeting with the PennDOT permit section to help with the permit approval.

#### **Apple Tree Court Stormwater Basin Discharge**

The work will be done after soil conditions are more favorable.

### Eitzert Farms Subdivision PennDOT Applications

Approvals for permits for the Water Company connection and the Municipal Authority connection were forwarded to the office. The developer has also obtained a temporary construction entrance permit for access from Railroad Avenue until the local street HOP is approved by PennDOT.

### PennDOT Exit 4 Stormwater Management

The engineer has asked for a March 28 wellhead protection meeting to discuss the project.

### Deer Creek Pump Station Wet Well Expansion

Eng. Lipinski's office is working on the contract documents for bidding and construction this year.

### 95 and 99 East Forrest Avenue

The engineer will be presenting a sketch plan for the March 13 staff review for an Aldi's food market and a small strip shopping center.

## **SOLICITOR'S REPORT**

### Stewartstown Railroad Company and Omega Rail Management, Inc.

Inconsistent invoices keep coming monthly and there has been no response to Sol. Rehmeier's letter dated December 8, 2017.

### Borough Street and Sidewalk Issue

Sol. Rehmeier researched whether the Borough is liable for someone walking on a street where no sidewalks are present and the initial research found that the Borough would not be liable.

### Increase in Bidding Limits for 2018

Purchases or contracts exceeding \$20,100.00 require advertisement for bids; those that range from \$10,900.00 - \$20,100.00 require three written or telephonic quotes.

### 44 South Main Street

If the building is going to be sold, it will most likely have to go through the bid process per the Borough Code.

### **Council Vacancy**

Resumes and letters of interest were received from Stephen Mayoryk and Tim Kitchell. Stephen currently serves on the Planning Commission and the Municipal Authority. Both gentlemen gave a brief synopsis of their education and experiences.

T. Nadobny moved to appoint Stephen Mayoryk to the Council vacancy given his time and tenure in serving on the Commission and Authority.

K. Wills seconded. The motion carried with all voting in favor.

At this time, Stephen Mayoryk resigned from the Municipal Authority.

### **Vacancy on Wellhead Protection Committee**

Alexis Morris and Randy Engle submitted resumes and letters of interest for the vacancy. Mr. Engle is a resident of Shrewsbury Township and based on Resolution 2011-1, only two Township Supervisors can serve on the Committee. Alexis is a Borough resident and a member of the traffic calming committee.

S. Walters moved to appoint Alexis Morris to the Wellhead Protection Committee.

T. Nadobny seconded. The motion carried with all voting in favor.

**Executive Session** – an executive session was called at 9:33 p.m. to discuss a police personnel matter. The meeting was reconvened at 9:52 p.m.

### **Public Safety, Welfare and Personnel** – F. Arbogast

#### **SCEMA**

S. Walters stated a meeting was scheduled but there was not a quorum.

#### **Request for Fire Police Assistance**

Dallastown Borough, on behalf of its fire company, sent a letter asking for assistance from the Shrewsbury Volunteer Fire Company Fire Police at their events should the need arise. Sol. Rehmeyer will prepare a supplemental resolution to add to the resolution adopted last year.

#### **Secretary's Report** – C. Bosley

#### **York Adams Tax Bureau** – M. Sharkey

M. Sharkey reported the Borough will receive unallocated funds this year from 2011. M/ Sharkey reported that the Bureau collects over \$222,000,000.00 in earned income taxes, and over 96% are allocated.

**Subdivision, Land Development and Zoning** – D. Kraatz

**Planning Commission** – D. Kraatz

**UNFINISHED BUSINESS**

**NEW BUSINESS**

Issue Control Sheet

K. Wills stated he spoke with Rep. Kristin Phillips-Hill and she will be scheduling a meeting to discuss sidewalks in the near future.

PSAB Training Class

There is a training class on March 15 on Writing Effective Grant Proposals.

F. Arbogast moved to approve training attendance for those interested in attending.  
T. Nadobny seconded. The motion carried with all in favor.

Battery Backup for Traffic Signals

F. Arbogast stated we should consider applying for an ARLE grant to obtain a battery backup for the traffic signal at Market Square.

Fireworks Ordinance

T. Nadobny stated that since Pennsylvania residents can purchase the large fireworks that we may want to think about tightening our fireworks ordinance. The solicitor will be investigating.

**COMMUNICATIONS**

Mayor Sharkey read the thank you note received from retired Mayor Schnabel for his surprise retirement gathering.

**ADJOURNMENT**

T. Nadobny moved to adjourn the meeting at 10:26 p.m.  
S. Walters seconded. The motion carried with all voting in favor.

Submitted by Cindy L. Bosley, Sec.