

MINUTES

SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

APRIL 9, 2003

PRESENT: Mayor James W. Reedy, Richard R. Buchanan, Frederick C. Noble; Michael W. Ridgely, Peter W. Schnabel, Christopher M. Skoglund and Eric W. Stoley

OTHERS

PRESENT: Jeffrey L. Rehmeyer, II, Esq.; James R. Holley, P.E.; Brian L. Sweitzer, Supt. of Public Works; Jeff Keating, Zoning Officer; Phil Robinson, Barb Krebs of The York Dispatch; Gary LaBarre, Terri Reuter of The York Daily Record; Fred Noll, Mike Cadden

The regular meeting of the Borough Council convened at 7:32 p.m. in the Borough Municipal Building, 35 West Railroad Avenue with President Schnabel presiding.

CITIZEN'S COMMENTS

Gary LaBarre stated they are still in the process of installing the antennas. The open house will be on June 21 at 11:00 a.m. with the demonstration at noon.

Phil Robinson stated 35 sewer EDUs were purchased in 1999 to build an assisted living facility on five acres along Church Street (two of which are in the Borough and approved for Messina's Townhomes). Ten EDUs were transferred to Messina's Townhomes and the remaining 25 EDUs cannot be used as the remaining land is in the Township. Council said it would buy the remaining EDUs back at the same price if the developer has no plans to use them in the Borough.

APPROVAL OF MINUTES

C. Skoglund moved to approve the minutes of the March 12, 2003 meeting.
E. Stoley seconded. The motion carried with all in favor.

APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS

M. Ridgely moved to approve the expenditures and report of accounts for February.

R. Buchanan seconded. The motion carried with all in favor.

BILLS

- James R. Holley & Associates general engineering \$764.49; Trout Run Pump Station \$39.00; Roof replacement \$878.47; sanitary sewer repairs \$751.30; Northbrook sewer extension \$3,118.21; Chapter 94 report \$704.03; new wells – Giant \$356.00
- D.F. Martin, White & Co. 2002 audit \$5,200.00
- Codes Enforcement Giant Food Store and North/South building inspection 948.00
- MART sanitary sewer extension from Shrewsbury Square Shopping Center \$28,605.72 (\$1,000.00 will be held until manholes are tested)
- Kimberly M. Dettinger bookkeeping services for March 9.5 hours \$190.00
- Velda Nickell bookkeeping services for March 14.5 hours \$362.50
- Harry L. McNeal, Jr, Esq. zoning hearing board services Giant Food Store and Douglas Miller \$2,214.00

E. Stoley moved to approve payment of the above invoices.

C. Skoglund seconded. The motion carried with all in favor.

SUBDIVISION AND LAND DEVELOPMENT BUSINESS

Zoning Officer/BOCA Inspector

Jeff was asked to look at the recreational vehicle parked in the driveway at 229 N. Main Street. Jeff stated a permit was issued to Giant for the sign on the fascia of the store. Two pool permits were issued and the residents were reminded not to fill the pool with Borough water. The blue directional sign at the square put up by PennDOT was too large and was taken down; a smaller sign will be erected. M. Ridgely stated the lights on The Factory building still shine in neighbors' windows.

Inspections at the North and South Buildings – Giant

Codes Enforcement sent a letter asking if the Borough wanted them to continue with the inspections on the interior fit outs and Labor and Industry approvals prior to tenant occupancy.

Council felt that since Codes Enforcement has been doing the outside inspection work it will keep Codes Enforcement to do the interior inspection fit outs and Labor and Industry approvals.

E. Stoley moved to retain Codes Enforcement to do the interior inspection fit outs, L & I approvals prior to occupancy, ascertainment of proper water and sewer permits for each store, that a copy of the sign ordinance and variance be given to Codes Enforcement and that this work will be at the same hourly rate as the outside inspection work already being paid.

R. Buchanan seconded. The motion carried with all in favor.

A letter will be sent to the developer that the dry cleaner store will be for drop-off and pick-up only – no chemicals are to be on site.

OTHER REPORTS

Water & Sewer – Richard R. Buchanan

Northbrook Lane Sewer Extension Bids

Three bids were received:

Gregory Contractors, Inc.	\$64,402.00
Kinsley Construction, Inc.	\$73,651.06
Highland Contractors, LLC	\$86,258.25

R. Buchanan moved to award the bid to Gregory Contractors, Inc. in the amount of \$64,402.00.

E. Stoley seconded. The motion carried with all in favor.

Drought Emergency

R. Buchanan moved to lift the drought emergency.
E. Stoley seconded. The motion carried with all in favor.

Well and Pump Station Security

B. Sweitzer was asked to obtain a cost for cell phone backup at each well house and have security glass installed at the four well houses that don't have the security glass at a cost not to exceed \$900.00. Fencing at the North End sewer station and other sewer stations will be included in the 2004 budget.

R. Buchanan moved to have security glass installed at four well houses at a cost not to exceed \$900.00.
M. Ridgely seconded. The motion carried with all in favor.

Pumphouse Springs

The Well Field Testing Plan was approved by the Susquehanna River Basin Commission last month with minor changes. Grading must be completed around the wells on the construction site before any testing occurs. After the grading is complete, Paul Miller will meet with SRBC to finalize the testing plans.

Trout Run Sewer Station

Eng. Holley's office is researching the feasibility of replacing the Trout Run sewer station's impellers to gain a higher pumping rate. There are certain situations when the station cannot meet the demand. The cost of the two impellers is \$8,240.40 from Hydromatic Sales with a decrease of \$800.00 if we supply the assisted labor.

R. Buchanan moved to accept the price from Hydromatic Sales in the amount of \$8,240.40 less the \$800.00 for provided labor.
F. Noble and C. Skoglund seconded. The motion carried with all in favor.

Televising/Smoke Test

The televising and smoke tests will be done this year.

Wellhead Protection Meeting

The next meeting is April 16 at 9:00 a.m.

Public Roads & Lighting – Christopher M. Skoglund

2003 Road Evaluation

B. Sweitzer attached the evaluation to his report. The Committee will meet to review the report and discuss current drainage problems.

Low Manhole Covers on Main Street

Brian was asked to raise a couple of manholes on Main Street.

Street Sweeping

The street sweeper quoted a not to exceed price of \$2,800.00. However, he will be submitting a bill for almost \$5,000.00 because of the extra time and cinders. Brian feels that this company will not be back if we don't pay the full bill and this company did an excellent job. This will be discussed further next month.

Public Lands & Buildings and Finance – Michael W. Ridgely

Municipal Building Roof Replacement

Two quotes were received:

Heidler Roofing (did not feel the soffit work was necessary)	\$22,995.00
D & D Scarborough, Inc. (bid with soffit work)	\$45,211.00

M. Ridgely moved to authorize James R. Holley & Assoc. to award the bid to Heidler Roofing after review of the documents with no soffit work at a price of \$22,995.00.

E. Stoley seconded. The motion carried with all in favor.

Audit

M. Ridgely said he received the report and will review it and give a report at next month's meeting.

Knox Box

The Public Works Department installed a Knox Box on the municipal building that will house keys to both buildings.

New Christmas Tree

Within the next month, the current tree will be replaced with a 15 foot tree.

ENGINEER'S REPORT

200 Cardinal Drive Embankment

Fred Noll contacted Eng. Holley about the steep drop-off that now exists as a result of the widening of Mt. Airy Road for the commercial development. Mr. Noll would like a fence installed by PennDOT and/or the developer at the top edge of the property for safety reasons. He plans on installing a fence around his pool area and he'd like this fence to blend in. He'd like the fence to be PVC. Eng. Holley is working with PennDOT on Mr. Noll's behalf and Mr. Noll was told that once the fence is installed, it's his responsibility for maintenance. The steep bank should also be planted with vegetation.

Waypoint Bank

A bank will be constructed at the new shopping center and they asked if a land development plan would be necessary. A plan will need to be reviewed by the Borough, but not the York County Planning Commission. The plan will be approved by the Borough so we know where utilities will be located.

Chapter 94 Report

The Borough has 1.33 million GPD allocated in the plant and according to the flow meter for October, November and December we used .594 million GPD or 44.7% of our capacity. This was under drought conditions.

SOLICITOR'S REPORT

York County Conservation District

The District provided a revised version of its Memorandum of Understanding and Sol. Rehmeier forwarded it to Eng. Holley for his review.

Grim's Glass & Plastic/Doug Miller

The land use appeal continues and awaits a decision by Judge Dorney. The matters before the District Justice are on hold pending the Judge's decision. The other complaints about this property are being investigated by Jeff Keating and the Solicitor.

Southern York County Library

The Loan Modification Agreement has been forwarded to the solicitors for New Freedom Borough and Shrewsbury Township and we await their comments.

No-Impact Home Occupations Ordinance

The ordinance will be adopted next month.

Barking Dog Ordinance

The owner of the kennel on Kratz Road was to be at the meeting, but failed to appear. We will invite him to the May meeting.

Valley View Grove Development

Sol. Rehmeier is waiting to receive the revised homeowner's association documents.

Amendment to Earned Income Tax Ordinance

Sol. Rehmeier amended the ordinance to change the definitions of the terms earned income and net profits. The ordinance will be adopted next month.

Knox Box Letter

Sol. Rehmeyer drafted a letter that the office will send to all commercial and industrial businesses in the Borough stating if they have an automatic alarm or automatic suppression system, a box needs to be installed by December 15.

Shrewsbury Wash and Store EDU Agreement

E. Stoley moved to approve the contract with Shrewsbury Wash and Store for payment of the water and sewer EDUs they are using.

R. Buchanan seconded. The motion carried with all in favor.

Public Safety, Welfare and Personnel

Secretary's Report – Cindy L. Bosley

Resolution – President's Day Snow Reimbursement

C. Skoglund moved that President Schnabel execute the Resolution appointing Cindy Bosley as the designated person to represent the Borough in the reimbursement request.

F. Noble seconded. The motion carried with all in favor.

Recycling Grant

The Secretary and Public Works Supt. will schedule a pre-application conference and give a report at the next meeting. There were concerns about where to store the equipment, manpower and where to store the recycled materials (leaves and wood chips).

York Area Earned Income Tax Bureau – Frederick C. Noble

Review of Tax Records

The Secretary reviewed the tax lists and found a few discrepancies that were forwarded to the Bureau.

Recreation Board/Regional Recreation – Frederick C. Noble

Use of Sweeney Park for Summer Camp

“Our Place Kids” Summer camp(100 – 125 kids) has requested to use the open-air pavilion and restrooms Monday through Friday for ten weeks as a staging area in the mornings and afternoons. They would use the enclosed pavilion in the event of emergencies or extremely bad weather. The Borough denied the request of the YMCA in previous years as it did not want to tie up the pavilion for the time periods requested. There were concerns that parents would be picking up the campers when ballplayers were arriving and the traffic congestions that could occur in this area which is not real accessible. The park is not intended to be used as a camp and Council felt there were other areas more suited to this type of use.

M. Ridgely regretfully moved to deny the request.

R. Buchanan seconded. The motion carried with all in favor.

Other areas for consideration would be the school or one of the other parks in the area.

Peer to Peer Survey

The results will be finalized and published by early June.

Financial Difficulties

There was a cash flow problem in March and certain payables could not be met. Director Papp was asked to come up with specific recommendations for balancing the budget and improving cash flow by the May meeting.

Upcoming Events

A golf tournament at Bon Air Country Club; more players and sponsors are needed to make this a successful event.

Planning Commission/Regional Planning Commission – Eric W. Stoley

The minutes from the meetings were distributed earlier.

Southern Regional Police – Richard R. Buchanan

The officers disbanded their police officers' association and joined the International Machinists and Aerospace Workers Union. The DARE graduations were very well attended.

UNFINISHED BUSINESS

Newsletter

F. Noble thanked the office staff for their help with the first newsletter.

Valley View Grove Development

F. Noble asked if the AMP monitoring wells need to be explained in the plan. B. Sweitzer stated he spoke with an AMP representative and he did not know why the wells were there. Eng. Holley had felt that no comment had to be added to the plan.

NEW BUSINESS

COMMUNICATIONS

ADJOURNMENT

M. Ridgely moved to adjourn the meeting at 10:09 p.m.
C. Skoglund seconded. The motion carried with all in favor.

Submitted by,

Cindy L. Bosley, Secretary