

MINUTES

SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

DECEMBER 8, 2004

PRESENT: Mayor James W. Reedy, Richard R. Buchanan, Michael R. Caum, Michael W. Ridgely, Peter W. Schnabel, Christopher M. Skoglund and Eric W. Stoley

OTHERS

PRESENT: Jeffrey L. Rehmeyer, II, Esq.; James R. Holley, P.E.; Brian L. Sweitzer, Supt. of Public Works; Barb Krebs of The York Daily Record

The regular meeting of the Borough Council convened at 7:32 p.m. in the Borough Municipal Building, 35 West Railroad Avenue with President Schnabel presiding.

CITIZEN'S COMMENTS

APPROVAL OF MINUTES

M. Ridgely moved to approve the minutes of the November 10 meeting.
C. Skoglund seconded. The motion carried with all in favor.

APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS

M. Ridgely moved to approve the expenditures and report of accounts for October, 2004.
R. Buchanan seconded. The motion carried with all in favor.

BILLS

The bill list was presented for November: General account: check numbers 6437 thru 6490 totaling \$55,550.54; water account: check numbers 3118 thru 3141 totaling \$19,905.37; sewer account: check numbers 2644 thru 2658 totaling

\$16,146.23; highway aid check numbers 630 and 631 totaling \$576.10. Total disbursements for month were \$92,178.24.

M. Ridgely moved to approve the bill list for November.

R. Buchanan seconded. The motion carried with all in favor.

SUBDIVISION AND LAND DEVELOPMENT BUSINESS

REPORTS

Codes Enforcement – Absent due to illness

Written report presented earlier.

Covington Ridge II

Eng. Holley stated he and Mike are recommending the streets in this development not be adopted until the grading and slope issues are corrected. There are also two driveways that need to be corrected at the road.

It was the consensus of Council that the roads not be adopted until the grading, slopes and driveways are corrected and the letter of credit will not be reduced.

Weeds and Junk Car Complaints

In order to reduce Codes Enforcement's workload and cut costs, the Borough office will send letters regarding weed and junk car violations.

M. Caum moved to have the office send the violation letters for high weeds and junk car complaints with Codes Enforcement stepping in for noncompliance.

M. Ridgely seconded. The motion carried with all in favor.

OTHER REPORTS

Water & Sewer – Richard R. Buchanan

Keeny Well

The Public Works Department staked the potential well site. Eng. Holley's office will map the source so land purchase negotiations can begin.

Meadow Well Caustic Problems

The water will be jar tested when combined with caustic acid or other treatment alternatives to determine the reactions in a controlled environment.

E. Stoley arrived at 7:59 p.m.

Sewer Flows

The average flow for November was 739,267 gallons compared to November of 1994 which were 845,333 gallons. The sewer work is paying off by increasing sewer capacity and lowering treatment costs.

95 E. Forrest Ave. Request for EDUs

Pennsylvania State Investment Group sent a letter requesting to reserve nine additional sewer EDUs for 95 E. Forrest Ave.

A response will be sent that the only way to reserve capacity is to pay the tapping fee per EDU.

Fence at Generator/Sewer Pump Station Valley Rd.

Approval was given to have the fence installed at a price of approximately \$4,500.00.

Public Roads & Lighting – Christopher M. Skoglund

South Highland Drive

The Public Works Department will base repair and install binder course to the road for the paving in 2006.

Storm Sewer Work

Brian will work with Eng. Holley's office on the bid specifications for storm sewer work in 2005.

Covington Ridge II Streets

S & A Homes did not request the Borough adopt the streets by November 1 and they are asking if the Borough will plow the streets for a fee. Liability issues will be discussed with Sol. Rehmeyer and will be discussed at the January meeting. The School district will not send buses on these streets unless they know the Borough will be plowing and cindering.

Traffic Backup at Light on Mt. Airy Rd.

A letter was received about traffic backing up on Mt. Airy Rd. in the early morning waiting for the traffic light to change. The Borough had sent a letter to PennDOT earlier this year and the response was there is no problem.

Another request will be made to PennDOT to look at this intersection between 6:00 – 7:00 a.m. and to provide us with an assessment of the activity during this time period. Also, what does PennDOT consider a backup?

Shopping Center Exit, Mt. Airy Rd.

PennDOT responded to our request for reflective posts at the first exit on Mt. Airy Rd. to try to stop vehicles from making a left turn. A drawing is needed showing where we'd like to install the posts at Cardinal Dr. and Mt. Airy Rd.

Public Lands, Buildings and Finance – Michael W. Ridgely

Pole Building Bids

One bid was received: Brian Kunkle Construction \$179,000.00. Eng. Holley was asked to contact the bidder to see if he pare down the bid. Jim will also contact Kinsley Construction and Lobar to see if they are interested in putting up a building for us this winter under a purchase contract.

Adopt Tentative 2005 Budget

There is no tax increase or utility rate increases this year but it was a struggle to get the funds to balance as follows: General \$1,191,960; Water \$357,500; Sewer \$1,267,500 and Highway Aid \$66,783.00.

M. Ridgely moved to adopt the tentative 2005 budget with a change in Highway Aid account 438 from \$5,217.00 to \$4,783.00.

C. Skoglund seconded. Roll call vote:

Buchanan	yes, in favor
Caum	yes, in favor
Ridgely	yes, in favor
Skoglund	yes, in favor
Stoley	yes, in favor
Schnabel	yes, in favor

Appoint Auditor

The Secretary obtained quotes and Dotzel & Company was the lowest and included the new GASB 34 requirement work.

M. Ridgely moved to appoint Dotzel & Company, Inc. at a price of \$5,150.00.

C. Skoglund seconded. The motion carried with all in favor.

M. Ridgely asked for permission to speak with Dotzel & Company about converting from one accounting system to another to make sure the books are in sync and close that system out before a new one is started.

Year End Meeting

The year end meeting will be Wednesday, December 29.

ENGINEER'S REPORT

Market Square Traffic Signal

A traffic study needs to be done before PennDOT will review the intersection to see if full left turns are warranted and the light permit can be revised.

Self Liquidating Debt Statement

Eng. Holley prepared a statement for the new bond issue and was submitted to the bond counsel. In 2007, we will make the last of our payments under the 1972 issue; and in 2013, we will make the last payments under the New Freedom bond issue.

SOLICITOR'S REPORT

Sale of Pump Station Lot on Northbrook Ln.

Sol. Rehmeyer asked permission to merge the two properties with a deed without a reverse subdivision plan. The lot will not be able to be separated in the future without a subdivision plan.

R. Buchanan moved to approve the merger of the two properties by a deed which is the most inexpensive and expeditious method.

E. Stoley seconded. The motion carried with all in favor.

Maintenance Building Right of Way

The right of way agreements were prepared and we are waiting on Church officials to come in and sign the documents.

Windy Hill Road Sewer Manholes

We are still waiting to hear from PennDOT as to how they plan to correct the paved-over manholes.

Penn Mar Lease

The property drawing has been incorporated; we are waiting for the use language.

Grim's Glass & Plastics, Inc.

Progress is good; Mr. Miller's attorney responded he and his client are moving forward.

Permitting for Existing Wells

The value of the second weir is \$1,500.00 and Mr. Simmons agreed to pay the Borough that amount as part of the acceptance of the wells.

R. Buchanan moved to allow Tom Simmons (Kimco Realty) to pay the Borough \$1,500.00 for the second weir which is unnecessary.

M. Ridgely seconded. The motion carried with all in favor.

Tax Ordinances

Year end tax ordinances will be prepared and ready for the December 29 meeting.

New Well

Sol. Rehmeyer said Cornerstone will be cooperative if the well does not impact its ability to create lots on its property.

I-83 Rest Stop

The attorney for PennDOT is arguing the State does not have to pay for the number of EDUs it is using at the Rest Stop. We are saying that if we had those EDUs, we could sell them to other customers and that their use has increased over the years. We could lock them into their limit and threaten to suspend service if they exceed that amount. We do not want our users to subsidize PennDOT.

Hardship Cases

A draft was presented and will be revised to include financial hardships. The draft will be sent to the York County Planning Commission.

Public Safety, Welfare and Personnel

Holiday Schedule

The office and Public Works Department will be closed a half day on Thursday and all day on Friday and weeks of Christmas and New Year's.

E. Stoley moved to approve the holiday schedule.

R. Buchanan seconded. The motion carried with all in favor.

Secretary's Report – Cindy L. Bosley

A welcome letter packet will be prepared and sent to new residents.

York Area Tax Bureau

Planning Commission/Regional Planning Commission – Eric W. Stoley

Eric said Council will need to find a replacement for him for the Regional Planning Commission next year.

Subdivision, Land Development and Zoning – Eric W. Stoley

Three letters of interest were received for the zoning hearing board vacancy. The applicants will be invited to attend the January Council meeting. Two alternates are needed.

E. Stoley moved to appoint Frank E. Dittenhafer to the Zoning Hearing Board with a term to expire 1/1/07.

M. Ridgely seconded. The motion carried with all in favor.

Frank was previously an alternate and offered to step up as a member.

Southern Regional Police – Richard R. Buchanan

The October police report was discussed. Buck clarified that the calls for medical assists that come over the police radio do not provide the details that the fire company receives. Chief Childs will ask 911 if they can get more data for these calls. Time is tracked in minutes now under new software rather than 15 minute intervals. Calls in the Township amount to about two to three hours a month. Council would like to discuss an alarm ordinance at the January meeting. Council also wanted clarification on the "Other Time" on the police report. Since the Borough is the hub for traffic and commercial use, and the fact that our budget figure went up \$80,000.00 for 2005, Council felt it was now time to open dialogue on a formula change to include shared expenses. It's not just Shrewsbury Borough residents coming through Shrewsbury to get to I-83 or to shop. The Borough cannot afford another \$80,000.00 increase. We need to also look at correcting the problems that are generating calls and billable time.

UNFINISHED BUSINESS**NEW BUSINESS****PSAB Resolution**

Council did not feel this resolution is necessary as we already budget money for education.

OTHER BUSINESS**COMMUNICATIONS****EXECUTIVE SESSION**

An executive session was called at 10:13 p.m. to discuss a personnel matter. The meeting was reconvened at 10:23 p.m.

ADJOURNMENT

The meeting was adjourned at 10:25 p.m.

Submitted,

Cindy L. Bosley, Secretary