

## **SHREWSBURY BOROUGH PLANNING COMMISSION**

Regular Meeting: July 23, 2012

Planners Robert Fisher, Jessica Buck, Russell Palmer,  
Present: Keith Wills, and Tamara Hatcher

Others E. Michael Lee of Codes Enforcement, Dave Lipinski, P.E. and Phil Robinson  
Present:

Chairman Fisher convened the regular meeting of the Shrewsbury Borough Planning Commission at 7:31 p.m. in the Municipal Building, 35 W. Railroad Avenue, Shrewsbury.

### **APPROVAL OF MINUTES**

J. Buck moved to approve the minutes of the April 23, 2012, regular meeting. K. Wills seconded the motion. The motion carried with all in favor.

### **CITIZEN COMMENTS**

None

### **NEW BUSINESS**

#### **Heathcote Glenn II – Final Subdivision**

(Plan represented by Phil Robinson)

D. Lipinski reviewed the staff comments with the Commission.

1. Need a letter from the Shrewsbury Borough Authority stating that sewage treatment capacity is available to serve this site (s.402.d.5). C. Bosley, Borough Secretary will check if this has already been done.
2. Need a letter from the Shrewsbury Borough Authority stating that water capacity is available to serve this site (s.402.d.6). C. Bosley, Borough Secretary will check if this has already been done.
3. Add sewer manhole numbers: SSMH-6 is 995-e; SSMH-5 is 995-F; SSMH-3 is 995-G; SSMH-2 is 995-H; and SSMH-1 is 995-I. D. Lipinski indicated that a revision block should be added to sheets # 5 & #7 reflecting the new manhole numbers. P. Robinson agreed.

4. The applicant's engineer shall submit a Surety estimate to the Borough and the Borough engineer for the remaining public improvements and for any necessary repairs to existing facilities. Look for any base repair/binder that needs to be repaired. D. Lipinski is in the process of reviewing this and will have it completed by next week.
5. Payment of all fees.
6. Approval by Shrewsbury Township because of stormwater location.
7. Add detail for snow drop area: grass, stone, paved, slope, etc. D. Lipinski advised grading revision to Sheet #5 of snow drop area.

E. Michael Lee was in agreement with D. Lipinski's recommendations noted above.

K. Wills moved to approve the Heathcote Glen II Final Subdivision Plan subject to the open items listed above. R. Palmer seconded. The motion carried with all in favor.

### **OTHER BUSINESS**

**Property at Ascott Drive/Cardiff Road.** K. Wills inquired the status of the shrubs being planted in front of the privacy fence located at the Ascott Drive and Cardiff Road. K. Wills indicated that no shrubs have been planted. E. Michael stated that there is to be shrubs planted per the decision of the Zoning Hearing Board. E. Michael Lee will be sending out letter with a copy of the Zoning Hearing Board's decision.

### **BILLS AND COMMUNICATIONS**

None

### **REPORTS**

None

### **ADJOURNMENT**

K. Wills moved to adjourn the meeting at 7:58pm. R. Palmer seconded. The motion carried with all in favor.

Submitted by,  
Kimberly M. Dettinger

