MINUTES

SHREWSBURY BOROUGH MUNICIPAL AUTHORITY

REGULAR MEETING                                                                   September 27, 2023

MEMBERS PRESENT:  Dennis Wertz, John Hoover, Terry Blomquist, and Andrew Campbell

OTHERS PRESENT:  Brian L. Sweitzer, Supt. of Public Works; Taylor Baublitz, Esq.;

Jason Brenneman, P.E.; David Pergrin

A regular meeting of the Municipal Authority convened at 7:00 p.m. with Chairman Blomquist presiding.

**APPROVAL OF MINUTES**

J. Hoover moved to approve the minutes of the August 23, 2023, meeting.

D. Wertz seconded. The motion carried with all voting in favor.

**CITIZEN’S COMMENTS**

None were offered.

**EXPENDITURES AND REPORT OF ACCOUNTS**

D. Wertz moved to approve the August expenditures and report of accounts.

J. Hoover seconded. The motion carried with all voting in favor.

**BUSINESS**

Meeting with New Freedom Borough

New Freedom Borough held a user group meeting on September 13 and notes were included with the packets. The next meeting will be in October/November.

New Freedom Waste Water Treatment Plant Phase I

The blower project completion date is December of 2024 and would take our treatable capacity to 1.8 MGD compared to the current 1.4 MGD. The engineering portion of the project is 90% completed at $166,000.

741 Chieftain Drive Sewer Right-of-Way

The property owner has a fence in the sewer right-of-way. The developer removed the fence when connecting Sussex Place to the Authority’s sewer line. The fence and yard were not restored by the developer. The Township notified the resident that the fence would not be reinstalled since it was placed in the right-of-way. The restoration of the fence is not an issue for the Authority. The latest communication was included in the packets.

Deer Creek Sewer Pump Station

The pump station design is on hold until we are notified about the DCED grant. The total project cost is over $2 million. We would match one-third of the project cost. The antenna for SCADA in the project was destroyed in the August 7 storm.

Antenna Tower

Nate Kirschman is investigating a 160 foot tower in Bucks County that no longer meets their needs. The tower could replace the storm-damaged tower on Woodland Drive that is not salvageable. The tower is free except for the careful disassembly expense and transport from Bucks County. The radio tower will hold the receiving antenna for the SCADA system from the Deer Creek Pump Station.

2024 Budget Items

Radio Antenna Woodland Tank $200,000

Magnolia Drive Sewer Line Replacement $200,000

Sewer Camera Trailer Tires $2,000

Deer Creek Sewer Pump Station $2.5 million

NFWWTP Blower project Phase I $700,000

Miscellaneous Tools $2,000

Generator load bank $5,000

Meeting with Shrewsbury Township

The Township is meeting with the Borough’s Water and Sewer Committee on October 4 to discuss Phase II of the sewer treatment plant project and the transfer of the 19 Township EDUs by Grace Fellowship Church.

Magnolia Drive Sewer Project

This work will be done next year.

Essex Circle Drive Sewer Trench

This work will be budgeted for next year.

Grace Fellowship Church, East Forrest Avenue

The Authority voted to table the matter last month. Council will be discussing the matter again at the October meeting.

J. Hoover moved to continue to table this matter until after Council makes a decision.

A. Campbell seconded. The motion carried with all voting in favor.

Wellspan Sewer Availability Letter

Wellspan plans to build a small community hospital at the corner of Wolfe Road and Renaissance Drive and proposed to use three EDUs. There are no remaining EDUs in the Stonebridge development so the three EDUs will need to come from the property owner, Bob-Bob Associates. The applicant is asking for a will serve letter.

T. Blomquist moved to authorize that a letter be sent that the Authority can serve this project pending the assignment of sufficient EDUs by the property owner, Bob-Bob Associates.

A. Campbell seconded. The motion carried with all voting in favor.

**ENGINEER’S REPORT**

Eng. Brenneman stated Phil Robinson asked if James R. Holley & Assoc. could prepare a land development plan for Parcel 59P, Lot 17 on Elm Drive. Jason stated he received an EDU certificate for this parcel. The Authority will review the connection to the sewer main.

A.Campbell moved to recognize that Jason Brenneman, P.E. of James R. Holley & Associates, has come forward with a request to do work for the property owner, Jason Combs, on the above parcel, and does not feel that there is a conflict of interest.

J. Hoover seconded. The motion carried with all voting in favor.

**PUBLIC WORKS REPORT**

Taken earlier.

**SOLICITOR’S REPORT**

There was no additional business to be discussed.

**COMMUNICATIONS**

**ADJOURNMENT**

D. Wertz moved to adjourn the meeting at 7:17 p.m.

A. Campbell seconded. The motion carried with all in favor.

Prepared by Cindy L. Bosley, Recording Secretary