MINUTES

 SHREWSBURY BOROUGH MUNICIPAL AUTHORITY

REGULAR MEETING                                                                   OCTOBER 28, 2020

MEMBERS PRESENT:  Dennis Wertz, John Hoover, Ted Nadobny, and Terry Blomquist

OTHERS PRESENT:  Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer II, Esq.;

 Jason Brenneman P.E.; Phil Robinson; Baron Matthews, Sr.

A regular meeting of the Municipal Authority convened at 7:03 p.m. at the Shrewsbury Borough Municipal Building, 35 West Railroad Avenue, with Chairman Nadobny presiding.

**APPROVAL OF MINUTES**

J. Hoover moved to approve the minutes of the August 26, 2020 meeting.

D. Wertz seconded. The motion carried with all voting in favor.

**CITIZEN’S COMMENTS**

Phil thanked the Authority for the capacity he obtained for his project recently. He provided a summary of the fees that were paid to the Borough and to the Authority for that capacity. Phil also revisited the “Holley study” of allocated EDUs for future development in the Borough, which was done years ago. He provided his thoughts on an update to that study, the conclusion of which was that there might be excess capacity that could be disseminated to other properties and result in additional fees.

**EXPENDITURES AND REPORT OF ACCOUNT**

D. Wertz moved to approve the August and September report of accounts.

J. Hoover seconded. The motion carried with all voting in favor. Denny questioned why the expenditures are almost $600,000 under budget at this point.

**BUSINESS**

Status of Sewer Flow Study and North Interceptor

Eng. Brenneman stated the Corrective Action Plan is almost complete and he hopes to have it submitted by the next meeting for DEP to accept. The three sections of flat pipe will be fixed and his office is working on the design so there will be some future EDUs to be gained. Two DEP permits and one PennDOT permit need to be issued. He also stated he will be discussing with Shrewsbury Township its request for 790 EDUs for the future about where the Township has planned for development and whether the existing infrastructure can handle those flows.

Flowave Ultrasonic Flow Meter Malfunction

Supt. Sweitzer stated the ultrasonic that was placed at manhole 258 was inoperable from September 21 through October 5 and was replaced at a cost of $1,756.

Deer Creek Sewer Pump Station

The plan is to replace it in 2023-2024. There was a favorable discussion with the property owner regarding the Authority gaining more land.

Sussex Place Phase II

Phil asked that a letter be sent to New Freedom Borough regarding capacity in the plant for the 19 sewer EDUs and he also needs a letter from the Authority that there is capacity in the lines for the EDUs.

J. Hoover moved that Eng. Brenneman prepare the letter to be sent to New Freedom Borough regarding capacity in the plant and that a letter be sent from the Authority that there is capacity in the lines and to authorize the Chairman to sign the letter from the Authority.

D. Wertz seconded. The motion carried with all voting in favor.

**PUBLIC WORKS REPORT**

2021 Budget Items

Meter handheld - $11,000

Windy Hill Road sewer repairs - $15,000

Miscellaneous repairs - $65,000

F550 truck - $33,000

Deer Creek North Interceptor - $350,000

New Freedom WWTP Phase I - $1,110,960 Pennvest loan

New Freedom WWTP Phase II - $3,500,000 (2022 – 2025)

Deer Creek sewer pump station and wet well $1,600,000 (2022 or beyond)

Steel Farm EDUs

This property is on Elm Drive next to the Gunpowder Brewery and had two EDUs and then received two more EDUs from the Borough/Authority recently. The owner is now requesting three more and will attend the Council meeting. The Borough has 35 EDUs remaining that were not planned for future development, although it needs to consider how to deal with any capacity that might be considered to be excess.

Essex Circle Drive Right-of-Way Swamp

There are two manholes that are under water in the silted-shut drainage area near Essex Circle Drive and Strawberry Fields. Two permits are needed in order to raise the manholes and temporary access. There is a $50,000 grant to clean out the drainage swale which must be done by Aquatic Resource Restoration before the manholes and sewer line work can be done.

New Freedom Borough Memo

A memo dated October 27 from Council President, Andy Bobby, was received that addresses questions that Council had asked of Mayor Kim Butcher. Item #5 addresses increasing capacity in the plant. Phase II is to reduce the nitrogen and phosphorous discharges at the plant and is to regain the original capacity of 2.25 million gallons a day.

The next upgrade is to gain additional capacity. Shrewsbury Township sent a letter to New Freedom Borough in 2019 that it wanted 790 EDUs for future development. New Freedom Borough stated in the memo that it did not need any additional capacity and the municipality that needs the capacity will need to pay for the upgrade at the plant.

**ENGINEER’S REPORT**

Discussed earlier.

**SOLICITOR’S REPORT**

Kinsley Properties Letter

The attorney for Kinsley Properties responded to the letter sent in June that the North Interceptor had capacity issues. Sol. Rehmeyer will respond that the problem is being taken care of and Kinsley should be able to use its EDUs it is ready to proceed with land development.

J. Hoover moved that Sol. Rehmeyer proceed with the response to Kinsley Properties.

T. Blomquist seconded. The motion carried with all voting in favor.

Articles of Incorporation Amendment to Extend Life of Authority 50 more Years

T. Blomquist moved to adopt Resolution #2020-2 Authorizing and Approving an Amendment to the Articles of Incorporation of Shrewsbury Borough Municipal Authority by Adding a Provision thereto Increasing its Term of Existence to a Date Not Exceeding 50 Years from the Date of Approval of Such Amendment

D. Wertz seconded. The motion carried with all voting in favor.

**COMMUNICATIONS**

**ADJOURNMENT**

D. Wertz moved to adjourn the meeting at 7:48 p.m.

J. Hoover seconded. The motion carried with all in favor.

Prepared by Cindy L. Bosley, Recording Secretary