MINUTES

 SHREWSBURY BOROUGH MUNICIPAL AUTHORITY

REGULAR MEETING                                                                   OCTOBER 23, 2019

MEMBERS PRESENT:  Dennis Wertz, John Hoover, Mark Beran, and Ted Nadobny

OTHERS PRESENT:  Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer II, Esq.;

 Richard Buchanan, Councilman; Phil Robinson and Charlie Nass

A regular meeting of the Municipal Authority convened at 7:02 p.m. at the Shrewsbury Borough Municipal Building, 35 West Railroad Avenue, with Chairman Nadobny presiding.

**APPROVAL OF MINUTES**

J. Hoover moved to approve the minutes of the September 25, 2019, meeting.

M. Beran seconded.  The motion carried with all voting in favor.

**CITIZEN’S COMMENTS**

Phil Robinson stated that 18 EDUs are needed for the first phase of the Sussex Place development. He noted that the plan included language and the letter had been signed, with both confirming that the development has no reserved sewer capacity, and that the Authority may not and need not necessarily provide sewer capacity. Phil requested an update on potential sale of sewer EDUs for properties in Shrewsbury Borough Municipal Authority service areas. Solicitor Rehmeyer explained that any excess sewer capacity is still with Shrewsbury Borough. Solicitor Rehmeyer stated that the Borough is determining how many EDUs are available for reservation and what excess might then be available for transfer to the Authority and/or sale thereafter. The Authority discussed the recent Shrewsbury Township letter notifying Shrewsbury Borough and New Freedom Borough, as well as the Authority, that 21 Shrewsbury Township EDUs remain for sale. The Shrewsbury Township letter advises that all potential Township developers should buy EDUs from Shrewsbury Township before any are sold by Shrewsbury or New Freedom Borough. Phil indicated that he expected to discuss the situation with Shrewsbury Township as part of the approval process for their final plans.

**EXPENDITURES AND REPORT OF ACCOUNT**

D. Wertz moved to approve the September report of accounts.

M. Beran seconded. The motion carried with all voting in favor.

**PUBLIC WORKS REPORT**

Deer Creek Sewer Force Main Project

The Municipal Authority received emergency permits from DEP and PennDOT. Materials were ordered through the Co-stars program and the final items will arrive during the week of November 4th.

The following prices were received:

 Clearview Excavating $214,400.00

 E K Services $298,730.00

 Kinsley Construction $329,260.00

 Wexcon $170,650.00

J. Hoover moved to approve the price of Wexcon in the amount of $170,650.00.

M. Beran seconded. The motion carried with all voting in favor.

Work should begin in late November or early December.

9 Lois Court Meter Removal

There was a house fire at 9 Lois Court during the third quarter sewer billing. The owner called to have the meter removed since the other utility meters have been removed and there is no piping in the home. Four thousand gallons went through the meter prior to the fire. The property owner will pay the third quarter bill but would like to be exempt from then on until the house is rebuilt and move-in ready in March or April. He understands he would still have to pay the capital improvement fee each quarter. A decision on whether to bill for reinstallation of the meter or waive that fee would be made at a later time.

J. Hoover moved that the meter be removed and re-installed when the home is near completion and that the home owner be billed only the sewer capital improvement fee each quarter(or portion thereof) while the property is unoccupied.

M. Beran seconded. The motion carried with all voting in favor.

Trout Run Generator

The replacement generator specification for the Trout Run Sewer Pumpstation is complete. The generator will be 150 KW Diesel. The generator will be ordered next week with potential delivery in March 2020.

**BUSINESS**

2020 Budget

The sewer budget was presented showing both a three-year and a five-year payback for 2020. Since the interest rate for the PennVEST loan is low (1.562%), it was the consensus of the Authority to go with the five-year payback.

J. Hoover moved to approve the five-year budget payback.

M. Beran seconded. The motion carried with all voting in favor.

Vacancy

Terrence Blomquist attended the last meeting and is interested in serving on the Authority.

D. Wertz moved to recommend to Borough Council that Terrence Blomquist be appointed to fill the unexpired term of Ron Rohrbaugh.

J. Hoover seconded. The motion carried with all voting in favor.

**SOLICITOR’S REPORT**

Nothing further was offered as select items were already addressed during the meeting. In response to a question, Sol. Rehmeyer confirmed that he has received nothing new from counsel to the Railroad.

**ADJOURNMENT**

D. Wertz moved to adjourn the meeting at 8:18 p.m.

J. Hoover seconded. The motion carried with all in favor.

Prepared by Brian Sweitzer, Supt. of Public Works