MINUTES

SHREWSBURY BOROUGH MUNICIPAL AUTHORITY

REGULAR MEETING                                                                   November 20, 2024

MEMBERS PRESENT:  Dennis Wertz, John Hoover and Terry Blomquist

OTHERS PRESENT:  Brian L. Sweitzer, Supt. of Public Works; Stephen McDonald, Esq.;

John Huenke and Phil Robinson

A regular meeting of the Municipal Authority convened at 7:12 p.m. with Chairman Blomquist presiding.

**APPROVAL OF MINUTES**

D. Wertz moved to approve the minutes of the September 25, 2024 meeting.

J. Hoover seconded. The motion carried with all voting in favor.

**CITIZEN’S COMMENTS**

**EXPENDITURES AND REPORT OF ACCOUNTS**

D. Wertz moved to approve the September and October expenditures and report of accounts.

J. Hoover seconded. The motion carried with all voting in favor.

**BUSINESS/PUBLIC WORKS REPORT**

Lararcina Development, Corner of East Tolna Road and Mount Airy Road

Shrewsbury Township confirmed there are 46 Township EDUs for this development. The plan is for a 46 unit active adult community. Mr. Huenke stated he will pay 46 tapping fees but he asked if the Authority would be in agreement, if The York Water Company agrees, to have one bulk water meter that the Authority would use for the sewer billing to the Homeowners Association. He stated he will be calling the Water Company in the very near future. After a time period for usage history to be built up, he would then see if the Township and Authority would be agreeable to allow him to carve out some of the unused 46 EDUs to use on another parcel he owns in the Township. The Authority will discuss this at the January meeting.

J. Hoover moved to approve the Will Serve letter for the 46 EDUs on this parcel.

D. Wertz seconded. The motion carried with all voting in favor.

Sewer Plan Review:

Eng. Brenneman submitted a letter dated December 8, 2024 listing the outstanding items on the plan. Supt. Sweitzer submitted the following comments:

* Cleanout should be on the right-of-way
* # EDUs on Cover Sheet
* Meter situation. Looks like York Water Bulk Meter Pit
* Sewer system ownership/maintenance?
* Trees should be ten feet from laterals
* Manhole numbers will be provided prior to MA Meeting
* Easement Agreements? (Jason)
* PNDI search? (Shrewsbury Township)
* Capacity Letters
* DEP Planning Code and Date added to cover sheet
* Public Surety

J. Hoover moved to approve the sewer plan contingent on Eng. Brenneman’s and Supt. Sweitzer’s comments being met.

D. Wertz seconded. The motion carried with all voting in favor.

The Will Serve letter will be sent once the comments have been addressed.

Sewer Planning Module:

T. Blomquist moved to approve the sewer planning module per Eng. Brenneman’s recommendation.

J. Hoover seconded. The motion carried with all voting in favor.

York Water Company Meter Reads

Atty. McDonald stated that Sol. Rehmeyer is waiting for a response from the Water Company’s attorney.

Sewer Capital Improvement Fees

The fee could be in place for a few more years yet as the blower project bid came in around $2 million dollars over what was projected. The Borough’s and Authority’s 2025 budget figure will not change. The project could go into 2026. Sol. Rehmeyer will respond to Kinsley’s attorney what the funds go toward and that there is no projection as to when the fee will disappear.

Audit Quotes

D. Wertz moved to approve the three year audit quotes from the SEK Company.

J. Hoover seconded. The motion carried with all voting in favor.

Updated Sewer Flow Percentage

The 2014 study was updated recently and the new cost sharing between the Borough and the Authority will increase from 42.2% to 45.9% starting January 1, 2025.

T. Blomquist moved to approve the updated percentage figure.

J. Hoover seconded. The motion carried with all voting in favor.

2025 Budget

T. Blomquist moved to approve the 2025 budget that includes the new percentage for shared costs.

D. Wertz seconded. The motion carried with all voting in favor.

1270 East Tolna Road

The revised invoice has been paid and the meter is in place and is working.

Railroad Borough Connection Costs

Railroad Borough owns some of its sewer lines that the Borough employees are paid to maintain. There needs to be clarification made as to when, if at all, the Authority should receive the system collection fee of $1,813.92 in addition to the required inspection fee. A meeting needs to be held with Railroad Borough to see how this should be resolved and then an Intergovernmental Agreement would be prepared. The Public Works Department is marking Railroad Borough’s One Calls.

Sewer Repairs

USG repaired five leaks last month with trenchless repairs. The leaks totaled 30,000 GPD. The cost was $27,000 with the Authority’s share being $11,394.

Magnolia Drive Sewer Replacement

The last project for this year is the sewer replacement in the Forest Lakes Development. The remaining cost is around $25,000; the pipe and materials were paid earlier in the year. The Authority’s share of the project is 85.8%.

**ENGINEER’S REPORT**

**SOLICITOR’S REPORT**

**COMMUNICATIONS**

**ADJOURNMENT**

D. Wertz moved to adjourn the meeting at 8:08 p.m.

J. Hoover seconded. The motion carried with all in favor.

Prepared by Cindy L. Bosley, Recording Secretary