MINUTES

 SHREWSBURY BOROUGH MUNICIPAL AUTHORITY

REGULAR MEETING                                                                   May 22, 2024

MEMBERS PRESENT:  Dennis Wertz, John Hoover, and Terry Blomquist

OTHERS PRESENT:  Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer II, Esq.;

 Jason Brenneman, P.E.; Phil Robinson and James Powers

A regular meeting of the Municipal Authority convened at 7:02 p.m. with Chairman Blomquist presiding.

**APPROVAL OF MINUTES**

J. Hoover moved to approve the minutes of the April 24, 2024 meeting.

D. Wertz seconded. The motion carried with all voting in favor.

**CITIZEN’S COMMENTS**

**EXPENDITURES AND REPORT OF ACCOUNTS**

D. Wertz moved to approve the April expenditures and report of accounts.

J. Hoover seconded. The motion carried with all voting in favor.

**BUSINESS/PUBLIC WORKS REPORT**

Powers Plan, 623 East Tolna Road, Subdivision Plan For Four Residential Lots

Shrewsbury Township approved four EDUs to be transferred to this development from Sky King on Caprice Court. Eng. Brenneman and Supt. Sweitzer reviewed the plan. Comments are as follows:

1. Water and sewer lines maintain eight feet horizontal separation
2. Cleanout with Panella cap on right-of-way line. Municipal Authority owns the lateral from the sewer main to the right-of-way cleanout
3. Cleanout every 75 feet especially for existing dwelling
4. Water services to be shown on the plan
5. Supt. Sweitzer to approve the sewer laterals shown including the existing lateral and new water service to existing to house
6. A note should be added to the plan stating the Authority will own the lateral from the main to the cleanout and property owner is to be responsible from the cleanout to the house. Also, a note should be added that the sewer laterals shall be installed per Shrewsbury Borough Municipal Authority specifications.
7. Bonding will be required for the laterals. (The Township is not holding any bond.)
8. The Municipal Authority will issue a “Will Serve” letter for the developer to give to New Freedom Borough for it to issue the capacity letter. Both letters are needed for planning exemption.

Wording will be added to the Will Serve letter that this commitment is premised upon the plan being approved and the homes being built within two years. Phil Robinson and James Powers were present and agreed to the proposed comments and conditions. Phil was given a copy of the comments.

D. Wertz moved to approve the change to the Will Serve letter to add the two year commitment and to approve the plan contingent upon all comments being addressed.

J. Hoover seconded. The motion carried with all voting in favor.

Meeting with New Freedom Borough

The next meeting is on May 30 with New Freedom Borough, Railroad Borough, Shrewsbury Borough and Shrewsbury and Hopewell Townships about the upcoming Phase I of the treatment plant project and potential future projects to reclaim capacity. Also, to be discussed is how capacity can be reclaimed and satisfy the Townships’ EDU needs. D. Wertz will also attend the meeting.

Meeting with Shrewsbury Township

A meeting was held on April 25. The Township’s anticipated sewer needs in the next three years, the Sky King EDU transfer and on-lot septics were topics of discussion as well as the Municipal Authority’s purpose and possibly changing the Authority’s purpose.

Chapter 94 Report

The New Freedom Borough Waste Water Treatment Plant Chapter 94 report has been completed by Railroad, Shrewsbury and New Freedom Boroughs.

**ENGINEER’S REPORT**

Nothing additional to report.

**SOLICITOR’S REPORT**

York Water Addendum No. 1

The York Water Company is in the process of signing the Addendum No. 1.

**EXECUTIVE SESSION**

An executive session was called at 7:29 p.m. to discuss potential litigation.

The meeting was reconvened at 7:48 p.m.

**COMMUNICATIONS**

The June meeting will more than likely be cancelled.

**ADJOURNMENT**

J. Hoover moved to adjourn the meeting at 7:53 p.m.

D. Wertz seconded. The motion carried with all in favor.

Prepared by Cindy L. Bosley, Recording Secretary