MINUTES

SHREWSBURY BOROUGH MUNICIPAL AUTHORITY

REGULAR MEETING                                                                   May 25, 2022

MEMBERS PRESENT:  Dennis Wertz, John Hoover, Terry Blomquist, Ted Nadobny, and

Andrew Campbell

OTHERS PRESENT:  Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer II, Esq.;

Jason Brenneman, Esq.; Phil Robinson

A regular meeting of the Municipal Authority convened at 7:00 p.m. with Chairman Blomquist presiding.

**APPROVAL OF MINUTES**

J. Hoover moved to approve the minutes of the April 27, 2022 meeting.

T. Nadobny seconded. The motion carried with all voting in favor.

**CITIZEN’S COMMENTS**

Phil Robinson stated it takes about two years for a plan to get to the point where sewer EDUs can be put to use and said that he encouraged Council at the May 11 meeting to allocate 100 EDUs to the Authority so letters could be sent to those who might need capacity to respond when they would be able to use any EDUs.

Jayne Katherman, Esq. was present to see if there was an update regarding the sewage treatment plant. Information is anticipated from New Freedom Borough but there was a slight delay in the study that was being done as there were some gaps in the data that was provided.

**EXPENDITURES AND REPORT OF ACCOUNTS**

D. Wertz moved to approve the April expenditures and report of accounts.

J. Hoover seconded. The motion carried with all voting in favor.

**BUSINESS**

Sussex Place Pump Station and Force Main Agreement

The developer’s attorney prepared and provided an Amendment to the Declaration, which requires the HOA to maintain the private pump station and the force main in accordance with Rules, Regulations and Resolutions of the Authority, as well as applicable State and Federal law. The Declaration also allows the Authority to perform necessary inspections or maintenance and recover all expenses thereof, plus administrative fees and penalties if the Association should fail to maintain the facilities. Supt. Sweitzer and the Solicitor are also preparing a Resolution of the Authority that would impose pumping station inspection, maintenance and repair requirements, which Resolution would be applicable to Sussex Place and any other privately owned pumping stations. The Amendment to the Declaration will be recorded. The Resolution will be developed and presented to the Authority at a subsequent meeting.

Meeting with New Freedom Borough

An update will be requested from New Freedom Borough asking if they are ready to schedule a follow-up meeting and did they compile the data and send it to the consultant. After the study is received, it will be given to Eng. Brenneman for review.

Sewer Treatment Plant

Supt. Sweitzer indicated that he is optimistic about the reclamation project proposed for the plant. Supt. Sweitzer stated that he and T. Nadobny met with Shrewsbury Township officials and answered their questions about the plant, how we arrive at our cost percentages, how the Authority works, how revenues are split and provided other information. They also discussed the next phase of the Plant and how upgrades would be paid for. The Township representatives discussed how they came up with the approximate 800 EDUs they need for future development. They also discussed excess capacity owned by users. The Township would like to have a representative on the Municipal Authority.

**PUBLIC WORKS REPORT**

Deer Creek North Interceptor

The project will begin in August to enlarge the existing 12” pipe to 15” on the Keeney property that is close to the pump station. The pipe materials and manholes were purchased in 2021. The remaining cost will total about $60,000 which includes contractor help, stone, and bypass pumping.

Sewer Flows

Shrewsbury is at about half of the plant’s capacity. The collection system did not experience any problems during the recent heavy rain. There are still downspouts and possibly open clean outs that are contributing to the larger flows when it rains as after about two hours, flows are back to normal. Televising and smoke testing were discussed. Supt. Sweitzer stated that when televising is done, if a clean out cap is missing, it is replaced. Items will be put in the Borough’s and Township’s newsletters about down spouts and sump pumps not being allowed to be connected to the public sewer system.

**ENGINEER’S REPORT**

Eng. Brenneman stated he is working with Supt. Sweitzer on the Deer Creek Pump Station design which will be a long-term project.

**SOLICITOR’S REPORT**

Sewer Capacity Reservation and Purchase Agreement and Letter

The letter was updated and it was the consensus of the Authority that the letter and Sewer Capacity Purchase Agreement be sent to those who have asked for capacity over the years. Additionally, a legal notice may be placed in the newspaper providing notice to submit a letter for those seeking excess capacity.

T. Nadobny moved that the letter and Sewer Capacity Purchase Agreement be mailed to those on the list that had requested capacity over the years.

J. Hoover seconded. The motion carried with all voting in favor.

Consumer Price Index

Eng. Brenneman will look at the CPI to see if it’s increased since last year when the tapping fee was increased.

**COMMUNICATIONS**

**ADJOURNMENT**

D. Wertz moved to adjourn the meeting at 8:07 p.m.

J. Hoover seconded. The motion carried with all in favor.

Prepared by Cindy L. Bosley, Recording Secretary