MINUTES

 SHREWSBURY BOROUGH MUNICIPAL AUTHORITY

REGULAR MEETING                                                                   MAY 27, 2020

MEMBERS PRESENT:  Dennis Wertz, John Hoover, Ted Nadobny, Terry Blomquist and

 Andrew Campbell

OTHERS PRESENT:  Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer II, Esq.;

 Jason Brenneman P.E.; Brian Parrish; Jason Dunaja; Atty. David Jones

A regular meeting of the Municipal Authority convened at 7:02 p.m. at the Shrewsbury Borough Municipal Building, 35 West Railroad Avenue, with Chairman Nadobny presiding.

**APPROVAL OF MINUTES**

D. Wertz moved to approve the minutes of the February 26, 2020 meeting.

J. Hoover seconded.  The motion carried with all voting in favor.

**CITIZEN’S COMMENTS**

Brian Parrish, Jason Dunaja and Atty. David Joneswere present regarding the True Value Store at 836 E. Forrest Avenue located in Shrewsbury Township. The store has two Borough EDUs and Mr. Dunaja is requesting to use three that he may be able to purchase from Shrewsbury Township to redevelop this property.

The sewer line capacity study that was completed by the Authority’s engineer in 2018 indicated that this sewer line, known as the north interceptor, is at full capacity. The study was done based on metered sewer flows. The study did not incorporate potential, added sewer flows from capacity reserved in the sewer plant that would need to utilize the north interceptor. The interceptor and the pump station both need to be upgraded or replaced. No developers have come forward to offer to pay for the upgrades and there is no new sewer capacity to sell.

As a result of Brian Parrish’s attendance at the February meeting, the Authority agreed to perform an updated study since Supt. Sweitzer stated that some work to decrease infiltration and inflow (“I & I”) had been done to the north interceptor since the study was done. There are others in this drainage area who own EDUs but are not in use. The Borough Secretary developed a list of the property owners who have paid for EDUs that are not in use to determine if a moratorium should be considered. The Authority has not approved recent sewer capacity transfer requests from one municipality to another in its service area. Likewise, the Authority has not approved requests to transfer capacity from one collection area to another, even if in the same municipality.

The flow meters have been installed just shy of two months and without significant rainfall events, it will be difficult to compare the data to the 2018 study which did have significant rainfall events. Eng. Brenneman stated that after a rainfall, water entered the pipe which indicates inflow rather than infiltration. Further, the Engineer confirmed that the recent, limited data is insufficient to cause any change to the conclusion of the 2018 study at this time. Supt. Sweitzer said the line was televised which showed leaks in areas other than those five that were repaired a year ago. A lot of water is entering in where there are wetlands. Lining the interceptor will help with leaks but will actually decrease the size of the pipe slightly. There are about 130 EDUs reserved but not in use for this interceptor. The interceptor needs to be made larger as does the Deer Creek Pump Station and then the force main needs to be looked at. The cost to replace the interceptor with bigger pipe and for a larger wet well at the pump station is $1.6 million.

Jason Dunaja proposed to allow them to proceed if they could purchase three EDUs from the Township since it will be a year until redevelopment flows would enter the system. He was told that he could make the purchase but he recognized it would be at his risk as to whether the EDUs could be used at this property, given current constraints and without knowing the ultimate land development plans. The existing store is using less than the two EDUs it owns. Dunaja and Parrish were told and understood that each business or store that has its own restroom/water closet must have an individual EDU assigned to it unless those businesses or stores share a restroom and the combined use is less than one EDU. They also understood the sewer bills will be mailed to the owner of the property.

Because the new proposal was verbal, and admittedly varied substantially from what was presented previously, Sol. Rehmeyer suggested the developer put the request in writing for next month’s meeting, to include what the proposed tenants would be at the complex and the EDUs it would use.

**EXPENDITURES AND REPORT OF ACCOUNT**

J. Hoover moved to approve the February, March and April report of accounts.

A. Campbell seconded. The motion carried with all voting in favor.

**BUSINESS**

Back billed Amount From New Freedom Borough

A productive meeting was held between New Freedom Borough and Shrewsbury Borough officials. New Freedom Borough reminded Shrewsbury at the meeting that there is $12,083.00 still outstanding for capital repairs from 2000 – 2007. Council approved payment to New Freedom Borough using the credit Shrewsbury received from 2019. The Borough and Authority would each share proportionately in that total amount per the agreement between them.

T. Blomquist moved that the back billed amount of $12,083.00 be paid to New Freedom Borough using the credit received for 2019.

D. Wertz seconded. The motion carried with all voting in favor.

PENNVEST Loan Documents

Three documents need to be approved to aid in obtaining the Loan: First Amendment to the Second Shrewsbury Agreement; Second Operational Assistance and Loan Repayment Agreement (between the Borough and the Authority) and Resolution #2020-1 (authorizing members to sign documents for the Loan)

First Amendment to the Second Shrewsbury Agreement

T. Nadobny moved to approve the signing of this Agreement.

T. Blomquist seconded. The motion carried with all voting in favor.

Second Operational Assistance and Loan Repayment Agreement

T. Blomquist moved to approve the signing of this Agreement.

J. Hoover seconded. The motion carried with all voting in favor.

Resolution #2020-1

J. Hoover moved to adopt Resolution #2020-1.

D. Wertz seconded. The motion carried with all voting in favor.

Draft Letter to be Sent to Property Owners who Have Allocated EDUs on the North Interceptor But are not in Use

J. Hoover moved that the Solicitor work with the Secretary to send the letter to the property owners holding EDUs for the North Interceptor which are not in use to inform them of the results of the engineering study and to seek information about their desired timeline for use of the reserved capacity.

A. Campbell seconded. The motion carried with all voting in favor.

Sewer 101

R. Buchanan stated he feels it would be a good idea to hold another Sewer 101 to benefit newly elected officials in New Freedom Borough and that other municipal officials will be invited as well.

**PUBLIC WORKS REPORT**

Sewer Study

A new ultrasonic meter was replaced at a cost of $1,000.00.

Deer Creek Force Main

The Deer Creek Force main pipe work is complete with pavement restoration to be done in June at a cost of $36,750.00. The Authority’s share is 55.7%.

Sewer Flows -18 miles sewer per Chapter 94 Report

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| --- | --- | --- | --- | --- |
| **DATE** | **SHREWSBURY SEWER FLOWS****(MGD)** | **NEW FREEDOM SEWER FLOWS****(MGD)** | **PRECIP (INS.)** | **SHREWSBURY FLOW %** |
| **JAN** | .561 | .593 | 9.58 Rain and Snow | 48.6 |
| **FEB** | .572 | .627 | 2.16 | 47.7 |
| **MARCH** | .563 | .564 | 2.73 | 49.9 |
| **APRIL** | .602 | .605 | 5.16 | 49.9 |
| **2020 TOTAL** | .574 | .597 | 19.63 | 49.0 |

New Freedom Sewer Treatment Plant

The PLC/SCADA upgrade is complete and is in operation; no work has been started on the plant capacity upgrade; volute press project is progressing with Supt. Sweitzer being copied in on the electronic messages from the engineer, Paul Gross, and the treatment plant operator, John Smith.

**ENGINEER’S REPORT**

Discussed earlier.

**SOLICITOR’S REPORT**

Discussed earlier.

**COMMUNICATIONS**

**ADJOURNMENT**

D. Wertz moved to adjourn the meeting at 8:53 p.m.

T. Blomquist seconded. The motion carried with all in favor.

Prepared by Cindy L. Bosley, Recording Secretary