MINUTES

 SHREWSBURY BOROUGH MUNICIPAL AUTHORITY

REGULAR MEETING                                                                   MARCH 27, 2019

MEMBERS PRESENT:  Dennis Wertz, John Hoover, Ronald Rohrbaugh, and Ted Nadobny

OTHERS PRESENT:  Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer II, Esq.;

 David Lipinski, P.E.; Richard Buchanan; Charlie Nass; Phil Robinson

A regular meeting of the Municipal Authority convened at 7:00 p.m. at the Shrewsbury Borough Municipal Building, 35 West Railroad Avenue, with Chairman Nadobny presiding.

**APPROVAL OF MINUTES**

J. Hoover moved to approve the minutes of the January 23, 2019, meeting.

D. Wertz seconded.  The motion carried with all voting in favor.

**CITIZEN’S COMMENTS**

None were offered.

**EXPENDITURES AND REPORT OF ACCOUNT**

D. Wertz moved to approve the January and February report of accounts.

J. Hoover seconded. The motion carried with all voting in favor.

**BUSINESS**

Resolution 2019-1 Sewer Rate Increase

R. Rohrbaugh moved to adopt Resolution 2019-1 to adopt the sewer rate increase.

J. Hoover seconded. The motion carried with all voting in favor.

Resolution 2019-3 Authorizing Signing of Documents Related to Shrewsbury Borough’s Financial Assistance to the Pennsylvania Infrastructure Investment Authority

D. Wertz moved to adopt Resolution 2019-3.

J. Hoover seconded. The motion carried with all voting in favor.

Presentation by Phil Robinson and Charlie Nass

Phil stated the Sussex Place 50 unit townhome development at the end of Mount Airy Road at Windy Hill Road is going to be ready to start but they have no sewer capacity. He stated that when he updated the study, performed by retired engineer, James Holley, there appeared to be 40 spare sewer EDUs owned by Shrewsbury Borough. They would like to purchase 49 EDUs for this development (one EDU is existing). They would need 19 this year and 31 next year. The Township has some EDUs, but not enough. They would be glad to pay a reservation fee should one be developed.

Sol. Rehmeyer stated there are others who also want additional capacity. He questioned how would Shrewsbury Borough determine who would get extra capacity, if any, without getting challenged or sued as has occurred in the past. Sol. Rehmeyer noted that other municipalities involved should likely be consulted and a determinative plan to proceed relative to the sewer plant (and necessary or desired repairs, replacements, enhancements or upgrades) must be developed and agreed upon.

Phil asked the Authority to endorse this project and releasing capacity to others in the Authority’s service area. In reply, he was reminded that the Authority was not created to endorse or to otherwise support requests for capacity. Rather, the Authority was used to finance, and now oversee maintenance of its collection system. The ongoing line capacity studies were cited as evidence of such efforts.

There is also the question of what is the plant’s current capacity since the original capacity is not there due to effluent restrictions. The Borough held one meeting with property and business owners about requiring reservations to better determine who and where capacity will be utilized in the future. There needs to be another meeting after it is decided how much the reservation fee would be for the property and business owners to pay to reserve future capacity.

No action was taken by the Authority. Phil stated they will attend a Council meeting to give the same presentation.

**PUBLIC WORKS REPORT**

Water Meter Cost

The current cost of a water meter is $350.00 and costs have increased. For the meter and MXU the cost is $288.00; kornerhorn, check valve, pjs, kornerhorn valve $263.43 for a total of $551.43.

R. Rohrbaugh moved that the cost of a meter be increased to $600.00 to cover handling fees.

D. Wertz and J. Hoover seconded. The motion carried with all voting in favor. The Solicitor will prepare a corresponding resolution.

Sewer Flows

Shrewsbury Borough/Authority finished 2018 at 54.25% of the sewer plant flows. There were 65.58” of rain in 2018 which is why the flows increased. There were five days that we exceeded the 1.33 MGD sewer flows in 2018. Supt. Sweitzer prepared the following chart:

|  |  |  |  |
| --- | --- | --- | --- |
| **DATE** | **Shrewsbury Flows** | **New Freedom Flows** | **Shrewsbury % Flows** |
| 2018 | .790 MGD | .655 MGD | 54.25% |
| January 2019 | .860 MGD | .743 MGD | 53.6% |
| February 2019 | .830 MGD | .733 MGD | 53.1% |
| March 2019 | .879 MGD | N/A | N/A |
| March 21, 2019 | 1.420 MGD | N/A | N/A |
| **SHREWSBURY ALLOWABLE SEWER FLOWS: 1.33 MGD** |

Exit 4 PennDOT Project

Kinsley Construction began work on Monday, March 18th. The sewer line will be relocated in early April with work being done at night from 9:00 p.m. to 5:00 a.m. and will last two weeks, weather permitting. The project will cost Shrewsbury Borough/Authority $27,080.00 for engineering, inspections, and materials (Authority’s share $15,083.56 or 55.7%).

Essex Circle Drive 2017 Sewer Replacement Project

The Essex Circle Drive sewer replacement project was completed in the spring of 2017. The sewer line was televised on January 23, 2019, and the sewer lateral at 6 Essex Circle Drive is leaking at approximately five gallons per minute or 7,200 GPD. A gasket was exposed at 8 Essex Circle Drive but was not leaking. The roadway is settling at several lateral connections. Eng. Lipinski will speak with Fitz and Smith about the pipe problems and ECS about the settling pavement.

Stewartstown Railroad

The Public Works Department dye tested the sewer service lateral for the train station on South Main Street. The sewer line is not connected to the public sewer line and most likely is connected to a dry well on the property. Negotiations are lingering again for lack of response from Stewartstown Railroad to resolve the right-of-way invoices.

Echo Frezco Grease Trap Fine

The shopping center was billed a first offense grease trap fine of $500.00 which invoice was paid. The net amount thereof should be sent to New Freedom Borough per the agreement.

**ENGINEER’S REPORT**

Deer Creek Pump Station Wet Well Expansion

The request to extend the permit was submitted to DEP which was approved.

Dunaja Subdivision West Forrest Avenue, Shrewsbury Township

Ten lots are proposed along West Forrest Avenue using Township sewer EDUs but will connect to the Borough’s water system due to the number of wells that would need to be drilled. PUC approval has been given. The surety bond should be in the amount of $102,347.72.

**SOLICITOR’S REPORT**

Resolution 2019-2 Establishing a Right to Know Law Fee Schedule

J. Hoover moved to adopt Resolution 2019-2.

D. Wertz seconded. The motion carried with all voting in favor.

Tape Recording of Meetings

There is no purpose in continuing to tape record the meetings as the recording was for the convenience of the recording secretary if she had a question when preparing the minutes.

R. Rohrbaugh moved that the recording secretary discontinue recording the meeting as it has not proven to be of value.

J. Hoover seconded. The motion carried with all voting in favor.

**COMMUNICATIONS**

Draft Audit Report

The auditor called today asking for dates to meet to review the draft audit. April 8 or 10 would be the most convenient.

**ADJOURNMENT**

D. Wertz moved to adjourn the meeting at 8:08 p.m.

J. Hoover seconded. The motion carried with all in favor.

Prepared by Cindy L. Bosley, Recording Secretary