MINUTES

 SHREWSBURY BOROUGH MUNICIPAL AUTHORITY

REGULAR MEETING                                                                   February 23, 2022

MEMBERS PRESENT:  Dennis Wertz, John Hoover, Terry Blomquist, Ted Nadobny, and

Andrew Campbell

OTHERS PRESENT:  Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer II, Esq.;

 Jason Brenneman, Esq.; Phil Robinson, Jayne Katherman, Esq.; Mayor Michael Sharkey

A regular meeting of the Municipal Authority convened at 7:02 p.m. with Chairman Nadobny presiding.

**RE-APPOINTMENT OF SOLICITOR**

T. Blomquist moved to re-appoint CGA Law Firm as the Authority’s solicitor.

J. Hoover seconded. The motion carried with all voting in favor.

**RE-APPOINTMENT OF ENGINEER**

J. Hoover moved to re-appoint James R. Holley & Assoc. as the Authority’s engineer.

T. Blomquist seconded. The motion carried with all voting in favor.

**RE-ORGANIZATION**

T. Nadobny moved to appoint Terry Blomquist as Chairman.

D. Wertz and J. Hoover seconded. The motion carried with all voting in favor.

J. Hoover moved to appoint Denny Wertz as Vice Chairman.

T. Blomquist seconded. The motion carried with all voting in favor.

T. Blomquist moved to appoint Andrew Campbell as Secretary.

J. Hoover seconded. The motion carried with all voting in favor.

J. Hoover moved to appoint Ted Nadobny as Assistant Secretary/Treasurer.

D. Wertz seconded. The motion carried with all voting in favor.

**APPROVAL OF MINUTES**

T. Blomquist moved to approve the minutes of the December 15, 2021 meeting.

J. Hoover seconded. The motion carried with all voting in favor.

Chairman Blomquist presided over the meeting starting at this point.

**CITIZEN’S COMMENTS**

Attorney Jayne Katherman, representing Royal Farms at 648/732 East Forrest Avenue, was present to state there are currently eight EDUs for these parcels. Royal Farms will build on one of the lots and it is asking for an additional 25 EDUs for the second lot if a sit-down restaurant is the lessee. Their land development plan is currently being reviewed by Shrewsbury Township. Atty. Katherman asked about the meetings being held with New Freedom Borough. T. Nadobny stated the January 25 meeting was postponed by New Freedom Borough as it has arranged for a feasibility study to be done by RK&K on the treatment plant capacity improvements with a tentative completion date of April. After that time, the meeting will be rescheduled. Atty. Katherman was reminded that the Authority, if and when it may have excess capacity to offer, will provide it to those that can use it promptly, and accordingly, requests for capacity should be precise. She stated that they will refine the number of EDUs to be requested based on potential leases. The Authority’s goal is to serve those who are ready to move forward and there could be a lottery if there are more requests for EDUs than there are EDUs available.

**EXPENDITURES AND REPORT OF ACCOUNTS**

D. Wertz moved to approve the December and January expenditures and report of accounts.

T. Nadobny seconded. The motion carried with all voting in favor.

**BUSINESS**

Keeney Easement

The Easement Agreement has been fully executed. Sol. Rehmeyer will have the Agreement recorded as a public record.

**PUBLIC WORKS REPORT**

Deer Creek Force Main Replacement Project

The stone, pipe and fittings were ordered separately from the installation contract bid. The winning bidder was Wexcon at $120,659.00. Contractor and material costs are $71,865.00 over budget. The pipe is arriving on Monday.

Stewartstown Railroad

John Nolan from Stewartstown Railroad visited the municipal building recently and the Omega invoices and connecting the Railroad station building to water and sewer were discussed. He recently did a “One Call” for all railroad crossings in Shrewsbury, Stewartstown, and New Freedom to record all right-of-way crossings since they are not billing all municipalities and utilities. The Authority members expressed a continued desire for the Railroad to approach the matter equitably and to honor prior representations, including but not limited to, removing Omega from the billing process since it has proven to be inaccurate and uncooperative. The Authority members also thought it more fair that the Railroad’s more recent investigation about crossings was not directed at only Shrewsbury, as the Authority has yet to receive evidence that other municipalities in Southern York County are subject to agreements or bills for crossings.

Proportionate Share Report

The report was received this week. The plant is at 93% capacity. New Freedom’s flows have risen as they have new customers. Shrewsbury is at .644 MGD and New Freedom is at .602 MGD.

**ENGINEER’S REPORT**

Discussed earlier.

**SOLICITOR’S REPORT**

Conflict of Interest Policy

Sol. Rehmeyer submitted a draft Conflict of Interest Policy for the Authority’s review.

By-Laws

Sol. Rehmeyer submitted updated By-Laws for the Authority for review.

Sewer Capacity Reservation and Purchase Agreement and Letter

D. Wertz moved that after the letter is updated that it be sent to those who have asked for capacity over the years along with a copy of the Reservation Agreement and to place a legal notice in the paper giving notice to submit a letter asking for capacity.

J. Hoover seconded. The motion carried with all voting in favor.

A.Campbell entered the meeting at 8:00 p.m.

Warehouse 30 EDUs

A land development plan for a warehouse is under review at the Township and it lists 30 EDUs. Phil Robinson stated they are asking for that many but they don’t know exactly what type of warehouse it will be yet.

**COMMUNICATIONS**

**ADJOURNMENT**

T. Nadobny moved to adjourn the meeting at 8:10 p.m.

D. Wertz seconded. The motion carried with all in favor.

Prepared by Cindy L. Bosley, Recording Secretary