MINUTES

 SHREWSBURY BOROUGH MUNICIPAL AUTHORITY

REGULAR MEETING                                                                   December 20, 2023

MEMBERS PRESENT:  Dennis Wertz, John Hoover, Terry Blomquist, and Andrew Campbell

OTHERS PRESENT:  Brian L. Sweitzer, Supt. of Public Works; Steven McDonald, Esq.;

 David Pergrin

A regular meeting of the Municipal Authority convened at 7:00 p.m. with Chairman Blomquist presiding.

**APPROVAL OF MINUTES**

J. Hoover moved to approve the minutes of the September 27, 2023, meeting.

A. Campbell seconded. The motion carried with all voting in favor.

**CITIZEN’S COMMENTS**

None were offered. The developers of the Laricina Development at the corner of East Tolna Road and Mount Airy Road were not present as they were attending the Township’s Planning Commission meeting. The plan was reviewed by Eng. Brenneman and Supt. Sweitzer. The developer needs to show proof of ownership of the EDUs needed.

**EXPENDITURES AND REPORT OF ACCOUNTS**

J. Hoover moved to approve the September, October, and November expenditures and report of accounts.

A. Campbell seconded. The motion carried with all voting in favor.

**BUSINESS**

Meeting with New Freedom Borough

New Freedom Borough held a user group meeting on September 13. The blower project completion date is December of 2024 and would take our treatable capacity to 1.8 MGD compared to the current 1.4 MGD. The engineering portion of the project is 90% completed. The Water Quality Management Part II Application was submitted in late November and is under review. New Freedom Borough received the COVID-19 ARPA H20 grant for $1.14 million. New Freedom Borough will share the grant money with Railroad and Shrewsbury Boroughs. We are negotiating Shrewsbury’s portion of the project since we are under our allotted capacity and New Freedom Borough oversold its portion based on the reduced capacity.

Doug Hollins 14430 Elm Drive Sewer EDUs

Mr. Hollins was not present. Based on the Sewer Capacity Purchase Agreement dated August of 2020 between the Authority and Steel Farm Land LLC, if the EDUs are not put in use within two years, the Authority has the option of charging the owner the flat rate per quarter or the EDUs can be forfeited.

A. Campbell moved to authorize the Secretary to draft a letter asking Mr. Hollins what he would like to do since it is our impression that he feels he does not need all four EDUs . The flat rate is $335.00 a quarter. Mr. Hollins has two Township EDUs and two Borough EDUs.

D. Wertz seconded. The motion carried with all voting in favor.

Grace Fellowship Church EDUs

Borough Council agreed to buy back 19 EDUs under the Settlement Agreement from 2011 at a price of $1,868.42 per EDU. Sol. Rehmeyer is preparing a letter to accompany the check that should the Church or any subsequent owner need more sewer capacity in the future, that it cannot approach the Borough or Authority for more capacity.

Resolution #2023-3 Sewer Capital Improvement Fee

Borough Council adopted an identical resolution that will allow the charging of the S CAP imp IMP for all EDUs owned even though some are not in use. The billing will start effective with the first quarter billing of 2024.

A. Campbell moved to adopt Resolution #2023-3.

J. Hoover seconded. The motion carried with all voting in favor.

Letter Notifying Customers of the Sewer Capital Improvement Fee

More discussion needs to be had by Council such as are all customers to be billed the first quarter or if contact is made to arrange to sell some EDUs back, is the fee waived? Is the Township agreeable to purchase EDUs back? The letter should be sent by certified mail.

Magnolia Drive Sewer Project

The project is included in the 2024 budget.

Essex Circle Drive Project

The project is included in the 2024 budget.

Antenna Tower Woodland Drive

A tower that was no longer in use and was decommissioned has been brought from Bucks County at a cost of $20,000. The tower is in good shape and can be painted. The radio tower will hold the receiving antenna for the SCADA from Deer Creek.

Adopt 2024 Budget

D. Wertz moved to adopt the 2024 budget.

A. Campbell seconded. The motion carried with all voting in favor.

2024 Budget Items

Radio Antenna Woodland Tank $200,000

Magnolia Drive Sewer Line Replacement $200,000

Sewer Camera Trailer Tires $2,000

Deer Creek Sewer Pump Station $2.5 million

NFWWTP Blower project Phase I $700,000

Miscellaneous Tools $2,000

Generator load bank $5,000

Pump wet wells $3,600

Miscellaneous repairs infiltration $65,000

Stewartstown Railroad Invoice

Supt. Sweitzer received an invoice from Omega Rail Service on November 28 for 2024 in the amount of $1,569.75. We are still waiting on clarification as to what other entities pay for crossings in Southern York County. The Railroad was to separate itself from Omega Rail Service.

Deer Creek Sewer Pump Station

The COVID-19 ARPA H2O grant request was rejected. The total project cost is over $2 million and was not funded in the 2024 budget. We will continue to search for grant money and explore for 2025.

Grease Trap Records

The Public Works Department inspects grease traps and oil interceptors twice a year. Records will be finalized next week and early 2024.

Sewer Flows

The 3.75” of rain and two inches of snow in the last two weeks increased the sewer flows from 631,000 GPD (January thru November) to 1,036,000 GPD after the last storm.

Railroad Borough Pennsylvania One Call Markings

Railroad Borough’s engineer asked if Shrewsbury Borough/Authority could mark all of its One Call tickets in Railroad Borough when contractors call to perform excavating work. Railroad Borough has been advised by the PA One Call that it needs to have the lines marked. Council approved the request and Sol. Rehmeyer has been asked to prepare an Agreement for the markings that would be billed on an hourly basis. Railroad Borough owns sanitary and storm sewer lines. There would be approximately 30 markings a year.

J. Hoover moved to enter into an Agreement for the Public Works Department to locate and mark the PA One Calls for Railroad Borough.

D. Wertz seconded. The motion carried with all voting in favor.

**ENGINEER’S REPORT**

**PUBLIC WORKS REPORT**

Taken earlier.

**SOLICITOR’S REPORT**

There was no additional business to be discussed.

**COMMUNICATIONS**

**ADJOURNMENT**

D. Wertz moved to adjourn the meeting at 8:34 p.m.

J. Hoover seconded. The motion carried with all in favor.

Prepared by Cindy L. Bosley, Recording Secretary