MINUTES

 SHREWSBURY BOROUGH MUNICIPAL AUTHORITY

REGULAR MEETING                                                                   August 28, 2024

MEMBERS PRESENT:  Dennis Wertz, John Hoover, and Terry Blomquist

OTHERS PRESENT:  Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer II, Esq.;

 Jason Brenneman, P.E.; Phil Robinson, and David Pergrin

A regular meeting of the Municipal Authority convened at 7:04 p.m. with Chairman Blomquist presiding.

**APPROVAL OF MINUTES**

J. Hoover moved to approve the minutes of the July 24, 2024 meeting.

D. Wertz seconded. The motion carried with all voting in favor.

**CITIZEN’S COMMENTS**

None were present.

**EXPENDITURES AND REPORT OF ACCOUNTS**

J. Hoover moved to approve the July expenditures and report of accounts.

D. Wertz seconded. The motion carried with all voting in favor.

**BUSINESS/PUBLIC WORKS REPORT**

Hillwood Warehouse on Elm Drive US Industrial Club V Enterprises, LLC

Parcels 45000BJ0056; 45000BJ57Q and 45000BJ0059A

The plan was reviewed by Supt. Sweitzer and Eng. Brenneman and comments dated August 16 were provided to the Developer and the Engineer. The sewer planning exemption was submitted for the 19 Township EDUs the Developer owns that were obtained from Grace Fellowship Church that were sold back to Shrewsbury Township earlier this year who, in turn, sold them to the Hillwood Developer. New Freedom Borough sent a letter that there is capacity in the plant. A ‘will serve’ letter was prepared by the Authority.

J. Hoover moved to approve the sewer connection plan contingent on Supt. Sweitzer and Eng. Holley’s comments being addressed with a final review being done by Supt. Sweitzer and Eng. Holley to make sure all comments have been addressed.

D. Wertz seconded. The motion carried with all voting in favor.

T. Blomquist moved to approve the ‘will serve’ letter that was prepared by the Recording/Borough Secretary.

J. Hoover seconded. The motion carried with all voting in favor.

1270 East Tolna Road Meter Bypass

The meter has had a zero reading since 2017. The office assumed the property was vacant as they were told several years ago that the copper piping was stolen out of the home because the home was vacant. An appointment set for April 19 with the property owner did not occur as the owner was not present. The Secretary sent a letter along with a flat rate invoice for the June 30 quarterly billing advising the owner there is a violation at the property and to contact the office. More information is needed. There has been no response. It is believed that the property was occupied at least as far back as 2021 as the owner had contacted Supt. Sweitzer about the springs that feed his pond. The owner was to be at a meeting, but did not attend.

J. Hoover moved that Sol. Rehmeyer send a letter to the property owner by certified mail with a flat rate billing back to the time that it is believed that the property was occupied.

D. Wertz seconded. The motion carried with all voting in favor.

2025 Budget Meetings

Meeting dates are: October 8; October 22; November 12; November 26 and December 10

**ENGINEER’S REPORT**

Nothing additional to report.

**SOLICITOR’S REPORT**

Sewer Capital Improvement Fee

Sol. Rehmeyer stated he spoke with the attorney for Kinsley and that his response will be forthcoming.

York Water Company Meter Reads

Sol. Rehmeyer had submitted the Addendum No. 1 to the Agreement for Provision of Meter Readings for the additional homes in the Township where we had planned to remove our meters. The York Water Company’s attorney sent an email to Sol. Rehmeyer that the Company will start charging a fee of $2.25 per month per read in 2025, which will increase to $2.75 per read for the beginning of 2026. She indicated that others are being charged $3.00 per read presently. The letters to the approximately 250 homes in the Township that stated the Authority was no longer going to read and maintain the Authority’s meters in their homes did not go out yet as the billing clerk was waiting to receive three months of read history in order to bill for the September 30 billing. The letters will not be mailed as we will continue to read the Authority’s meters in these homes. Sol. Rehmeyer will respond to the Attorney for the Water Company that the Authority is a not for profit entity and would be agreeable to paying for some administrative time necessary for submission of the meter reads to the Borough office. It was noted that The York Water Company is already reading the meters for its own billing purposes and was felt that an additional charge being levied for the same meter reading on the same customer was inappropriate. The meter reads from The York Water Company are received monthly and the Authority’s billing clerk then has to input the information into the Authority’s billing system as the reads are received. The York Water Company reads also include estimated readings, no reads and meters are changed out quite often which causes questions for our billing clerk. The Authority billing clerk spends considerable time seeking answers from The York Water Company about questionable reads that it provides.

**COMMUNICATIONS**

**ADJOURNMENT**

D. Wertz moved to adjourn the meeting at 7:44 p.m.

J. Hoover seconded. The motion carried with all in favor.

Prepared by Cindy L. Bosley, Recording Secretary