MINUTES

SHREWSBURY BOROUGH MUNICIPAL AUTHORITY

REGULAR MEETING                                                                   April 27, 2022

MEMBERS PRESENT:  Dennis Wertz, John Hoover, Terry Blomquist, Ted Nadobny, and

Andrew Campbell (Zoom)

OTHERS PRESENT:  Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer II, Esq.;

Phil Robinson, Jayne Katherman, Esq.; Atty. Ron Lucas

A regular meeting of the Municipal Authority convened at 7:02 p.m. with Chairman Blomquist presiding.

**APPROVAL OF MINUTES**

T. Nadobny moved to approve the minutes of the February 23, 2022 meeting.

J. Hoover seconded. The motion carried with all voting in favor.

**CITIZEN’S COMMENTS**

Attorney Jayne Katherman, representing Royal Farms at 648/732 East Forrest Avenue, was present in February to state there are currently eight EDUs for these parcels. Royal Farms will build on one of the lots and it is asking for an additional 25 EDUs for the second lot if a sit-down restaurant is the lessee. Atty. Katherman stated they still don’t know who the end user will be. She asked if there are any updates on the capacity issue. The feasibility study that New Freedom Borough is having done should be completed in May. That study will be presented to the five municipalities at an upcoming meeting. At that meeting, the current and future status of the plant will be discussed including any proposed projects and the timeline for completion. How the project(s) will be paid for will also be discussed. All in attendance were reminded that the plant cannot operate at the permitted capacity now because of the effluent restrictions. A letter will be sent from the Authority to those on the waiting list asking how much capacity they wish, for what property, and the timeline in which it would be used.

Atty. Ron Lucas, representing Hillwood who is requesting 29 EDUs for a warehouse at 15232 Elm Drive. He was told that Hillwood is on the list of those requesting capacity, if any should become available.

**EXPENDITURES AND REPORT OF ACCOUNTS**

D. Wertz moved to approve the February and March expenditures and report of accounts.

T. Nadobny seconded. The motion carried with all voting in favor.

**BUSINESS**

Sussex Place Pump Station and Force Main Agreement

The developer’s attorney prepared and recently provided an Amendment to the Declaration, which requires the HOA to maintain the private pump station and the force main. The Authority Solicitor will be contacting the attorney and requesting additional language in that Amendment about compliance with local regulations, including those related to inspections and maintenance. The Solicitor will also be seeking language that would allow the Authority to perform necessary inspections or maintenance and recover all expenses thereof, plus administrative fees and penalties. Language will be developed per a Resolution, which will be applicable to Sussex Place, with regard to inspection and maintenance requirements. Phil Robinson asked if maintenance could be done by the Authority at the Association’s expense, and the answer was no.

Updated By-Laws

J. Hoover moved that the By-Laws as updated by Sol. Rehmeyer be adopted.

D. Wertz seconded. The motion carried with all voting in favor.

Deer Creek Force Main Replacement Project Invoice for Wexcon

The stone, pipe and fittings were ordered separately from the installation contract bid. The winning bidder was Wexcon at $120,659.00 but 600 feet of extra pipe was added for a total of $133,756.40 due Wexcon. The Authority’s share of the invoice is 55.7% or $74,502.31.

T. Nadobny moved to approve payment to Wexcon in the amount of $74,502.31.

D. Wertz seconded. The motion carried with all voting in favor.

Meeting with Shrewsbury Township

The Township asked to meet with T. Nadobny and B. Sweitzer to discuss the current sewer status and that meeting is Friday.

Conflict of Interest Policy

J. Hoover moved to adopt the Conflict of Interest Policy.

T. Nadobny seconded. The motion carried with all voting in favor.

2021 Audit Report

D. Wertz moved to accept the 2021 audit report.

T. Nadobny seconded. The motion carried with all voting in favor.

**PUBLIC WORKS REPORT**

Deer Creek North Interceptor

The project will begin in August to enlarge the existing 12” pipe to 15” on the Keeney property that is close to the pump station. The pipe materials and manholes were purchased in 2021. The remaining cost will total about $60,000 which includes contractor help, stone, and bypass pumping.

**ENGINEER’S REPORT**

Discussed earlier.

**SOLICITOR’S REPORT**

Sewer Capacity Reservation and Purchase Agreement and Letter

The letter was updated. In the near future, the letter will be sent to those who have asked for capacity over the years, along with a copy of the Sewer Capacity Purchase Agreement. Additionally, a legal notice will be placed in the newspaper providing notice to submit a letter for those seeking excess capacity.

**COMMUNICATIONS**

**ADJOURNMENT**

T. Nadobny moved to adjourn the meeting at 8:13 p.m.

J. Hoover seconded. The motion carried with all in favor.

Prepared by Cindy L. Bosley, Recording Secretary