MINUTES

 SHREWSBURY BOROUGH MUNICIPAL AUTHORITY

REGULAR MEETING                                                                   February 22, 2023

MEMBERS PRESENT:  Dennis Wertz (Zoom), Ted Nadobny, John Hoover, Terry Blomquist

OTHERS PRESENT:  Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer II, Esq.;

 Jason Brenneman, P.E.; David Pergrin

A regular meeting of the Municipal Authority convened at 7:00 p.m. with Chairman Blomquist presiding.

**RE-ORGANIZATION OF OFFICERS**

Current officers are:

 Chairman Terrence Blomquist

 Vice Chairman Dennis Wertz

 Secretary Andrew Campbell

 Treasurer John Hoover

 Asst. Sec./Treas. Ted Nadobny

T. Nadobny moved to re-appoint the same officers for 2023.

J. Hoover seconded. The motion carried with all voting in favor.

**RE-APPOINTMENT OF ENGINEER AND SOLICITOR**

T. Blomquist moved to re-appoint James R. Holley & Assoc. as the engineer and the CGA Law Firm as the solicitor for 2023.

T. Nadobny seconded. The motion carried with all voting in favor.

**APPROVAL OF MINUTES**

T. Nadobny moved to approve the minutes of the November 16, 2022, meeting.

D. Wertz seconded. The motion carried with all voting in favor.

**CITIZEN’S COMMENTS**

None were offered.

**EXPENDITURES AND REPORT OF ACCOUNTS**

D. Wertz stated that at the end of the year, the income was almost $7,000 over budget and the expenses were $170,347 under budget.

D. Wertz moved to approve the November and December expenditures and report of accounts.

J. Hoover and T. Nadobny seconded. The motion carried with all voting in favor.

T. Nadobny moved to approve the January expenditures and report of accounts.

J. Hoover seconded. The motion carried with all voting in favor.

**BUSINESS**

Meeting with New Freedom Borough

The next meeting will be for Shrewsbury and Hopewell Townships to present their calculations as to how many EDUs they need for future development. No date has been set for the next meeting. The Proportionate Share Report for 2022 has been received.

Resolution to Approve Billable Rates

T. Blomquist moved to approve Resolution #2023-1 to approve the new hourly rates.

J. Hoover seconded. The motion carried with all voting in favor.

Omega Rail Invoice

Omega Rail sent an invoice for the 24-inch casing pipe under the track on Windy Hill Road ($1,515.72) in November of last year. The past due notice was in July of 2022 ($2,716.63). No action will be taken as the Authority is still awaiting a substantive response from the Stewartstown Railroad to the repeated, past efforts and numerous questions/concerns previously raised about Omega and its actions.

Deduct Meter Charge

The current charge is $45.00 per quarter that was effective in 2011.

T. Nadobny moved to increase the charge to $75.00 to be more in line with the current billing rates.

J. Hoover seconded. The motion carried with all voting in favor.

Shrewsbury Commons Joint Venture Warehouse

There are 30 Township EDUs assigned to Parcel 56E which is east of Elm Drive and South of East Forrest Avenue. The developer is proposing a warehouse that will need four of the EDUs. A sewer plant capacity letter was received from New Freedom Borough.

T. Nadobny moved to authorize the Chairman to sign the capacity on behalf of the Authority.

D. Wertz seconded. The motion carried with all voting in favor.

Grease Trap Issues at Echo Fresco and Presto at the Shrewsbury Commons Shopping Center

Two businesses were in violation of the greasetrap inspections for 2022. Echo Fresco, 634 Shrewsbury Commons Avenue, could not produce any proof of greasetrap maintenance. This is the second offense and the fine would be $750.00 and be sent to the owner of the shopping center. Presto, 586 Shrewsbury Commons Avenue, moved the three-bay sink to another location and it does not have a greasetrap connected to the sewer system. This is the first offense and the fine would be $500.00 and would be sent to the owner of the shopping center. The fine monies will be sent to New Freedom Borough per the Agreement.

T. Nadobny moved to send the owner of the shopping center a fine for both properties.

J. Hoover seconded. The motion carried with all voting in favor.

**PUBLIC WORKS REPORT**

Sewer Flows for 2022:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **MONTHS** | **SHREWSBURY (MGD)** | **NF (MGD)** | **TOTAL****(MGD)** | **TREATABLE (MGD)** | **%****TREATABLE** |
| **JAN** | .661 | .640 | 1.301 | 1.400 | 92.9 |
| **FEB** | .669 | .649 | 1.318 | 1.400 | 94.1 |
| **MARCH** | .649 | .649 | 1.298 | 1.400 | 92.7 |
| **APRIL** | .678 | .664 | 1.342 | 1.400 | 95.9 |
| **MAY** | .769 | .685 | 1.454 | 1.400 | 103.9 |
| **JUNE** | .673 | .659 | 1.332 | 1.400 | 95.1 |
| **JULY** | .660 | .644 | 1.304 | 1.400 | 93.1 |
| **AUGUST** | .620 | .597 | 1.217 | 1.400 | 86.9 |
| **SEPTEMBER** | .619 | .599 | 1.218 | 1.400 | 87.0 |
| **OCTOBER** | .649 | .634 | 1.283 | 1.400 | 91.6 |
| **NOVEMBER** | .652 | .626 | 1.278 | 1.400 | 91.3 |
| **DECEMBER** | .709 | .657 | 1.366 | 1.400 | 97.6 |
| **AVERAGE** | .667 | .646 | 1.313 | 1.400 | 93.8 |

Hollins Organic Products on Elm Drive

The land scape company is working on a final land development plan for 14430 Elm Drive (former Steel Farm property). They are inquiring about a deduct meter since most of the water will not enter the sewer system. They have four EDUs and the ordinance requires five EDUs. They may file an application in the near future.

Infiltration/Inflow

The sewer line inspections show about 20 gallons per minute of groundwater infiltration at 13 locations. The Deer Creek North Interceptor has eight leaks at 15 gallons per minute or 21,600 gallons per day of infiltration. There are also other places that show cracked pipe but are not leaking yet. Supt. Sweitzer is obtaining a price from Insituform to line 2,300 feet of 12” transite pipe. The amount of $300,000.00 was budgeted for slip lining.

**ENGINEER’S REPORT**

Deer Creek Pump Station

James R. Holley & Assoc. is working on the replacement project with Supt. Sweitzer. They plan to visit a pump station that has a similar design. Supt. Sweitzer applied for a grant for this project.

**SOLICITOR’S REPORT**

**COMMUNICATIONS**

The Financial Interest Statements forms were distributed with a completion deadline of May 1.

**ADJOURNMENT**

T. Nadobny moved to adjourn the meeting at 7:37 p.m.

D. Wertz seconded. The motion carried with all in favor.

Prepared by Cindy L. Bosley, Recording Secretary