

MINUTES

SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

May 10, 2017

PRESENT: Mayor Peter W. Schnabel, Fred W. Arbogast, Michael Sharkey, Keith Wills, Diane Kraatz, Richard Buchanan, Stanton Walters, and Ted Nadobny

OTHERS

PRESENT: Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer II, Esq.; David Lipinski, P.E.; John-Paul Whitmore; Nate Kirschman; Tony Myers, Fire Chief; Phil Robinson; Sam and Barbara Albright; Todd Zeigler, Shrewsbury Township Manager

The regular meeting of the Borough Council convened at 7:06 p.m. in the Borough Municipal Building, 35 West Railroad Avenue, with President Buchanan presiding.

CITIZEN'S COMMENTS

Sam and Barbara Albright were present to ask permission to dedicate the Scout workshop built in 2010 in memory of their son, Shaun Albright, who had earned the rank of Eagle Scout and a Silver Palm. Shaun passed away in 2010.

M. Sharkey moved to give approval for the Scout work shop to be dedicated in memory of Shaun S. Albright, with Scout Troop 90 placing a plaque on the building.

D. Kraatz seconded. The motion carried with all voting in favor.

Fire Chief, Tony Myers, gave a presentation on the proposed fire station to be built behind the existing one on the carnival grounds. The cost will be around 5.5 million dollars and when the new station is built, the existing station will be torn down with 25 – 30 parking spaces being added along North Sunset Drive for parking for the Village district. It is hoped the new station will be built in eight years. Fund drive letters are going out soon with these donations being earmarked for the new station.

EMS at Fire Station

Tony stated the fire company is exploring the possibility of having an EMS stationed at the fire hall. There will be a joint meeting of the Borough's Public Safety Committee, Shrewsbury Township, New Freedom and Glen Rock Boroughs since this could impact the Rose Ambulance and Glen Rock Ambulance.

Todd Zeigler, Shrewsbury Township Manager, was present to ask if the Borough wanted to participate in a joint block grant application to update the regional comprehensive plan. They would like to ask for \$40,000.00 and would include Railroad and Glen Rock Boroughs. The maximum award is \$20,000.00 so the difference would come from the four municipalities in 2020 or 2021. It would be an Implemental Plan. Todd was asked whether New Freedom Borough is interested in participating, and he indicated that he would ask.

M. Sharkey moved that the Borough participate with the other three municipalities to update the regional comprehensive plan in the York County Block Grant program. Sol. Rehmeyer was asked to prepare the Resolution to be adopted at the May 24 continuation meeting.

F. Arbogast seconded. The motion carried with all in favor.

Phil Robinson stated he sent updated capacity information to T. Nadobny. New Freedom Borough may plan to increase capacity at the plant to 2.8 MGD. Discussion will continue when T. Nadobny arrives later.

APPROVAL OF MINUTES

The minutes of the April 3 and 12, 2017, meetings were approved by unanimous consent.

APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS

F. Arbogast moved to approve the bill lists: general account check numbers 1444 thru 1496; water account check numbers 1182 thru 1192; sewer account check numbers 1117 thru 1128; highway aid account: check numbers 923 thru 925; and to approve the financial reports for April.

D. Kraatz seconded. The motion carried with all in favor. The PLGIT balances and report of accounts for the Municipal Authority were also included.

APPROVAL OF PAYROLL REGISTER

F. Arbogast moved to approve the April 10 and 24 payroll registers.

K. Wills seconded. The motion carried with all voting in favor.

SUBDIVISION & LAND DEVELOPMENT – D. Kraatz

95 East Forrest Avenue Subdivision/Land Development Plan

Staff looked at this plan on May 9. It addresses the grade and access at this point. It is believed that AutoZone is no longer interested in this parcel and the engineer was asked to remove the oil and battery storage area from the plan. Any new use or subsequent use

at this address will need to go before the Wellhead Protection Committee for review. The solicitor explained that he would contact the developer's counsel to inquire about withdraw of the pending appeal of the Zoning Hearing Board decision under the Wellhead Protection Ordinance and further remind developer's counsel that any proposed use would need to comply with that Ordinance. Staff has tabled the plan and asked that the applicants attend the May 22 Planning Commission meeting for thoughts on the grade and access.

Codes Enforcement

Six permits were issued in April.

Southern Regional Police – Mayor Schnabel and R. Buchanan

The March police report uses the new format. Stewartstown Borough approved the Terms of Continuation in principle and, like Shrewsbury Borough, believes that the intergovernmental agreement amendment does not say what the formula will be. We would like it clarified how the number of PPU's to be purchased by a municipality is determined. New Freedom Borough stated it will not tolerate any changes to the proposed amendments to the intergovernmental agreement or the Terms of Continuation. The Ordinance was received too late in order to advertise it for adoption this evening so the meeting will reconvene until May 24 at 7:30 p.m. at which time the ordinance will be adopted. Stewartstown Borough is scheduling a special meeting to adopt the ordinance before the end of May.

M. Sharkey moved to authorize the advertising of Ordinance #2017-3 to amend and restate the amended and restated joint municipal agreement authorizing intergovernmental cooperation between Glen Rock Borough, New Freedom Borough, Stewartstown Borough and Shrewsbury Borough for the purpose of providing law enforcement services.

F. Arbogast seconded. The motion carried with all voting in favor.

M. Sharkey moved to have the continuation meeting on May 24 at 7:30 p.m.

K. Wills seconded. The motion carried with all voting in favor.

Notice to Exit

Since New Freedom and Glen Rock Boroughs gave notice of exiting at the end of 2018, in order to protect Shrewsbury Borough so we are not left in a bind with the assets and liabilities of the Police Department, notice will be given of withdrawal for the end of 2018. Shrewsbury Borough fully supports the Southern Regional Police Department and notice is only being given to protect the Borough if Glen Rock and New Freedom Boroughs exit. Stewartstown Borough will be doing the same thing. Sol. Rehmyer

advised that this take place in June or July and must be done before October 1. President Buchanan is working on an article for the newsletter.

T. Nadobny entered the meeting at 8:30 p.m.

Public Roads & Lighting – M. Sharkey/Supt. Sweitzer

Med Ed LED Lighting

M. Sharkey arranged for Jim Good to make his presentation at the July meeting.

PennDOT North Main Street Paving/Driveway Removal

Supt. Sweitzer spoke with both property owners of 127 and 135 North Main Street to let them know the scope of work in connection with removing the ramps and installing straight driveways. A right-of-way agreement needs to be prepared for both as well as discussing how much they are responsible to pay. In order to blend the existing driveway with the road, we will be outside of the right-of-way. The engineer was asked to produce drawings that could be used to seek temporary construction easements from the property owners.

Traffic Calming

Supt. Sweitzer arranged for a Traffic Calming class for Tuesday, September 26 from 8:00 a.m. to 3:00 p.m. at our municipal building. LTAP will put the class on; lunch will be provided. Notice of the class will be placed in the next newsletter.

S. Walters entered the meeting at 8:35 p.m.

Street Sweeper

The street sweeper finished on April 14. The total cost was \$6,095.00; the amount of \$6,000.00 was budgeted.

Water & Sewer – T. Nadobny and Supt. Sweitzer

Phil Robinson

T. Nadobny stated he would like to meet with the Committee next week and then meet with Phil.

Deer Creek Interceptor Meters

The new pressure sensor for the South Deer Creek portable flow meter was installed on May 3. The original pressure sensor was not recording flow accurately and was sent back on March 21. As far as customer service, T. Nadobny stated he met with the vendor and told him about our problems and the customer service seems to have improved. There were some peaks in the north meter and T. Myers stated he received a call from The York Water Company who asked if there was a fire here as their water flows showed a marked decrease. It turns out that Johnson Controls was flushing hydrants and maybe some of this water went into the sewer system.

Essex Circle Drive

Fitz & Smith arrived on site on April 10 to resume the sewer project to install 280 feet of sewer line from Culpepper Road to South Main Street. Since April 10, 160 feet of pipe has been installed. The road will also be restored temporarily until final restoration can be made in 2018 or 2019. The deadline is June 30th, and the engineer has reminded the contractor of it.

Sewer Replacement 2018

As part of the Exit 4 upgrade, all utility representatives affected met on April 12. The project will begin in August, 2018. We have 994 feet of ten inch pipe that has dips, separated joints, and misalignment. PennDOT's engineer, Gannett Fleming, is designing the pipe profiles and manhole inverts.

Weather Station

T. Nadobny presented two quotes for rain gauges. One is for \$765.00 and one for \$1,575.00 that includes WiFi remote monitoring system and has a solar panel for recharging.

T. Nadobny moved to approve the \$1,575.00 Onset rain gauge.

S. Walters seconded. The motion carried with all voting in favor.

Public Lands, Buildings and Finance – F. Arbogast

Earth Day Clean Up

B. Sweitzer stated S. Walters' church, The Church of Jesus Christ of Latter-Day Saints, worked to clean up at the park in the rain.

ENGINEER'S REPORT

2017 Water Work

The water mains and lines will be replaced on East Linden Avenue, North Highland Drive, and South Sunset Drive. The survey work and the existing condition plans are complete. The project should go out for bids in about two weeks and can be awarded at the July meeting. Eng. Lipinski included in the contract that the work needs to be done within 90 days and then damages will start 30 days after that. Since PennDOT will be repaving Main Street in 2018, and, if permitted, we are requesting to open cut the water connection instead of boring, which will be a significant cost savings.

PennDOT Main Street Project

The survey work and existing condition plans are complete. After the water project work is out for bid, Eng. Lipinski's office will work on the highway occupancy permits for Linden Avenue and the two driveway ramp removals. They will also work on the North Main Street slope issue between Linden and Walnut Avenues to see if the grades and curb lines can be adjusted to reduce the slope and not create a drainage or access problem.

Essex Circle Drive

Fitz & Smith will have the work finished by May 26.

Lutheran Home Sewer – Zimmerman Building

The Borough and Authority will need State and Federal permits and Eng. Lipinski's office is evaluating boring the crossing instead of normal open-cut excavation. Boring is more expensive but no temporary road will need to be constructed to make the crossing. The problem is sealing off the main and casing pipe so the wetlands are not drained. DEP and the U.S. Army Corps of Engineers want to assure that the proposed design will not impact the jurisdictional wetlands.

Deer Creek Pump Station Flow Analysis

Thanks to T. Nadobny, customer service has improved. The ultrasonic sensor appears to be more consistent and reliable than the in-line A/V sensor. The ultrasonic sensor only provides depth of flow. With the very low flows in the south interceptor, the flow information is erratic but you can draw some conclusions from the data. Typically, the eight inch pipe is flowing two inches deep. The north interceptor flow meter should remain in place to obtain additional information for several months but the south interceptor can be relocated to another location that requires monitoring.

Johnson Controls

The stone access drive from Route 851 to the Authority's manholes as required by the approved plan was installed.

MS4 Cost Share Scenarios

Four scenarios were received from The York County Planning Commission for funding. The Borough is not currently classified as an MS4 municipality but when the five year permit is up in 2023, we could be at that time. The Borough had planned to participate in the meetings but we do not wish to pay an annual fee if we aren't required.

F. Arbogast moved that the Borough opt out at this time because of the financial responsibility and to continue to be an observer and attend meetings if we are able. M. Sharkey seconded. The motion carried with all in favor.

SOLICITOR'S REPORTThird Amended Shrewsbury Sewer Agreement

The Water and Sewer Committee will be meeting reviewing the information from Phil, who is aware of New Freedom Borough's position, as discussed last month.

Potential Liquor Referendum

This item will be on the May 16 Primary ballot. Sol. Rehmeyer gave a synopsis of the number and types of licenses as part of his report.

Police Agreement

Sol. Rehmeyer will advertise the ordinance to adopt the amendments to the joint municipal agreement as discussed earlier for adoption at the May 24 continuation meeting.

Shrewsbury Township Ordinance Requiring the Closure and Capping of Wells in the Wellhead Protection Overlay District

The Township's solicitor has provided some input for inclusion in the ordinance.

Stewartstown Railroad and Omega Rail Management

No response has been received from the letters sent a year ago requesting information. Past due notices arrive regularly, but most are inaccurate or inconsistent.

Public Safety, Welfare and Personnel – F. Arbogast and S. Walters**CPR and First Aid**

The class will be held on May 25 from 9:00 a.m. to noon.

EMA

SCEMA is official as of tonight. Paperwork is being filed naming S. Walters as the Regional EMA.

Secretary's Report – C. Bosley**June York County Boroughs Association Meeting**

The June 22 meeting will also include for a limited number of folks a tour of The York Water Company filtration plant.

York Adams Tax Bureau – M. Sharkey

An amount of \$3,359.18 will be received shortly which is a refund of 2016 operating fund excess of income over expenditures.

Subdivision, Land Development & Zoning – D. Kraatz**Planning Commission/Regional Planning Commission****LGAC Meeting**

S. Walters reported he attended the Monday evening meeting and in addition to reviewing several municipal plan changes, the County's comprehensive plan was discussed. The next meeting will take place at the 911 center.

UNFINISHED BUSINESS**Sidewalks**

K. Wills is investigating programs and grants available for the sidewalk upgrades.

NEW BUSINESS**Security Cameras Municipal Building**

A quote was obtained from Crime Intervention Alarm to replace the existing camera in the hallway with a high definition camera and also to place a camera outside the front entrance that would also encompass the payment box. The price of the cameras is \$1,250.00 and includes hardwiring and installation.

T. Nadobny moved to purchase two cameras at a cost of \$1,250.00 each plus the monthly service fee of \$50.00.

K. Wills seconded. The motion carried with all in favor.

COMMUNICATIONS

ADJOURNMENT

The meeting was recessed at 9:46 p.m. with the meeting continuing on May 24 at 7:30 p.m.

Submitted by Cindy L. Bosley, Sec.