

## MINUTES

### SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

MARCH 14, 2007

PRESENT: Richard R. Buchanan, Michael R. Caum, Thomas D. Metz,  
Michael W. Ridgely, Peter W. Schnabel, Christopher M. Skoglund and  
Eric W. Stoley

#### OTHERS

PRESENT: Jeffrey L. Rehmeier, II, Esq.; James R. Holley, P.E.; Brian L.  
Sweitzer, Supt. of Public Works, E. Michael Lee of Codes  
Enforcement; Fire Chief Tony Myers; Keith Wills

The regular meeting of the Borough Council convened at 7:30 p.m. in the Borough Municipal Building, 35 West Railroad Avenue with President Schnabel presiding.

#### **CITIZEN'S COMMENTS**

Keith Wills, representing the Valley View Grove development, stated the residents have heard nothing from the developer regarding the retaining walls or the pond.

Eng. Holley stated they have left messages at Cornerstone with no return phone calls. Mike Lee stated Cornerstone is aware of the issues and he will try to get a time line as to when the problems will be corrected. Eng. Holley's office will contact the DEP hydrogeologist to see when their office plans to look at the pond. Keith said the pond has water in it almost constantly. Keith is also concerned about the vegetation that lies behind the retaining walls as the property owners can't get behind the wall to mow without trespassing on neighbor's properties. The developer will be informed they need to mow the area around the pond and behind the retaining walls until the pond is dedicated to the homeowner's association and the walls are corrected.

Sol. Rehmeier was asked to send cornerstone a letter with those instructions.

#### **PRESENTATION OF CERTIFICATES OF APPRECIATION**

Fire Chief Tony Myers presented the Borough and Cindy Bosley with certificates of appreciation.

### **APPROVAL OF MINUTES**

M. Caum moved to approve the minutes of the February 14 meeting.  
T. Metz seconded. The motion carried with all in favor.

### **APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS**

M. Ridgely moved to approve the December report of accounts.  
C. Skoglund seconded. The motion carried with all in favor.

### **BILL LIST**

The bill list was presented for February. General account: check numbers 8205 thru 8254; Water account: check numbers 3744 thru 3752; Sewer account: check numbers 3697 thru 3707; Highway Aid: check numbers 740 thru 742.

M. Ridgely moved to approve the bill list for February.  
E. Stoley and T. Metz seconded. The motion carried with all in favor.

### **SUBDIVISION AND LAND DEVELOPMENT BUSINESS**

#### **REPORTS**

**Codes Enforcement** – E. Michael Lee

Sign at American General

Mike reported the sign on the rear of the building facing I-83 has been removed.

Day Care at 2 South Park Street

Mike reported the dead trees are scheduled to be replaced and the owner has done some of the work that is required.

### **EXECUTIVE SESSION**

An executive session was called at 7:58 p.m. to discuss personnel issues. The meeting was reconvened at 8:45 p.m.

## **Water & Sewer** – Richard R. Buchanan

### **Keeny Well Update**

Drilling of the monitoring well will have to wait until the ground dries out or freezes in order to gain access.

### **Monitoring Wells**

The four monitoring wells will be drilled next week as part of the Wellhead Protection Grant.

### **Dover Borough Sewer Inspection**

Dover Borough has requested our services to flush and televise a portion of their sewer system. Other municipalities have requested our rates as well. The Public Works Department will perform small jobs that do not compromise the Department's work schedules.

### **Mandatory Water Connection**

B. Sweitzer has all the measurements even though four home owners have not responded to our letters. Hopefully, next month the measurements can be given to Eng. Holley's office for preparation of the bid advertisement for installation of the water lines.

### **Certified Inspector for Water and Sewer Laterals**

Labor and Industry regulations require the inspections of the laterals from the homes to the connection at the main to be done by a certified inspector under the new UCC regulations. Once we have confirmation from Mike Lee, Brian Sweitzer will work to become certified.

## **Public Roads & Lighting** – Christopher M. Skoglund

### Market Square Traffic Study

The study performed by TRG revealed there is only one direction where an advanced left-turn lane meets the requirements and that is eastbound. This widening is already permitted and will be paid by the developer of the shopping center on Constitution Avenue.

### Tree at 311 West Forrest Avenue

The evergreen tree at this address was minimally trimmed by the property owner and needs to be trimmed better. The utility box is on the edge of the clear sight triangle and is not a factor.

Another letter will be sent to the property owner.

### Street Inspection

A tour of the streets will start on Saturday, March 24 at 8:00 a.m.

### Resolution for YMCA Banner

C. Skoglund moved to approve Resolution #2007-2 allowing a banner to be placed across South Main Street for their Healthy Kids Promotion.

E. Stoley seconded. The motion carried with all in favor.

### Turning Lane Eastbound on West Forrest Avenue

A complaint was recently received that motorists are making two lanes eastbound on West Forrest Avenue near the traffic signal. Council had requested a traffic study and to install a left-turn lane, parking would be lost on both sides of the street and Council did not want to lose the parking spaces. A sign posting one lane will not be erected.

A letter will be sent to the complainant.

### Drainage Problem on East Clearview Drive near Main Street

A property owner has a drain opening onto East Clearview Drive near Main Street. The downspout was disconnected from the drain by the Public Works Department two years ago but the sump pump still empties from this opening. The home

owner will be contacted that the water can no longer drain out into the street which causes freezing conditions in winter at the intersection.

## **Public Lands & Buildings and Finance** – Michael W. Ridgely

### **Holiday Decorations**

Met Ed requires twelve inches of separation between the holiday banner and the Met Ed pole which means the Borough has to purchase a 24" x 60" banner instead of a 30" x 60" banner with a different bracket. The price is \$648.00 more for 24 banners due to the different banner brackets.

M. Ridgely moved to spend \$3,660.00 for the 30" x 60" banners including brackets for the holiday decorations contingent upon the Agreement with Met Ed being signed.

C. Skoglund seconded. The motion carried with all in favor.

### **Bonus Program**

M. Ridgely moved to approve the bonus program as outlined in his proposal of last December based on the years of service.

C. Skoglund seconded. The motion carried with all in favor.

## **ENGINEER'S REPORT**

### **Fluoride**

If the Borough is forced to add Fluoride to the water system, several of the pump stations needs to be enlarged to allow room for storage and containment. Eng. Holley's office performed a cost study for the yearly cost, initial equipment cost and engineering costs.

## **SOLICITOR'S REPORT**

### **Deer Creek Buffer Agreement**

Some revisions were made to the Memorandum of Understanding by E. Stoley. This will be discussed further next month.

### I-83 Rest Stop

Modifications to the Agreement were received from Counsel Sharp. PennDOT will pay for 25 sewer EDUs and is currently using 18. This will be discussed further next month.

### **Public Safety, Welfare and Personnel** – Michael R. Caum

#### Employee Handbook

Sol. Rehmeier's office was asked to review the current handbook and update it as needed.

#### **Secretary's Report** – Cindy L. Bosley

#### Trash on Bank across from Shrewsbury Square Shopping Center

The owner of the shopping center has cleaned up the trash on the bank. They have been notified to clean up the area to the rear of the shopping center below the retaining wall.

#### **York Adams Tax Bureau** – Thomas D. Metz

T. Metz will attend the April meeting.

#### **Subdivision, Land Development and Zoning** – Eric W. Stoley

#### **Regional Planning Commission** – Eric W. Stoley

#### **Southern Regional Police** – Richard R. Buchanan

Vandalism is down due to the cold weather. Arbitration is set for May 31. Communities in Vermont interested in establishing a regional police force

contacted Pennsylvania because of the number of regional police departments and DCED referred them to the Southern Regional Police Department to visit.

### **UNFINISHED BUSINESS**

### **NEW BUSINESS**

### **OTHER BUSINESS**

### **COMMUNICATIONS**

- 1) We received word the grant to purchase the John Deere Gator with broom kit in the amount of \$14,835.00 was awarded.
- 2) Invitation to attend a regional meeting sponsored by the York County Planning Commission to launch their Community Connection program on March 29 at the Grace United Methodist Church on Plank Road
- 3) Housing Task Force meeting sponsored by the Healthy York County Coalition on March 29 in York.

### **ADJOURNMENT**

C. Skoglund moved to adjourn the meeting at 10:07 p.m.  
M. Caum seconded. The motion carried with all in favor.

Submitted by,  
Cindy L. Bosley, Secretary