

MINUTES

SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

January 8, 2025

PRESENT: Mayor Mike Sharkey (Zoom), Kelly Gillispie, Michael Weaver,
Terrence Blomquist, Ted Nadobny, Ken Thomas, and Fred Arbogast

OTHERS

PRESENT: Brian L. Sweitzer, Manager; Jeffrey L. Rehmyer, II, Esq.;
Richard Buchanan; Erica Rearich (Zoom); Kim Butcher (Zoom), Brad Dauberman
Shrewsbury Fire Company Fire Chief

The regular meeting of the Borough Council convened at 7:02 p.m. in the Borough municipal building, 35 West Railroad Avenue, with Council Vice President Ted Nadobny presiding.

APPROVAL OF MINUTES

The minutes for the December 11 meeting minutes were approved by unanimous consent by those who were at the meeting.

APPROVAL OF EXPENDITURES

K. Thomas moved to approve the expenditures for December as presented by the Secretary: General check numbers 5817 thru 5866 for a total of \$112,588.51; Water check number 2520 thru 2526 totaling \$802,150.58; Sewer check numbers 2202 thru 2208 totaling \$89,204.29; Highway Aid: none.

F. Arbogast seconded. The motion carried with all voting in favor.

APPROVAL OF PAYROLL REGISTER

K. Thomas moved to approve the December 9 (\$16,014.02) and December 23 (\$31,946.65) payroll registers as presented by the Secretary.

F Arbogast seconded. The motion carried with all voting in favor.

SUBDIVISION AND LAND DEVELOPMENT BUSINESS

Borough Manager Brian Sweitzer met with Saubel's regarding the stores parking lot. The parking lot currently has a 15% grade they would like to get the grade to 4% with added retaining walls and sidewalks. The process will start with Saubel's meeting with all the Borough committees involved.

Codes Enforcement

The report for December was received.

514 South Main Street Enforcement Notice

The resident continues the efforts to clean up the property. Codes Enforcements is continuing to monitor the status. Because there is progress, it was suggested by the Borough Manager, Codes Enforcement, and Solicitor that more time be allowed. Council concurred by unanimous consent.

Southern Regional Police Department

The Southern Regional Police Commission meeting was moved until January 21. The police hours for Glen Rock are being tracked and a discussion will be held at the January 21 meeting.

Fire Chief Report

Fire Chief Brad Dauberman reported on the volunteer tax credit program. In 2023 they had eight members participate in program. In 2024, they had 13 members participate in the program. The fire company has gained 8 new members from Shrewsbury Borough and Shrewsbury Township in 2024.

K. Thomas made a motion to approve the Volunteer Fire Tax Credit listing.

M. Weaver seconded. The motion carried with all voting in favor.

F. Arbogast abstained from voting due to a conflict of interest.

EMA Report**Water & Sewer****Water Line Project Invoice**

Borough Council approved \$795,969 in December to be paid to Doli Contractors for last year's water project. Doli submitted the application for \$824,377. The \$28,408 discrepancy is for blacktop amounts on East Forrest Ave where the blacktop had to match the existing 12" thick blacktop per Penn Dot. Borough Manager Sweitzer will continue to work on the differing amounts.

Wellhead Protection Committee

The Committee reviewed the latest version of The Emergency Response Plan. The Committee does not agree that AutoZone should be entitled to a one-week advanced notice prior to an

inspection. Rather, they believe that AutoZone should be ready for an inspection and be able to prove compliance with the plan, even without notice. Members of Council concurred that a one-week notice should not be part of the plan. Solicitor Rehmeier will present the Committee's concern about the notice in advance of inspection to the property owner and AutoZone.

Public Roads & Lighting

Mount Airy Road Traffic Study

Shrewsbury Borough resident and former Councilman Eric Stoley discussed the possibility of lowering the speed limit on Mount Airy Road in Shrewsbury Borough for safety purposes. PA Dot started a traffic study in December. The current speed is 45MPH and any reduction to 35 MPH or less would require the Borough to maintain the speed limit signs per PA Dot regulations. The study results will be available for the February meeting.

Greenmount Avenue One-Way Request

A resident from Lillian Court requested that Greenmount Avenue become a one-way street. The Borough office sent letters to 50 residents for their feedback for making the street one-way.

Southern Regional License Plate Readers

Shrewsbury Township will discuss at their January meeting. The Borough needs an approval letter from Shrewsbury Township since they are the permittee for the Mount Airy and East Forrest signal light that is a location of one plate reader. There is one plate reader in Shrewsbury Borough.

M. Weaver moved to approve the installation of the plate reader in the Borough.
K. Gillispie seconded. The motion carried with all voting in favor.

Public Lands, Buildings and Finance

Paul Smith Library Update

Richard Buchanan reported there is no update on the library. Tom Metz from Senator Kristin Phillip-Hill's office is working on the State requirements.

Sale of F550 Truck

The F550 Truck was sold for \$10,000. The buyer was unable to be contacted through phone and email. The account was reported to Municibid and removed. Borough Council would like to post on Municibid again. Borough Council approved the posting of the Truck for sale.

ENGINEER'S REPORT

SOLICITOR'S REPORT

Resolution #2025-01 Setting Short Term Rental Licenses and Inspection Fees

Resolution pertains to initial inspection fee of \$100.00. If the property fails initial inspection or annual inspection, then the reinspection fee shall be \$75.00. Sidewalk inspections were added to the inspection checklist.

F. Arbogast moved to adopt Resolution #2025-1.

T. Blomquist seconded. The motion carried with all voting in favor.

Resolution Creating the Office of Borough Manager

A draft Ordinance was prepared for Council members to review for February's meeting.

2025 Bidding Threshold Increase

- Purchases and contracts below \$12,900 require no formal bidding or written/telephone quotations
- Purchases and contracts between \$12,900 and \$23,800 require three written/telephone quotations
- Purchases and contracts over \$23,800 require formal bidding

Employee Handbook

The Solicitor will be implementing suggestions to the Employee Handbook in conjunction with a comprehensive review of it, in the coming months.

Public Safety, Welfare and Personnel

Secretary's Report

2024 Audit

The audit will start on January 20.

Statement of Financial Interest are in Council's packets. Deadline to turn in is May 1, 2025.

2024 Budget

K. Thomas gave brief synopsis of the final 2024-year end budget figures.

York Adams Tax Bureau
UNFINISHED BUSINESS

Issue Control Sheet

M. Sharkey would like to get the Comcast Franchise Agreement finalized.

B. Sweitzer will request additional information on Wastewater Treatment Plant Project.

NEW BUSINESS

Reappointments:

- Denny Wertz-Municipal Authority term to expire 01/01/30
- Richard Buchanan-Wellhead Protection term to expire 01/12/29
- John Speights-Zoning Hearing Board term to expire 01/01/28
- Nelson Alpaugh-Zoning Hearing Board term to expire 01/01/28

M. Weaver moved to approve the reappointments.

T. Blomquist seconded. The motion carried with all voting in favor.

Executive Session was called at 7:42pm.

At 7:42 p.m., Fred Arbogast requested an Executive session to discuss a personnel matter. Vice-President of Council, Ted Nadobny announced that Council was entering into an Executive Session for that purpose.

At 8:25 p.m., Council concluded the Executive Session. At that time, Fred Arbogast gave an update from the Public Safety, Welfare and Personnel Committee. He explained that there was an opportunity to rehire Baron E. Matthews, Jr. into the Public Works Department. He left the Department about 5 years ago to work with his son, but indicated recently that he would very much like to return. Mr. Matthews left his employment with Shrewsbury Borough on good terms. Having Mr. Matthews rejoin the Public Works Department would be beneficial to the Borough.

Accordingly, Fred Arbogast moved, and Terry Blomquist seconded, to authorize the Borough Manager to rehire Baron E. Matthews, Jr. as a member of the Shrewsbury Borough Public Works Department, recognizing his prior service and within the parameters of the adopted budget. The motion passed unanimously.

COMMUNICATIONS

Election time is approaching. F. Arbogast and K. Thomas are up for re-election. F. Arbogast stated that he is not running for Council when his term is up. Mayor Mike Sharkey position is up for re-election. The time frame to begin circulating election petitions is February 18 through March 11.

ADJOURNMENT

M. Weaver moved to adjourn meeting at 8:28 p.m.

K. Gillispie seconded. The motion carried with all voting in favor.

Submitted by Angela M. Baldwin, Sec.