

MINUTES

SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

NOVEMBER 9, 2011

PRESENT: Mayor Peter W. Schnabel, Carl W. Munch, Michael W. Ridgely, Christopher M. Skoglund and Jason J. Traband

OTHERS

PRESENT: Jeffrey L. Rehmeyer, II, Esq.; David Lipinski, P.E.; Brian L. Sweitzer, Supt. of Public Works; Barb Krebs of the York Daily Record; Larry Zimmerman, Shrewsbury Events Committee; Phil Robinson; Nate Kirschman

The regular meeting of the Borough Council convened at 7:30 p.m. in the Borough Municipal Building, 35 West Railroad Avenue, with President Ridgely presiding.

CITIZEN'S COMMENTS

APPROVAL OF MINUTES

The minutes of the October 12 meeting were approved by unanimous consent by those who were at the meeting.

APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS

C. Skoglund moved to approve the revised report of accounts for September.

C. Munch seconded. The motion carried with all in favor.

C. Skoglund moved to approve the expenditures and report of accounts for October.

C. Munch seconded. The motion carried with all in favor.

BILL LIST

The bill list for October was presented: General account: check numbers 10814 thru 10865; Water account: check numbers 4653 thru 4667; Sewer account: check numbers 4386 thru 4405; Highway Aid: check number 848.

C. Skoglund moved to approve the October bill list.
 J. Traband seconded. The motion carried with all in favor.

PAYROLL REGISTER

C. Skoglund moved to approve the October 3, 17 and 31 payroll registers.
 J. Traband seconded. The motion carried with all in favor.

SUBDIVISION AND LAND DEVELOPMENT BUSINESS

Heathcote Glen II Sewer Easement

A condition for approval of the preliminary plan was a second sewer easement for Phase II that will be linked to Phase I as part of the chain of title. The easement was signed and notarized and will be recorded by Sol. Rehmeier.

C. Skoglund moved to acknowledge the preparation, signing, and recording of the second sewer easement.
 C. Munch seconded. The motion carried with all in favor.

Southern Regional Police Department – Mayor Schnabel

Mayor Schnabel gave the final \$1,230,362.00 (2012) budget breakdown as follows:

Shrewsbury Borough – down 8.2% for a contribution of \$485,689.00
 New Freedom Borough – up 1.32% for a contribution of \$509,250.00
 Glen Rock Borough – up 4.27% for a contribution of \$235,423.00

Shrewsbury Borough's share is 39.4% of the budget
 New Freedom Borough's share is 41.3% of the budget
 Glen Rock Borough's share is 19.1% of the budget

Codes Enforcement –

Mike Lee relayed to the Secretary prior to the meeting that the roof at the Stewartstown Train station has been completed and that he is investigating complaints on Onion Boulevard for overgrown weeds and accumulation of junk.

Mr. Tire Wellhead Protection Requirements

B. Sweitzer relayed that the corrections to the storm inlet were made and he inspected the work today, which is satisfactory.

Water & Sewer – Brian L. Sweitzer

The agenda items for the water rate increase and agreement with PennDOT for payment of water and sewer EDUs will be tabled until next month.

SRBC Blouse Well and Smith Well

The Susquehanna River Basin Commission has begun to review the test plan which must be completed before the 48 hour pump test can be scheduled.

Sewer Line Televising

The Public Works Department is televising sewer lines that have never been televised before. The goal is to finish televising all of the lines before the end of the year. Next year, all of the infiltration/inflow possibilities will be televised with plans of formulating a pipe replacement project for 2021 and 2013. All interceptor lines will be televised. Most of the lines are located in Shrewsbury and Hopewell Townships. The projects will be paid from the accumulated capital projects monies.

Public Roads & Lighting – Brian L. Sweitzer

Crack Sealing

The crack sealing work is finished for this year. Next year, the following streets will be crack sealed: West Forrest Avenue, Morgan Drive, Hackney Lane, Shetland Drive, Brookview Drive, Greenview Drive, Raypaula Drive, Skyview Drive, Woodland Drive, and Gatewood Drive.

West Clearview Drive Storm Sewer

The pipe crossing on West Clearview Drive from the Heathcote Glen development to Eyster's property (50 West Clearview Drive, former AMP property) is undersized. During heavy rains, the rainwater crosses the road instead of through the pipe under the roadway. The size of the pipe under West Clearview Drive needs to be increased and the channel on Eyster's property would have to be adjusted with the swale being recontoured for a distance of about 200 feet. A PennDOT highway occupancy permit will be necessary. Sol. Rehmeyer will look at the title records to see if there is an easement on Eyster's property. If not, an easement will need to be established. Eng. Lipinski and B. Sweitzer will work on getting an estimate on materials, time, and other costs involved.

October Snow Storm

There were some issues from the storm. The contracted operator was late to his route due to problems with the truck and snow plow set-up. The 92 truck was down due to an electrical fire, and residents' driveway grates or matting were plowed into their yards.

C. Skoglund commended the Public Works Department for the excellent job done with short notice for preparation.

2013 New Truck

B. Sweitzer included the truck fleet inventory with mileage and repair costs. We should plan to replace the 1992 F700 in 2013 at a cost of approximately \$100,000.00.

Public Lands & Buildings and Finance – Christopher M. Skoglund

With the savings in the police budget line, C. Skoglund will start budgeting for the new truck in 2012.

Holiday Tree

John Shelley Nursery is going out of business and offered free trees to municipalities. B. Sweitzer stated he and two arborists are going to look at the

trees and there would be a cost to transport the tree. The current tree is diseased and will be removed at the time a new tree is brought in to be planted.

C. Skoglund moved to allow B. Sweitzer to obtain a holiday tree replacement at his discretion to include some transportation costs.

C. Munch seconded. The motion carried with all in favor.

ENGINEER'S REPORT

Stormwater Management Ordinance

The model ordinance presented by the County will move forward. Some adjustments will be made for smaller projects to lighten the burden to create stormwater management.

Flood Insurance

Eng. Lipinski stated he is still trying to obtain the appropriate form from the overburdened FEMA office due to the September flooding.

Road Surface Heathcote Glen I

The binder course on the roadways in this phase was installed about five years ago. The development is about 25% built out and there is concern about the condition of the binder course. Possibilities would be to have the developer install the final wearing course and then require escrow accounts or bonds by the builder for any damage done to the street or curb when a home is built. The letter of credit could be increased by a certain percentage to cover increased costs for installation of the final wearing course if the current letter of credit is not sufficient.

SOLICITOR'S REPORT

Earned Income Tax Ordinance

C. Skoglund moved to adopt Ordinance #2011-1.

J. Traband seconded. The motion carried with all in favor.

Sump Pump Ordinance

A draft ordinance was prepared and submitted for review.

21 South Hill Street

A plan will be submitted at the end of the month for the staff review meeting.

92 Skyview Drive

A complaint was filed with the magistrate for the violations at the property.

Delinquent Accounts

Sol. Rehmeier asked for authorization to send letters to a few delinquent accounts threatening a Sheriff's Sale if payment is not made in full.

C. Skoglund moved to authorize the sending of a letter to the delinquent customers prior to proceeding toward a Sheriff's Sale.

C. Munch seconded. The motion carried with all in favor.

Public Safety, Welfare and Personnel

Secretary's Report – Cindy L. Bosley

Tree Lighting Ceremony

The Shrewsbury Events Committee suggested a change in the date for 2012 to the first Thursday night in December at 7:00 p.m. Council felt a weekend night would be better attended. The ceremony for 2012 will be on the first Saturday at 7:00 p.m. The event will be geared toward attracting more children.

York Area Tax Bureau

Subdivision, Land Development & Zoning

Planning Commission/Regional Planning Commission

Resignation of Todd Grove

A letter was received from Todd Grove that he is resigning as the Borough's representative on the Regional Planning Commission. With the passing of Erek Gass, Paul Solomon volunteered to submit the joint 2012 meeting advertisement. There is no representative from Glen Rock or Railroad Boroughs, New Freedom Borough withdrew a few years ago. This will be discussed further next month. There is around \$9,000.00 in the checking account.

UNFINISHED BUSINESS

NEW BUSINESS

The issue control sheet was reviewed and updated.

Redistricting

Mayor Schnabel reported a new legislative district will be added whereby Shrewsbury Borough could be shifted to another district that would include areas to the east of the Borough. A meeting was held earlier today with Rep. Miller to see what can be done to protect us so we can still be part of Rep. Miller's district and remain connected to the other communities of interest in this area.

COMMUNICATIONS

Fall Fest

M. Ridgely stated a vendor asked about closing Main Street for the Fall Fest. It was the consensus of Council that the street not be closed because it is too vital of a street to close it for that long. It is also the detour for I-83.

ADJOURNMENT

The meeting was adjourned at 9:12 p.m.

Submitted by,
Cindy L. Bosley, Sec.