

MINUTES

SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

NOVEMBER 13, 2013

PRESENT: Mayor Peter W. Schnabel, Fred W. Arbogast, Richard R. Buchanan, Carl W. Munch, Michael W. Ridgely, Michael G. Sharkey, Christopher M. Skoglund, and Eric W. Stoley

OTHERS

PRESENT: Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer, II, Esq.; David Lipinski, P.E.; Larry Zimmerman; Nate Kirschman; Michael Sacilotto; John Davey; Emily Gloeckner and Allison Rodgers from Girl Scout Troop 20532; Brian Parrish

The regular meeting of the Borough Council convened at 7:34 p.m. in the Borough Municipal Building, 35 West Railroad Avenue, with President Ridgely presiding.

CITIZEN COMMENTS

Emily Gloeckner and Allison Rodgers, Silver Award candidates from Girl Scout Troop 20532, made a presentation on repairs and renovations needed at Charles Sweeney Park. The work includes refurbishing the merry-go-round, adding a new balance beam, sanding and applying new paint on the monkey bars, teeter totters and on all of the baby toys. Some parts of the equipment need to be replaced and some graffiti should to be removed. Supt. Sweitzer estimates the cost of the equipment replacement to be around \$2,600.00 or less if the sales representatives feel that certain parts can be replaced only. It was suggested that True Value and Home Depot be approached to see if a discount on supplies can be given. The work will be done next spring.

M. Sharkey moved that the work be budgeted for playground improvements not to exceed \$3,000.00.

E. Stoley seconded. The motion carried with all in favor.

Brian Parrish, 89 East Forrest Avenue

Mr. Parrish was present to discuss a proposed Dunkin Donuts with a separate building for flex retail use at 89 East Forrest Avenue. Mr. Parrish was told to proceed in accordance with the

Borough's ordinances and that this property is in a Zone 2 of the Wellhead Protection zone which requires certain clearances, including absolutely clean fill to be brought in with grading being no higher than six feet. There was concern over another access along the northern side of Route 851.

APPROVAL OF MINUTES

The minutes of the October 9, 2013, meeting were approved by unanimous consent by those who were at the meeting.

APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS

C. Skoglund moved to approve the September expenditures and report of accounts.
C. Munch seconded. The motion carried with all in favor.

C. Skoglund moved to approve the October expenditures and report of accounts.
E. Stoley seconded. The motion carried with all in favor.

BILL LIST

The bill list for October was presented: General account: check numbers 11906 thru 11946 ;
Water account: check numbers 5051 thru 5064; Sewer account: check numbers 4719 thru 4730;
Highway Aid: check numbers 875 thru 877.

C. Skoglund moved to approve the October bill list.
R. Buchanan seconded. The motion carried with all in favor.

PAYROLL REGISTER

C. Skoglund moved to approve the October 14 and 28 payroll registers.
F. Arbogast and M. Sharkey seconded. The motion carried with all in favor.

SUBDIVISION AND LAND DEVELOPMENT BUSINESS

Members 1st Time Extension Request

Kimco Realty Corporation is requesting a time extension for final land development approval until the January Council meeting.

E. Stoley moved to grant the time extension requested by Kimco Realty Corporation for the Members 1st Credit Union land development plan.

R. Buchanan seconded. The motion carried with all in favor. They will be told the meeting is on January 6.

Southern Regional Police Commission – Richard R. Buchanan and Mayor Schnabel

R. Buchanan highlighted the September police report. The budget was reviewed which shows the Borough's net payment for 2014 at \$483,417.00 with Stewartstown Borough's buy-in payments (over the next four years).

Mayor Schnabel arrived at the meeting at 8:22 p.m.

Intergovernmental Agreement Amendment

With the joining of Stewartstown Borough to the police commission, a new intergovernmental agreement was prepared by the four Council presidents. The new agreement calls for two representatives from each Borough as opposed to three previously. The agreement now needs to be approved on each municipal level. Mayor Schnabel stated the four Council presidents did a good job and he supports the agreement as written.

C. Skoglund moved to adopt the intergovernmental agreement developed to bring Stewartstown Borough into the police department.

E. Stoley seconded. The final numbers need to be added and will be attached to the last page.

C. Skoglund amended the motion that the final numbers will be included later.

E. Stoley agreed to the amendment. The motion carried with all in favor.

The funding formula can be reviewed in the future.

Codes Enforcement – Keith Hunnings

Keith issued four permits in October and handled complaints for grass, noise, junk, and groundhogs. The building at 406 North Main Street is going to be used by APR Supply which is a wholesale plumbing supply company. Michael Sacilotto, owner of 502 and 504 South Main Street, and John Davey were present regarding an application for an ATV dealership in

the rear of the building where the thrift store is located. This would involve assembly of new ATVs. Keith stated he just received the application.

Water & Sewer – Richard R. Buchanan

Woodland Tank

Mid-Atlantic Storage Systems completed the exterior repairs to the tank that included cleaning the tank with pressure washers and a chemical wash, resealing all tank seams and installing protective bolt caps on nuts and washers. The cost was \$35,831.00.

Recommendation of Payment

E. Stoley moved to pay the amount of \$35,831.00 to Mid Atlantic Storage Systems, Inc. as recommended by Eng. Lipinski.

R. Buchanan seconded. The motion carried with all in favor.

AutoZone Wellhead Protection Meeting

The Committee met on October 30 and the list of corrections include: a sprinkler/fire suppression system, operation and maintenance plan for the storm water facility, containment of the used motor oil with a concrete dike, fire alarm to notify managers, a daily inspection log to include storm water fluid precautions and review of plan by Fire Chief Myers. The zoning hearing will be on December 12.

Grease Trap Fines to New Freedom Borough

New Freedom Borough sent a letter stating that under §8.03 of the February, 1993, agreement, any fines or penalties recovered from third parties shall be paid over to New Freedom Borough upon receipt.

The fine money will be sent to New Freedom Borough to be used to offset costs at the plant. A letter will ask for demonstration as to how the money tracks through and how the Borough will see the overall benefit from payment of the fine money.

Public Roads & Lighting – Eric W. Stoley

Storm Pipe West Clearview Drive

The 24" storm sewer pipe from West Clearview Drive to South Sunset Drive is rusted at several spots and the property owner about 20 feet away experiences water in their basement during storms. The pipe should be inspected with possible repair for 2014.

E. Stoley moved to authorize televising of the pipe at a cost up to \$2,500.00.

F. Arbogast seconded. The motion carried with all in favor.

Crack Sealing

Crack sealing was done on the following streets: Wineberry Drive, Woodland Drive, Cardinal Drive, East Clearview Drive, Raypaula Drive, Skyview Drive, Westview Drive, Circle Drive and North Highland Drive.

Public Lands, Buildings and Finance – Christopher M. Skoglund

Budget Meeting

The next meeting is November 20 at 7:00 p.m.

Also, next year's budget meetings should be held on a night other than Wednesday nights and should be included in the 2014 meeting advertisement.

Public Works Phones

Supt. Sweitzer would like to cancel the plan for the work phones for the five Public Works employees and contribute an amount monthly toward their own personal phones. M. Sharkey would like to meet with Supt. Sweitzer to discuss options.

ENGINEER'S REPORT

Southern Farms Sewer Lining Project

Mr. Rehab, SWERP's subcontractor, is scheduled to seal the joints between the main and laterals November 22 and the 25th through the 27th.

Eng. Lipinski asked Council to think whether it wants to apply for another block grant during the next round for the next phase of sewer work in Southern Farms.

Storm Water Ordinance #2013-3

E. Stoley moved to approve Ordinance #2013-3.
M. Sharkey seconded. The motion carried with all in favor.

Members 1st Sewer Planning Module

E. Stoley moved that President Ridgely be authorized to sign the sewer planning module.
R. Buchanan seconded. The motion carried with all in favor.

AutoZone, 95 East Forrest Avenue Land Development Plan Extension

The land development plan was filed on August 23 and the applicant needs to request an extension for approval by the December 11 Council meeting or the plan will be disapproved. There was a time delay due to the applicant seeking its wellhead protection committee approval. The hearing is December 12.

SOLICITOR'S REPORT

Snowplowing Services

The snowplowing services agreement with Aquatic Resources Restoration has been signed.

Comcast Cable Franchise Agreement

The donation check toward a Borough event has not been received as of yet.

Parking Lot Addition at 21 and 23 North Main Street

The attorney for the owners is preparing a formal agreement that will be recorded.

Heathcote Glen Phase I Easement Obstructions

The letters addressing issues with easement obstructions were received by the property owners(4 Bedford Court and 12 Cardiff Road).

Zoning Fee Schedule

The proposed schedule was provided and Sol. Rehmeyer was asked to include the resolution in his status report next month.

Covington Ridge III

A letter was received from S & A Homes that the amount of \$782,022.00 is still a valid estimate according to Kinsley Construction. Sol. Rehmeier is awaiting confirmation from Kinsley Construction.

Southern Regional Police Department

Due to Stewartstown Borough joining the Department, an ordinance must be adopted by each municipality.

Public Safety, Welfare and Personnel – Michael G. Sharkey

Animal Control Contract for 2014

M. Sharkey moved to appoint Kim Erdman since Joyce Hemler is retiring as of December 31. E. Stoley seconded. The motion carried with all in favor.

Employee Reviews

Reviews were done and M. Sharkey will have the salary information for next Wednesday's meeting.

Secretary's Report – Cindy L. Bosley

Permission to Deposit Funds into Municipal Authority's Accounts

C. Skoglund moved that the Secretary deposit up to \$200.00 into both of the Authority's PLGIT accounts and up to \$200.00 in its checking account in order to open the accounts. E. Stoley seconded. The motion carried with all in favor.

2014 Meeting Start Time

The Secretary asked about starting the meetings at 7:00 p.m. starting in January.

The Secretary was directed to advertise the meetings to start at 7:00 p.m. for 2014.

York Adams Tax Bureau – Michael G. Sharkey

The Borough will be receiving \$14,500.00 in early January from unallocated funds retained from 2004 – 05 that was to be used toward renovating the building on North Duke Street. Also, effective January 1, 2014, there will be a change in the by-laws how and the previous three years will be based on a percentage with a return to the Borough of about \$1,500.00.

Subdivision, Land Development & Zoning – Eric W. Stoley

Planning Commission/Regional Planning Commission – Eric W. Stoley

Exit 4 Improvements

Shrewsbury Township has requested that the York Area Metropolitan Planning Organization (YAMPO) set up a meeting to discuss options other than the diverging diamond proposal for Exit 4 improvements as it is felt this is a temporary fix and not what is actually needed at this intersection. The concern is that if the diverging diamond proposal is done that the better solution will not happen.

UNFINISHED BUSINESS

Issue Control Sheet

The issue control sheet was reviewed and updated.

NEW BUSINESS

COMMUNICATIONS

A letter was received from Ronald Hontz that a fire tax should be enacted to cover those who do not donate to the fire company in response to the fund drive.

An elected officials' seminar will be held on Saturday, March 22 at 9:00 a.m. at the Office of Emergency Management that will explain the role of the elected official in the emergency management program.

An e-mail was received from Joel Zalidvar asking if he partners with a business that already has a beer manufacturing license if he would serve that product at his restaurant at 14 North Main Street. The answer is no as Shrewsbury is a dry town.

President Ridgely announced that he was installed as President of the York County Boroughs Association and he will be visiting member municipalities urging attendance at the quarterly meetings.

R. Buchanan and Supt. Sweitzer will be attending a meeting with the Susquehanna River Basin Commission on November 20.

ADJOURNMENT

E. Stoley moved to adjourn the meeting at 10:08 p.m.

R. Buchanan seconded. The motion carried with all in favor.

Submitted by,
Cindy L. Bosley, Sec.