

## MINUTES

## SHRWSBURY BOROUGH COUNCIL

REGULAR MEETING

JULY 11, 2007

PRESENT: Mayor James W. Reedy, Richard R. Buchanan, Michael R. Caum, Michael W. Ridgely, Peter W. Schnabel, Christopher M. Skoglund and Eric W. Stoley

## OTHERS

PRESENT: Jeffrey L. Rehmeyer, II, Esq.; James R. Holley, P.E.; Brian L. Sweitzer, Supt. of Public Works; Tony Myers, Fire Chief; Keith Wills; Tyler Harpster of the SPCG

The regular meeting of the Borough Council convened at 7:30 p.m. in the Borough Municipal Building, 35 West Railroad Avenue with President Schnabel presiding.

**CITIZEN'S COMMENTS**

Tony Myers, Fire Chief, thanked Council for its continued support. Tony reported the Fire Company has a new website. Their 1991 engine was sold and the new engine will be here the middle of September. Tony said the Fire Company will participate in a five-County explosion drill in Lancaster County on July 27. Tony updated the Fire Company's fire box information and the County asked that the Council President sign the letter indicating the information was reviewed with the Borough. Tony will provide response box information to the Borough office for inclusion in the Emergency Operations Plan.

E. Stoley moved to authorize President Schnabel to sign the letter.

R. Buchanan seconded. The motion carried with all in favor.

Tyler Harpster of the Southern Pennsylvania Communications Group stated the parade went well and they had some new ham radio operators to help.

Keith Wills of the Valley View Grove Home Owners Association stated he will attend the meeting to be held next Tuesday at 8:00 a.m. Cornerstone Development did contact two of the home owners that have the retaining wall and

made some suggestions. Keith was told to notify the people who have the retaining wall to try to attend the meeting on Tuesday.

### **APPROVAL OF MINUTES**

E. Stoley moved to approve the minutes of the June 13 meeting.  
R. Buchanan seconded. The motion carried with all in favor.

### **APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS**

M. Ridgely moved to approve the expenditures and report of accounts for April and May.  
C. Skoglund seconded. The motion carried with all in favor.

### **BILL LIST**

The bill list was presented for June: General account: check numbers 8416 thru 8478; Water account: check numbers 3795 thru 3818; Sewer account: check numbers 3741 thru 3760; Highway Aid: none.

M. Ridgely moved to approve the bill list for June.  
R. Buchanan seconded. The motion carried with all in favor.

### **SUBDIVISION AND LAND DEVELOPMENT BUSINESS**

**Southern Regional Police** – Richard R. Buchanan

Buck reported the contract negotiations are close to a settlement. There was police presence at the Shrewsbury carnival.

### **REPORTS**

#### **Codes Enforcement**

Mike's check list of investigations was presented.

**Water & Sewer** – Richard R. Buchanan**Water Service Project**

Five water services have been installed as of July 5. Number seven of the agreement was amended and the new agreement will be mailed out to those who have not returned their agreement.

R. Buchanan moved to approve the July version of the Water Connection Agreement to be sent to the remaining property owners.

E. Stoley seconded. The motion carried with all in favor.

**Sewer Flows**

The 2007 sewer flows are .816 MGD compared to last year's flows of .783 MGD. There were 61 new connections from January, 2006 to the present.

**Uniform Plumbing Code License**

Brian attended a three-day class on the Residential Plumbing Code. His goal is to take the exam in early August; the cost is \$160.00.

**Public Roads & Lighting** – Christopher M. Skoglund**Sight Triangles**

Two more letters were sent where trees or limbs are within the sight triangle. The tree at 311 West Forrest Avenue still has not been trimmed. A letter was received from the Winters' attorney that the traffic study dated February of 2007 should be adhered to which means placing a white stop bar closer to the intersection. The Secretary was asked to contact Mr. Bubb of the County's Traffic Engineering Section to meet with Brian Sweitzer to see first hand how far out into the intersection a large piece of equipment with a plow needs to be in order to see when pulling out onto Forrest Avenue.

Council feels it has done all it can to correct what we feel is a dangerous situation, but we will follow the County's recommendation and work toward placement of a stop bar closer to the intersection and ask Mr. Bubb to meet with the Borough at

the intersection. The Winters were first notified to trim the evergreen tree in November of 2006.

### Banner for YMCA

The YMCA has asked for another banner to be placed on South Main Street for an upcoming event. Council is concerned this would open up requests from other organizations or commercial establishments. There was also concern over Met Ed's approval for the use of the two poles.

C. Skoglund moved to approve Resolution #2007-4 for placement of a banner for the YMCA.

M. Caum seconded. The motion carried with E. Stoley opposed as there is no agreement with Met Ed.

### Public Lands & Building and Finance – Michael W. Ridgely

#### Additional Swings at Playground

Brian identified another location for an additional swing set which would be next to the existing swings, but a Maple tree would need to be removed. The other location would be near the Monkey Bars.

C. Skoglund moved to authorize the placement of four new swings near the Monkey Bars at a price not to exceed \$3,000.00, payable from the PLGIT Playground account.

M. Ridgely seconded. The motion carried with all in favor.

The Secretary was asked to contact Giant and Walmart about a donated bench made from recycled wood material and recycled bags.

#### Pavilion Rental Hold Harmless Clause

It was suggested that a hold harmless clause be added to our rental consent form. This will be discussed further next month.

### ENGINEER'S REPORT

#### Valley View Grove

Eng. Holley presented the plans his office prepared for the correction of the detention pond that proposes three rows of multi-flow drainage system at Valley View Grove. Cornerstone will also be asked to have their contractor dig in the bottom of the pond to see if any more large stones underneath.

Eng. Holley was asked to have a list of items ready for Cornerstone for Tuesday's meeting. The cost needs to be determined in order to see if the work needs to be bid. A price is also needed before we can notify the bank we intend to draw on the letter of credit.

## **SOLICITOR'S REPORT**

### I-83 Rest Stop

PennDOT's attorney is still reviewing Sol. Rehmeyer's letter regarding our request for changes to the Agreement.

### Employment Manual

A draft of the manual has been provided.

### Eagan, 380 North Main Street

Mr. Eagan has filed a variance application to use the warehouse for warehousing.

### Keeney Well Exploration

Information was provided to Attorney Anderson in May. Sol. Rehmeyer is awaiting her response.

### Ordinance Prohibiting Truck Traffic

This ordinance will be adopted next month to restrict class four vehicles and/or vehicles with a registered gross weight of 9,001 pounds on Brook Meadow Circle beginning at Northbrook Lane; Clear Run Drive, beginning at Plank Road; East Clearview Drive, beginning at North Main Street; and Cardinal Drive, beginning at Mt. Airy Road.

Investment Policy Statement

Sol. Rehmyer reviewed the proposed Investment Policy Statement given to the Borough by the R.J. Hall Company and submitted a sample Statement for review.

**Public Safety, Welfare and Personnel** – Michael R. CaumEmergency Operations Plan

John Fornadel, Nate Kirschman and Cindy Bosley are working on updating the Borough's Emergency Operations Plan.

Employee Personnel Manual

Mike will set up a personnel meeting with the Committee, Brian and Cindy.

**Secretary's Report** – Cindy L. BosleyAnnual Appreciation Dinner

The dinner will be on Friday, November 16 at the Shrewsbury Vol. Fire Company.

**York Adams Tax Bureau****Subdivision, Land Development and Zoning** – Eric W. StoleyLED Signs

The Committee recommended the following changes to the zoning ordinance:

- 1) Brightness standpoint: no brighter than back-lit signs currently permitted;
- 2) Dusk wattage, drawdown at a certain hour;
- 3) Same size as allowed now and no brighter than currently allowed;
- 4) Address the red, yellow, green within a certain distance from an intersection;
- 5) A minimum of 30 second intervals for message changes with a fade-in, fade-out change as opposed to blinking.

Sol. Rehmeyer was asked to prepare a draft for the next meeting.

### Buffer Zone Amendment

The proposed amendment needs to make sure that there has to be a mix and the plans need to show the number of plants every hundred feet. The wording needs to be enhanced to match Eng. Holley's drawing.

### Deer Creek Buffer Area

The Committee held a meeting with the Fawn Drive and Cardinal Drive residents in June. The residents on Fawn Drive would like to place sheds and/or fences in their back yards where the 20 foot buffer area is located which could interfere with the growth of the trees. Kimco will still need to have access in order to maintain the trees. One property owner still requests Kimco to cut the grass in the buffer area.

Sol. Rehmeyer was asked to prepare separate agreements for fences and sheds, which will be recorded, to be placed in the easement which must remain there or be replaced. Kimco will need access to maintain the trees. If removed and not replaced, trees must be placed in the easement.

### Planning Commission

## UNFINISHED BUSINESS

### Pension Investments

C. Skoglund stated a meeting was held with Bob Hall of the R.J. Hall Company to discuss diversifying our pension investments. A copy of the letter authorizing the movement of funds between accounts will be supplied to Council.

## NEW BUSINESS

### Fluoride

A letter will be sent to Rep. Miller and Sen. Waugh that the Borough is opposed to the passing of mandatory fluoridation.

**OTHER BUSINESS**  
**COMMUNICATIONS**

**ADJOURNMENT**

- C. Skoglund moved to adjourn the meeting at 9:22 p.m.  
E. Stoley seconded. The motion carried with all in favor.

Submitted by,  
Cindy L. Bosley, Secretary